

# MACKENZIE COUNTY

## REGULAR COUNCIL MEETING

MAY 1, 2012

10:00 A.M.

COUNCIL CHAMBERS  
FORT VERMILION, AB



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, May 1, 2012  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

			Page
<b>CALL TO ORDER:</b>	1.	a) Call to Order	
<b>AGENDA:</b>	2.	a) Adoption of Agenda	
<b>STRATEGY &amp; POLICY SESSION:</b>	3.	a) None	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	4.	a) Minutes of the April 11, 2012 Regular Council Meeting	7
		b) Minutes of the April 20, 2012 Special Council (Budget) Meeting	19
<b>DELEGATIONS:</b>	5.	a) S/Sgt. Shane Ramteemal, High Level RCMP	25
		b)	
<b>GENERAL REPORTS:</b>	6.	a) Municipal Planning Commission Meeting Minutes – March 29, 2012	27
		b) Agricultural Service Board Meeting Minutes	41
		c) Mackenzie Library Board Meeting Minutes – February 13, 2012	51
		d) CAO Report	55
<b>COMMUNITY &amp; PROTECTIVE SERVICES:</b>	7.	a) Fire Chief Appointment – Fort Vermilion Fire Service	73
		b)	

		c)		
<b>OPERATIONAL SERVICES:</b>	8.	a)	Dust Control Areas	75
		b)	Zama Access Road Upgrade Tender Opening – 2:01 p.m.	89
		c)		
		d)		
<b>PLANNING &amp; DEVELOPMENT:</b>	9.	a)	Bylaw 860-12 Land Use Bylaw Amendment to Rezone Plan 992 5332; Block 1; Lot 3 from Rural Country Residential 2 “RC2” to Agricultural “A” (Rural La Crete)	91
		b)		
		c)		
<b>PUBLIC HEARINGS:</b>			Public hearings are scheduled for 1:00 p.m.	
	10.	a)	Bylaw 858-12 Plan Cancellation for Consolidation Purposes Plan 962 4275, Block 4, Lots 28 and 29 (Zama)	101
<b>CORPORATE SERVICES:</b>	11.	a)	Bylaw 861-12 – 2012 Tax Rate Bylaw	111
		b)	Policy ADM050 Council/Administration Protocol Policy	117
		c)	Tax Forfeiture Land for Sale by Public Auction – 1:00 p.m.	125
		d)	AUPE Negotiations Committee	127
		e)	Mackenzie County Logo	129
		f)	Peace Oil Sands Conference	131
		g)	Ratepayers Meeting – Buffalo Head Prairie	133
		h)	Land Use Framework Draft Position Paper (handout at the meeting)	

- i) Fort Vermilion School Division Awards Ceremony 135
- j)
- k)

**INFORMATION / CORRESPONDENCE:** 12. a) Information /Correspondence 137

**IN CAMERA SESSION:** 13. a) Legal

- Inter-municipal Relations/Negotiations

b) Labourc) Land

- Roads to New Lands & Water Management

**NEXT MEETING DATE:** 14. a) Regular Council Meeting  
Wednesday, May 23, 2012  
4:00 p.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:** 15. a) Adjournment





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the April 11, 2012 Regular Council Meeting</b>

### **BACKGROUND / PROPOSAL:**

Minutes of the April 11, 2012 Regular Council meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the minutes of the April 11, 2012 Regular Council meeting be adopted as presented.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_





**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, April 11, 2012  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Joulia Whittleton	Chief Administrative Officer
John Klassen	Director of Operations
Al Hoggan	Director of Community & Protective Services
William (Bill) Kostiw	Exec. Director of Infrastructure Development & Government Relations
Carol Gabriel	Executive Assistant

**ALSO PRESENT:** Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on April 11, 2012 in the Fort Vermilion Council Chambers.

**CALL TO ORDER:** 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:05 a.m.

**AGENDA:** 2. a) **Adoption of Agenda**

**MOTION 12-04-243** **MOVED** by Councillor Bateman

That the agenda be adopted as with the following additions:  
11. g) Mackenzie Library Board

\_\_\_\_\_  
\_\_\_\_\_

**CARRIED**

**STRATEGY & POLICY  
SESSION:**

**3. a) None**

**ADOPTION OF  
PREVIOUS MINUTES:**

**4. a) Minutes of the March 28, 2012 Regular Council  
Meeting**

**MOTION 12-04-244**

**MOVED** by Councillor Bateman

That the minutes of the March 28, 2012 Regular Council meeting be adopted as presented.

**CARRIED**

**GENERAL REPORTS:**

**6. a) Municipal Planning Commission Meeting Minutes –  
March 8, 2012**

**MOTION 12-04-245**

**MOVED** by Councillor J. Driedger

That the Municipal Planning Commission meeting minutes of March 8, 2012 be received for information.

**CARRIED**

**6. b) CAO Report**

**MOTION 12-04-246**

**MOVED** by Councillor Braun

That the CAO report for April 2012 be received for information.

**CARRIED**

**COMMUNITY &  
PROTECTIVE  
SERVICES:**

**7. a) La Crete Community Library Society Estimated  
Annual Operating Costs**

**MOTION 12-04-247**

**MOVED** by Deputy Reeve Sarapuk

That the La Crete Library estimated annual operating costs be received for information.

**CARRIED**

**OPERATIONAL  
SERVICES:**

**8. a) Highway 88 Connector**

\_\_\_\_\_  
\_\_\_\_\_

**MOTION 12-04-248**

**MOVED** by Councillor Bateman

That Council approve the tendering of grading and bridge rehabilitation on the east portion of the Highway 88 Connector by June 12, 2012 with construction completion by October 15, 2012.

**DEFEATED**

**MOTION 12-04-249**

**MOVED** by Councillor Wardley

That Council approve the tendering of bridge rehabilitation on the two bridges on the Highway 88 Connector by June 12, 2012 with construction completion by October 15, 2012.

**CARRIED**

**MOTION 12-04-250**

**MOVED** by Councillor Braun

That Council approve applying for Resource Road Funding for the Highway 88 Connector.

**DEFEATED**

Reeve Neufeld recessed the meeting at 11:07 a.m. and reconvened the meeting at 11:23 a.m.

**MOTION 12-04-251**

**MOVED** by Councillor J. Driedger

That Council approve tendering base paving of the west 12 km of the Highway 88 Connector by May 2012 with construction to be completed by October 15, 2012.

Councillor Bateman requested a recorded vote.

In Favor

Councillor Derksen  
Councillor J. Driedger  
Reeve Neufeld  
Deputy Reeve Sarapuk  
Councillor D. Driedger  
Councillor Braun

Opposed

Councillor Flett  
Councillor Wardley  
Councillor Bateman  
Councillor Jorgensen

**CARRIED**

\_\_\_\_\_  
\_\_\_\_\_

**DELEGATION: 5. c) Wayne Franklin, Alberta Transportation (ADDITION)**

Wayne Franklin, Regional Director, Alberta Transportation was present to discuss transportation items.

**MOTION 12-04-252 MOVED** by Councillor Wardley

That council move in-camera at 11:35 a.m.

**CARRIED**

**MOTION 12-04-253 MOVED** by Deputy Reeve Sarapuk

That council move out of camera at 11:53 a.m.

**CARRIED**

**DELEGATION: 5. a) River Road Cable**

Delegation by Daniel O'Neill and Ray Toews from River Road Cable.

Reeve Neufeld recessed the meeting at 12:14 p.m. and reconvened the meeting at 12:58 p.m.

**PLANNING & DEVELOPMENT: 9. a) Sale of Land - Plan 052 2048, Block 4, Lot 3 (Lake Side Estates - La Crete)**

**MOTION 12-04-254 MOVED** by Deputy Reeve Sarapuk

That the tenders for the sale of Plan 052 2048, Block 4, Lot 3 (Lakeside Estates, La Crete) be opened.

**CARRIED**

Tenders Received:

Larry & Sandra Neufeld	\$47,200.00
Joe Neufeld	\$46,500.00

**MOTION 12-04-255 MOVED** by Councillor Braun

That Plan 052 2048, Block 4, Lot 3 (Lakeside Estates, La Crete) be sold to the highest qualifying bidder over the reserved bid of 80% of the 2010 appraised value.

\_\_\_\_\_  
\_\_\_\_\_

**CARRIED**

**DELEGATION:**

**5. b) Wilde & Company – Presentation of Audited Financial Statements**

Kyle Brodnarchuk, CA, Wilde & Company Chartered Accountants presented the 2011 Audited Financial Statements.

**11. b) 2011 Audited Financial Statements**

**MOTION 12-04-256**

**MOVED** by Councillor Wardley

That the 2011 Audited Financial Statements be approved as presented.

**CARRIED UNANIMOUSLY**

Reeve Neufeld recessed the meeting at 1:43 p.m. and reconvened the meeting at 1:58 p.m.

**OPERATIONAL SERVICES:**

**8. b) Tender – High Level Flood Control Phase II**

**MOTION 12-04-257**

**MOVED** by Deputy Reeve Sarapuk

That the tenders for the High Level Flood Control Phase II project be opened.

**CARRIED**

Tenders Received:

Dechant Construction Ltd.	\$641,451.11
Forest Trotter	\$518,250.00
Northwest Trenching Ltd.	\$130,850.00

**8. c) Tender - Sander/Plow Dump Truck - Zama**

**MOTION 12-04-258**

**MOVED** by Councillor Braun

That the Zama Plow/Sand Truck tenders be opened.

**CARRIED**

Tenders Received:

Fort Garry Industries	\$184,475.00
Diamond International Trucks	\$164,626.00

Stahl Peterbilt Inc.	\$177,635.00
Prairie Hydraulic Equipment	\$164,626.50

**MOTION 12-04-259**

**MOVED** by Councillor Wardley

That the Zama Plow/Sand Truck tender be awarded to the lowest qualifying bidder.

**CARRIED**

**MOTION 12-04-260**

**MOVED** by Councillor Braun

That the tender for the High Level Flood Control Phase II Project be awarded to the lowest qualifying tender.

**CARRIED**

**8. d) La Crete Lagoon Upgrade**

**MOTION 12-04-261**

**MOVED** by Councillor Derksen

That Mackenzie County engages Focus Engineering to complete the detailed design and tender process for the La Crete lagoon project.

**CARRIED**

**PUBLIC HEARING:**

**10. a) None**

**CORPORATE  
SERVICES:**

**11. a) Application to Repay In Part the Debenture under  
Bylaw 756-10 to Alberta Capital Finance Authority**

**MOTION 12-04-262**

**MOVED** by Councillor Wardley

That administration be authorized to submit the application to repay in part the debenture borrowed under Bylaw 756-10 (La Crete Lift Station) as presented with \$152,836.37 plus accrued interest and stop-loss settlement coming from the General Capital Fund.

**CARRIED**

**11. c) Seniors Housing**

**MOTION 12-04-263**

**MOVED** by Councillor J. Driedger

\_\_\_\_\_  
\_\_\_\_\_

That Council support the recommendation of the Tri-Council Seniors Housing Committee to request that the Province provide a consultant to assist the municipalities to determine a suitable organization structure of an amalgamated management body and that the process be complete within 90 days.

Councillor Derksen requested a recorded vote.

In Favor

Councillor J. Driedger  
Councillor Flett  
Councillor Wardley  
Deputy Reeve Sarapuk  
Councillor Bateman  
Councillor D. Driedger  
Councillor Jorgensen  
Councillor Braun

Opposed

Councillor Derksen  
Reeve Neufeld

**CARRIED**

**11. d) 2012 Budget, LUF Workshop and Council Workshop Meeting Dates**

**MOTION 12-04-264**

**MOVED** by Councillor Wardley

That the following meeting dates be set:

- Special Council Budget Meeting – April 20, 2012 at 1:00 p.m. in Fort Vermilion
- Agricultural Land Use Planning Committee (Land Use Planning Framework) – April 27, 2012 at 1:00 p.m. in Fort Vermilion

**CARRIED**

**11. e) 2012 Ratepayer Meetings**

**MOTION 12-04-265**

**MOVED** by Councillor D. Driedger

That the 2012 annual ratepayer meetings be held as follows:

- June 11, 2012 – Rocky Lane
- June 12, 2012 – Fort Vermilion
- June 25, 2012 – Zama
- June 27, 2012 – La Crete

\_\_\_\_\_  
\_\_\_\_\_

- June 28, 2012 – Buffalo Head Prairie

**CARRIED**

**MOTION 12-04-266**

**MOVED** by Councillor D. Driedger

That a Council workshop be held on June 11, 2012 at 10:00 a.m. in Rocky Lane.

**CARRIED**

**11. f) FCM Conference**

**MOTION 12-04-267**

**MOVED** by Councillor Flett

That the FCM Conference be received for information.

**CARRIED**

**11. g) Mackenzie Library Board (ADDITION)**

**MOTION 12-04-268**

Requires Unanimous

**MOVED** by Councillor J. Driedger

That Lucille Labrecque be appointed to the Mackenzie Library Board to fill the vacant position which expires in October 2012.

**CARRIED**

Reeve Neufeld recessed the meeting at 3:40 p.m. and reconvened the meeting at 3:54 p.m.

**INFORMATION/  
CORRESPONDENCE:**

**12. a) Information/Correspondence**

**MOTION 12-04-269**

**MOVED** by Councillor D. Driedger

That Council recommend to Alberta Transportation that the La Crete Ferry be upgraded to hold a minimum of 150 tonne and three lane loading traffic and that a bridge be placed in their 10 year capital plan.

**CARRIED**

**MOTION 12-04-270**

**MOVED** by Councillor Wardley

That Council proclaim May 20 – 26, 2012 as Emergency

\_\_\_\_\_  
\_\_\_\_\_



Medical Services (EMS) Week and June 4 – 10, 2012 as Seniors' Week.

**CARRIED**

**MOTION 12-04-271**

**MOVED** by Councillor Braun

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**IN CAMERA SESSION:**

**MOTION 12-04-272**

**MOVED** by Councillor Flett

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:59 p.m.

- 5. a) River Road Cable
- 13. a) Legal
- 13. b) Labour
- 13. c) Land

**CARRIED**

**MOTION 12-04-273**

**MOVED** by Councillor Flett

That Council move out of camera at 4:56 p.m.

**CARRIED**

**DELEGATION:**

**5. a) River Road Cable**

**MOTION 12-04-274**

**MOVED** by Councillor Braun

That River Road Cable be requested to vacate County property at the La Crete Fire Hall by May 31, 2012.

**CARRIED**

**NEXT MEETING  
DATE:**

**14. a) Regular Council Meeting**  
Tuesday, May 1, 2012  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**                    **15. a) Adjournment**

**MOTION 12-04-275**                **MOVED** by Councillor Bateman

That the meeting be adjourned at 4:57 p.m.

**CARRIED**

These minutes will be presented to Council for approval on May 1, 2012

---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Chief Administrative Officer

UNAPPROVED



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the April 20, 2012 Special Council (Budget) Meeting</b>

### **BACKGROUND / PROPOSAL:**

Minutes of the April 20, 2012 Special Council budget meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the minutes of the April 20, 2012 Special Council budget meeting be adopted as presented.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



**MACKENZIE COUNTY  
SPECIAL COUNCIL MEETING**

**April 20, 2012  
1:00 p.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve ( <i>arrived at 3:30 p.m.</i> )
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor ( <i>arrived at 2:45 p.m. via teleconference</i> )
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Joulia Whittleton	Chief Administrative Officer
John Klassen	Director of Operations
Al Hoggan	Director of Community & Protective Services
William (Bill) Kostiw	Executive Director of Infrastructure Development & Government Relations
Grant Smith	Agricultural Fieldman

**ALSO PRESENT:** Member of public

Minutes of the Special Council meeting for Mackenzie County held on April 20, 2012 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 1:16 p.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 12-04-276 MOVED** by Councillor Bateman

That the agenda be adopted as presented.

**CARRIED**

**MINUTES FROM  
PREVIOUS MEETING: 3. a) None**

**BUSINESS:**

**3. a) 2010 Financial Indicator Graphs**

**MOTION 12-04-277**

**MOVED** by Councillor Bateman

That the dust control fees be reviewed during 2013 budget deliberations.

**CARRIED**

**MOTION 12-04-278**

**MOVED** by Councillor Wardley

That the 2010 Financial Indicator Graphs be received for information.

**CARRIED**

**3. b) 2012 Budget**

Reeve Neufeld recessed the meeting at 2:30 p.m. and reconvened the meeting at 2:45 p.m.

Councillor Flett joined the meeting via teleconference at 2:45 p.m.

Deputy Reeve Sarapuk joined the meeting at 3:30 p.m.

**MOTION 12-04-279**

**MOVED** by Councillor Wardley

That the 2012 budget be approved with the following amendment:

- Addition of \$300,000 from the General Capital Reserve for the High Level East Drainage (Phase III) project.

**CARRIED UNANIMOUSLY**

**3. c) 2012 School and Lodge Requisitions**

**MOTION 12-04-280**

**MOVED** by Councillor J. Driedger

That the 2012 school & seniors requisition and the Mackenzie Housing Management Board 2011 audited financial statements be received for information.

**CARRIED**

Reeve Neufeld recessed the meeting at 4:40 p.m. and reconvened the meeting at 4:50 p.m.

**MOTION 12-04-281**

**MOVED** by Councillor J. Driedger

That the tax rate comparisons be received for information.

**CARRIED**

**MOTION 12-04-282**

**MOVED** by Councillor Wardley

That administration be authorized to proceed with tendering the High Level East Drainage Phase 3 project.

**CARRIED**

**MOTION 12-04-283**

**MOVED** by Councillor Bateman

That Council move in-camera at 4:55 p.m. to discuss inter-municipal relations.

**CARRIED**

**MOTION 12-04-284**

**MOVED** by Councillor Flett

That Council move out of camera at 5:27 p.m.

**CARRIED**

**MOTION 12-04-285**

**MOVED** by Councillor Jorgensen

That the following action be taken in regards to the surface water control on NW 21-106-15-W5:

1. That the landowner of NW 21-106-15-W5 obtain a permit for the construction of a ditch on his private property according to Alberta Environment specifications and at the cost of the landowner.
2. Once permitting and ditch construction have been completed to Alberta Environment satisfaction, the County will provide an outlet for the ditch and elevations according to advice from the County's engineers and as per Alberta Environment's approval.
3. Following the completion of 1 and 2, the County will construct an outlet ditch on SE 29-106-15-W5 at the cost of the County.

**CARRIED**

**ADJOURNMENT:**

**4. a) Adjournment**

**MOTION 12-04-286**

**MOVED** by Councillor J. Driedger

That the Special Council meeting be adjourned at 5:55 p.m.

**CARRIED**

These minutes will be presented to Council for approval on May 1, 2012.

---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Chief Administrative Officer

UNAPPROVED





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>DELEGATION S/Sgt. Shane Ramteemal, High Level RCMP</b>

### **BACKGROUND / PROPOSAL:**

For discussion.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the presentation by S/Sgt. Shane Ramteemal, High Level RCMP, be received for information.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Municipal Planning Commission Meeting Minutes – March 29, 2012</b>

### **BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the March 29, 2012 meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the Municipal Planning Commission meeting minutes of March 29, 2012 be received for information.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_



**Mackenzie County  
Municipal Planning Commission Meeting**

**Mackenzie County Office  
Fort Vermilion, AB**

**Thursday, March 29, 2012 @ 10:00 a.m.**

**PRESENT**

John W. Driedger	Chair, Councillor, MPC Member
Wally Schroeder	Vice-Chair, MPC Member
Jacque Bateman	MPC Member, Councillor
Beth Kappelar	MPC Member (via teleconference at 10:08 a.m.)

**ADMINISTRATION**

Joulia Whittleton	Chief Administrative Officer
Liane Lambert	Development Officer
Christopher Wilcott	Planner
Jennifer Braun	Administrative Assistant

**1. CALL TO ORDER**

John W. Driedger called the meeting to order at 10:05 a.m.

**2. ADOPTION OF AGENDA**

**MOTION 12-041** **MOVED** by Wally Schroeder

That the agenda be adopted as presented.

**CARRIED**

**3. MINUTES**

**a) Adoption of Minutes**

**MOTION 12-042** **MOVED** by Wally Schroeder

That the minutes of the March 8, 2012 Municipal Planning Commission meeting be adopted as amended.

**CARRIED**

**b) Business Arising from Previous Minutes**

No business arising from the previous Minutes.

**4. DEVELOPMENT**

- a) **Development Permit Application 29-DP-12  
Jack Eccles; Garage – Detached with Floor Area,  
Side and Rear Yard, and Height Variances  
Plan 022 5319, Block 2, Lot 4; La Crete**

**MOTION 12-043      MOVED** by John W. Driedger

That Development Permit 29-DP-12 on Plan 022 5319; Block 2; Lot 4 in the name of Jack Eccles be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Approval of a Garage - Detached with floor area, rear and side yard, and height variances as noted in conditions 2 through 4.**
2. **Minimum building setbacks for Garage - Detached are: 41.2 meters (135 feet) from the front (west) property line; 5.79 meters (19 feet) rear (east) yard; 3.66 meters (12 feet) side (south) yard; 4.6 meters (15 feet) side (north) yard, from the property lines.**
3. **The maximum area of the Garage - Detached shall be 1344 square feet.**
4. **The interior ceiling height of the Garage - Detached shall not exceed than 4.6 meters (15 feet) in height and be a maximum of one storey.**
5. **The vehicle entrance doors shall not exceed 4.27 meters (14 feet) in height.**
6. **The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.**
7. **The Garage - Detached is approved for residential purposes only and no commercial activity is permitted in this building. If the developer/landowner/occupant or other person or persons intend to use the Garage - Detached for**

**commercial or industrial uses, a new development permit is required prior to the commencement of the commercial or industrial use.**

8. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
9. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
10. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

- b) Development Permit Application 33-DP-12  
Dave & Marcy Holden; Garage – Attached with  
Front Yard Setback Variance  
Plan 962 1378, Block 15, Lot 55; La Crete**

**MOTION 12-044**      **MOVED** by Jacquie Bateman

That Development Permit 33-DP-12 on Plan 962 1378; Block 15; Lot 55 in the name of Dave and Marcy Holden be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Approval of a Garage - Attached with setback variances as noted in conditions 2.**
2. **Minimum building setbacks for Garage - Attached are:**

- a. **6.09 meters (20 feet) from the front (107<sup>th</sup> Street) property line;**
  - b. **1.52 meters (5 feet) rear (east) yard;**
  - c. **1.52 meters (5 feet) side (south & north) yards, from the property lines.**
3. **The vehicle entrance doors shall not exceed 3.66 meters (12 feet) in height.**
  4. The Garage - Attached shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority. The exterior of the existing residence and the garage - attached shall be similar in appearance and color.
  5. The Garage – Attached shall be located so that the vehicle entrance doors shall be no closer than 6.09 m (20 ft) to the property boundary upon which they open. No Garage shall be located with the vehicle entrance doors facing any public utility lane
  6. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
  7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
  8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
  9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

5. **SUBDIVISION**



**a) Subdivision Application 08-SUB-12  
Part of NW 9-106-15-W5M; La Crete  
Vanguard Realty Ltd.**

**MOTION 12-045      MOVED** by Wally Schroeder

That Subdivision Application 08-SUB-12 in the name of Vanguard Realty Ltd. on Part of NW 9-106-15-W5M, be APPROVED with the following conditions;

1. This approval is for an 12 lot subdivision, 2.915 acres (1.180 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
  - b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality,
  - c) Provision of all water lines, including all fittings and valves as required by the County,
  - d) Provision of municipal servicing (water and sanitary sewer) to each lot,
  - e) All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the County. Where trunk storm sewer mains are required, the County shall reimburse the Developer for the cost of the trunk storm sewer mains in accordance with current County policy;

The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,
- (2) Erosion prevention systems, if required,
- (3) Direction of site drainage, and
- (4) Elevation plans for each lot

- f) Provision of internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and at Developers expense, such construction of roads to serve the lots to be created by the subdivision;
- g) Provision of street lighting with underground wiring, design and location as required by the County,
- h) Engineered signage package,
- i) Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,
- j) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities,
- k) The developer is responsible for landscaping to design elevation and seeding with grass or other approved landscaping,
- l) Provision of an agreement with the adjacent landowners for utility lanes/lots if required,
- m) Any outstanding property taxes shall be paid in full prior to registration of title,
- n) Provision of off-site levies as required by the County as follows:
  - i) Lift Station #4 Levies (Bylaw 223/00) are charged for the cost of new or expanded facilities for the treatment, movement or disposal of sanitary sewage. The levy is

calculated at \$1,342 per hectare. Your subdivision is a total of 1.180 hectares. The total is **\$1,583.56**.

- ii) Subdivision Off-Site Levies (Bylaw 319/02) are imposed for the construction and maintenance of off-site municipal services, including:
  - a) new or expanded facilities for the storage, transmission, treatment or supplying of water;
  - b) new or expanded facilities for the treatment, movement or disposal of sanitary sewage;
  - c) new or expanded storm sewage drainage facilities;
  - d) new or expanded facilities for the storage, transfer, or disposal of waste;
  - e) land required for or in connection with any facilities described in clauses (a) to (d); and
  - f) ongoing maintenance of the facilities described in clauses (a) to (d).The levy is calculated at \$1,000.00 per lot. Twelve (12) lots at \$1,000 equals **\$12,000.00**,

- iii) Gravity Sewer Main Levies (Bylaw 338/02) are charged for the northwest area of the Hamlet of La Crete for the purpose of recovering a portion of the costs for new or expanded facilities for the treatment, movement or disposal of sanitary sewage. The levy is calculated at \$4,111.23 per hectare. Your subdivision is a total of 1.180 hectares. The total is **\$4,851.25**.

**Total Levies = \$18,434.81**

- o) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.

**CARRIED**

- b) **Subdivision Application 09-SUB-12  
Part of NW 9-106-15-W5M; La Crete  
Vanguard Realty Ltd.**

**MOTION 12-046      MOVED** by Jacquie Bateman

That Subdivision Application 09-SUB-12 in the name of Vanguard Realty Ltd. on Part of NW 9-106-15-W5M, be APPROVED with the following conditions;

1. This approval is for a 10 lot subdivision, 3.50 acres (1.42 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
  - b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality,
  - c) Provision of all water lines, including all fittings and valves as required by the County,
  - d) Provision of municipal servicing (water and sanitary sewer) to each lot,
  - e) All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the County. Where trunk storm sewer mains are required, the County shall reimburse the Developer for the cost of the trunk storm sewer mains in accordance with current County policy;

The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,
  - (2) Erosion prevention systems, if required,
  - (3) Direction of site drainage, and
  - (4) Elevation plans for each lot
- f) Provision of internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and at Developers expense, such construction of roads to serve the lots to be created by the subdivision;
  - g) Provision of street lighting with underground wiring, design

and location as required by the County,

- h) Engineered signage package,
- i) Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,
- j) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities,
- k) The developer is responsible for landscaping to design elevation and seeding with grass or other approved landscaping,
- l) Provision of an agreement with the adjacent landowners for utility lanes/lots if required,
- m) Any outstanding property taxes shall be paid in full prior to registration of title,
- n) Provision of off-site levies as required by the County as follows:
  - i) Lift Station #4 Levies (Bylaw 223/00) are charged for the cost of new or expanded facilities for the treatment, movement or disposal of sanitary sewage. The levy is calculated at \$1,342 per hectare. Your subdivision is a total of 1.42 hectares. The total is **\$1,905.64**.
  - ii) Subdivision Off-Site Levies (Bylaw 319/02) are imposed for the construction and maintenance of off-site municipal services, including:
    - a) new or expanded facilities for the storage, transmission, treatment or supplying of water;

- b) new or expanded facilities for the treatment, movement or disposal of sanitary sewage;
- c) new or expanded storm sewage drainage facilities;
- d) new or expanded facilities for the storage, transfer, or disposal of waste;
- e) land required for or in connection with any facilities described in clauses (a) to (d); and
- f) ongoing maintenance of the facilities described in clauses (a) to (d).

The levy is calculated at \$1,000.00 per lot. Ten (10) lots at \$1,000 equals **\$10,000.00**,

- iii) Gravity Sewer Main Levies (Bylaw 338/02) are charged for the northwest area of the Hamlet of La Crete for the purpose of recovering a portion of the costs for new or expanded facilities for the treatment, movement or disposal of sanitary sewage. The levy is calculated at \$4,111.23 per hectare. Your subdivision is a total of 1.42 hectares. The total is **\$5,837.95**.

**Total Levies = \$17,743.59**

- o) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.

**CARRIED**

- c) **Subdivision Application 11-SUB-12  
Part of NE 18-109-13-W5M; Rocky Lane Area  
Allen & Cindy Batt**

**MOTION 12-047      MOVED** by Beth Kappelar

That Subdivision Application 11-SUB-12 in the name of Allen and Cindy Batt, on NE 18-109-13-W5M, be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 12.95 acres (5.24 hectares) in size.

2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
  - c) A dedication of the most northerly 5.18 meters of the proposed subdivision is required for future road widening.
  - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
  - e) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
  - f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
  - g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
  - h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

**CARRIED**

**6. MISCELLANEOUS ITEMS**

- a) **Bylaw \_\_-12  
Land Use Bylaw Amendment Application to Rezone Lands  
from Rural Country Residential "RC2" to Agricultural "A".**

**MOTION 12-048      MOVED** by Beth Kappelar

That the Municipal Planning Commission recommendation to Council be to approve Bylaw 8\_\_-12, being a Land Use Bylaw

amendment to rezone Plan 992 5332; Block 1; Lot 3 from Rural Country Residential 2 (RC2) to Agricultural (A), subject to public hearing input.

**CARRIED**

**b) Action List**

The Action List of March 28, 2012 was reviewed and be received for information.

**7. IN CAMERA**

There were no items to discuss in camera.

**8. NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ April 12, 2012 at 10:00 a.m. in La Crete
- ❖ April 26, 2012 at 10:00 a.m. in Fort Vermilion
- ❖ May 10, 2012 at 10:00 a.m. in La Crete
- ❖ May 24, 2012 at 10:00 a.m. in Fort Vermilion

**9. ADJOURNMENT**

**MOTION 12-049 MOVED** by Wally Schroeder

That the Municipal Planning Commission meeting be adjourned at 10:36 a.m.

**CARRIED**

These minutes were adopted this 12<sup>th</sup> day of April, 2012.

(original signed)  
John W. Driedger, Chair





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Agricultural Service Board Meeting Minutes</b>

### **BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the January 19 and April 17, 2012 meetings are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the Agricultural Service Board meeting minutes of January 19 and April 17, 2012 be received for information.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



**MACKENZIE COUNTY  
AGRICULTURAL SERVICE BOARD MEETING**

**Thursday January 19, 2012**

**9:00 a.m.**

**Council Chambers  
Fort Vermilion, AB**

<b>PRESENT:</b>	Walter Sarapuk	Chair
	Dicky Driedger	Council Representative
	Joe Peters	Member at Large
	Carla Komarnicki	Member at Large
<b>ABSENT:</b>	Danny Friesen	Member at Large
<b>ALSO PRESENT:</b>	Roy Brideau	CAO
	Grant Smith	Agricultural Fieldman
	Colleen Nate	Admin Officer, Recording Secretary

Minutes of the Agricultural Service Board meeting for Mackenzie County held on Thursday January 19, 2012.

**CALL TO ORDER:**      **1. a) Call to Order**  
Chair Sarapuk called the meeting to order at 9:25am.

**AGENDA:**              **2. a) Adoption of Agenda**  
**MOTION 12-001**        **MOVED** by Joe Peters

That the agenda be adopted with the addition 6h) Blues Creek Drainage Delegation.

**CARRIED**

**ADOPTION OF THE  
PREVIOUS  
MINUTES:**            **3. a) Minutes of the November 16, 2011 Agricultural Service  
MOTION 12-002**        **Board Meeting**  
**Moved** by Joe Peters

That that minutes of the November, 2011 Agricultural Service Board Meeting be approved as presented.

**BUSINESS FROM  
PREVIOUS MINUTES**      **CARRIED**  
**4.a) NONE**

**ACTION LIST  
MOTION 12-003**

**5.a) Action List  
Moved by** Carla Komarnicki

That the action list be received for information.

**CARRIED**

**MOTION 12-004**

**6.a) Draft Drainage Policy and Water Management Discussion  
Moved by** Carla Komarnicki

That amendments be made as discussed, and the revised policy be brought back to the next meeting.

**CARRIED**

**MOTION 12-005**

**6.b) Draft Road Ditch Policy  
Moved by** Carla Komarnicki

That the policy be revised as discussed.

**CARRIED**

**MOTION 12-006**

**6.c) Fieldman Report and Project Update  
Moved by** Joe Peters

That the Fieldman Report and Project Update received as information.

**CARRIED**

**MOTION 12-007**

**6.d) 2012 ASB and Vet Services Operating Budget  
Moved by** Dicky Driedger

That the Operation budget be received for information.

**CARRIED**

**MOTION 12-008**

**5. e) High Level Drainage RFD  
Moved by** Joe Peters

That administration be authorized to put High Level Drainage out to tender after February 7, 2012.

**CARRIED.**

**MOTION 12-009**

**6.f)2012 Roadside Spraying Discussion  
Moved by** Carla Komarnicki

That the spraying contract be out to public tender.

**MOTION 12-010**                    **CARRIED**  
**6.g) Rocky Lane Pony Club Donation**  
**Moved by** Dicky Driedger

That administration inform Rocky Lane Pony Club that Council will handle all donations.

**COROSPONDANCE**                    **CARRIED**  
**MOTION 12-011**                    **7.a) Clear Hills Tradeshow**  
**Moved by** Carla Komarnicki

That the Clear Hills Tradeshow be received as information.

**MOTION 12-012**                    **CARRIED**  
**7.b) Alberta Agriculture Hall of Fame**  
**Moved by** Joe Peters

That Alberta Agriculture Hall of Fame be received as information.

**CARRIED**  
**Chair Sarapuk recessed meeting at 12:00PM**

**Chair Sarapuk called the meeting back to order at 12:15 PM**

**INCAMERA**                                **8.a)2012 Summer Staffing**  
**MOTION 12-013**                    **Moved by** Joe Peters

That the ASB Meeting move in camera at 12:15 PM.

**CARRIED**  
**MOTION 12-014**                    **Moved by** Dicky Driedger

That the ASB meeting move out of camera at 1:20 PM.

**CARRIED**  
**MOTION 12-015**                    **Moved by** Dicky Driedger

That the ASB meeting move in camera at 1:30 PM.

**CARRIED**

**MOTION 12-016**                      **Moved by Carla Komarnicki**

That the ASB meeting move out of camera at 1:35 PM.

**SET NEXT MEETING**                      **CARRIED**  
**DATE**                                      **9.a)Next Meeting Date**

Next ASB meeting will be at the call of the Chair.

**ADJOURNMENT**                      **10.a) Adjournment**  
**MOTION 12-017**                      **Moved by Carla Komarnicki**

That the ASB Meeting be adjourned at 1:45 PM.

**CARRIED**

These minutes will be presented at the next ASB meeting for approval

---

Walter Sarapuk, Chair

---

Grant Smith, Agricultural Fieldman

**MACKENZIE COUNTY  
AGRICULTURAL SERVICE BOARD MEETING**

**Tuesday April 17, 2012**

**10:00 a.m.**

**Council Chambers  
La Crete, AB**

<b>PRESENT:</b>	Walter Sarapuk	Chair
	Dicky Driedger	Council Representative
	Joe Peters	Member at Large
	Carla Komarnicki	Member at Large
	Danny Friesen	Member at Large

**ABSENT:**

<b>ALSO PRESENT:</b>	Joulia Whittleton	CAO
	Grant Smith	Agricultural Fieldman
	Colleen Nate	Admin Officer, Recording Secretary
	Jay Lanti	Delegation
	Greg Newman	Delegation
	Elmer Derksen	Delegation
	Henry P. Klassen	Delegation

Minutes of the Agricultural Service Board meeting for Mackenzie County held on Tuesday April 17, 2012.

**CALL TO ORDER:**      **1. a) Call to Order**  
Chair Sarapuk called the meeting to order at 10:06 am.

**AGENDA:**              **2. a) Adoption of Agenda**  
**MOTION 12-018**        **MOVED** by Joe Peters

That the agenda be adopted with the changes made by reversing agenda item c & d.

**CARRIED**

**ADOPTION OF THE  
PREVIOUS  
MINUTES:**            **3. a) Minutes of the January 19, 2012 Agricultural Service  
MOTION 12-019**        **Board Meeting**

**Moved** by Joe Peters

That that minutes of the January 19, 2012 Agricultural Service Board Meeting be approved as presented.

**CARRIED**

**BUSINESS FROM  
PREVIOUS MINUTES**

**4.a) NONE**

**ACTION LIST  
MOTION 12-020**

**5.a) Action List**  
**Moved by** Carla Komarnicki

That the action list be received for information.

**CARRIED**

**MOTION 12-021**

**6.a) Drainage Discussion**  
**Moved by** Carla Komarnicki

That the drainage discussion be table to the next ASB meeting.

**CARRIED**

**6.b) High Level Flood Control**

**DISCUSSION**

The board discussed the results of the High Level Flood Control Phase II tender results, Jay Lanti brought forward his concerns with the size of the approaches, and concerns he had with the water coming from north of Hwy 58

**MOTION 12-022**

**Moved by** Danny Friesen

That the discussion regarding High Level Flood Control Phase II be received as information.

**CARRIED**

**MOTION 12-023**

**6.c) Flood Control Policy**  
**Moved by** Dicky Driedger

That Carla Komarnicki and administration meet with the CAO to re draft Flood Control policy and bring it back to the next ASB meeting.

**CARRIED**

**DELEGATION**

**6.h) MARA Delegation**

Greg Newman joined the meeting to update the ASB regarding MARA's current situation.

**Chair Sarapuk recessed meeting at 11:00 am**



**Chair Sarapuk call meeting back to order at 1:15 pm**

**MOTION 12-024**      **5. c) Henry Klassen Flood Control**  
**Moved by** Dicky Driedger

That the Henry Klassen Flood Control be tabled until the ASB has a new Drainage Policy in place.

**RESCINDED**

**MOTION 12-025**      **Moved by** Dicky Driedger

That the Henry Klassen Flood Control issue be sent back to Council as does not fit into the ASB current policy, it has been determined to be a road issue.

**MOTION 12-026**      **CARRIED.**  
**6.g) Roadside Spraying RFP**  
**Moved by** Dicky Driedger

That the contract be awarded to the lowest qualified bidder.

**MOTION 12-027**      **CARRIED**  
**6.i) Letter to the Editor**  
**Moved by** Dicky Driedger

That the letter to the editor be received as information.

**MOTION 12-028**      **CARRIED**  
**6.j) Plastic Wrap**  
**Moved by** Joe Peters

That the information regarding plastic wrap be received for information.

**MOTION 12-029**      **CARRIED**  
**6.k) Farm Safety**  
**Moved by** Carla Komarnicki

That the Farm Safety letter be received as information.

**MOTION 12-030**      **CARRIED**  
**6.f) Ditch Maintenance**  
**Moved by** Danny Friesen

That administration develop a three year rotational Flood Control Ditch Maintenance Plan.

**CARRIED**

**SET NEXT MEETING  
DATE**

**9.a)Next Meeting Date**

Next ASB meeting will be at the call of the Chair.

**ADJOURNMENT  
MOTION 12-031**

**10.a) Adjournment**

**Moved by Joe Peters**

That the ASB Meeting be adjourned at 1:20 PM.

**CARRIED**

These minutes will be presented at the next ASB meeting for approval

---

Walter Sarapuk, Chair

---

Grant Smith, Agricultural Fieldman



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Mackenzie Library Board Meeting Minutes – February 13, 2012</b>

### **BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the February 13, 2012 meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the Mackenzie Library Board meeting minutes of February 13, 2012 be received for information.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_



**Mackenzie County Library Board (MCLB)  
February 13<sup>th</sup>, 2012 Board Meeting Minutes  
Mackenzie County Building  
Fort Vermilion, Alberta**

**Present:** Lisa Wardley, Wally Schroeder, Beth Kappelar, John W. Driedger,  
La Dawn Dachuk, Susan McNeil, Lorraine Peters.

**Absent:** Jake Wiebe , Daryl Zielsdorf (excused)

**1.0 Call to Order:** The meeting was called to order by Beth Kappelar at 7:19 p.m.

**2.0 Approval of Agenda:**

**MOTION #2012-02-01** Lisa Wardley moved the approval of the agenda as printed.

**CARRIED**

**3.0 Approval of the Minutes:** Jake Wiebe's absence was excused.

**MOTION #2012-02-02** Lisa Wardley moved the approval of the January 5/12 minutes as amended.

**CARRIED**

**4.0 Review of Action Items:**

- The action items of the previous MCLB meeting were reviewed.

**5.0 Financial:**

**5.1 Financial report as of Jan. 31/2012:**

- Balance brought forward: \$ 34,653.82  
- Total Revenues \$ 93,378.97  
- Total Expenses \$ 6,161.54  
- Ending Bank Balance \$ 121,871.25

**MOTION #2012-02-03** La Dawn Dachuk/Susan McNeil moved to accept the financial report as presented.

**CARRIED**

**5.2 Mackenzie County Funding for 2012:**

- Mackenzie County's 2012 funding to MCLB to operate the County's libraries is \$186,756 which is the same as in 2011. Half of it or, \$93,378 was received Feb 6/12.

**5.3 2012 Library Funding**

**MOTION #2012-02-04** John Driedger/La Dawn Dachuk moved, subject to receiving the Government Community

Development funds, that the MCLB fund the libraries at the following rates for the 2012 year: La Crete \$89,000; Fort Vermilion \$68,000; Zama \$50,000; High Level \$15,500.

**CARRIED**

**5.4 MCLB 2012 Audit:**

- The MCLB audited financial statements will be brought to the MCLB April 5/12 meeting

**6.0 Library Reports:**

**6.1 La Crete:**

- Year end financials showed an income of \$121K, expenses of \$91K. Of the \$30K net income, \$13K was fund raised.  
- \$1,124 was spent on a computer and printer  
- A payroll program was purchased to make payment of staff easier.  
- They will be partnering with the Parent Link Center to offer a children story time hour.  
- They are looking for a comedian/musician for their Salmon Grill fund raiser.  
- They have tried downloading books on their Kindle Reader  
- Their annual meeting resulted in no changes to the Society membership or to their leadership positions.

**6.2 Fort Vermilion:**

- They sent \$114 to support the burned down Slave Lake library.  
- A tracking form for the Society is being developed.

**6.3 Zama:**

- The Zama Library is now on facebook. Evnts and notices are posted there.  
- Many authors offer free ebooks on their facebook pages.  
- They are offering a mens reading program.

...2

**6.4 High Level:**

- The service agreement with the High Level Library needs to be renewed.

**MOTION #2012-02-05** Lisa Wardley moved to accept the library reports as presented.

**CARRIED**

**7.0 Old Business:**

**7.1 La Crete Library Building:**

- The County CEO is planning a meeting to discuss the La Crete Library building.
- Connie Friesen of the County is looking into the operating costs of a stand alone bulding.

**7.2 MCLB 2012 Budget:**

- Lorraine Peters presented a budget with Revenues of \$275,440.82, Expenses of \$252,907.50 and an ending Bank Balance of \$22,533.32.

**MOTION #2012-02-06** John Driedger/La Dawn Dachuk moved the approval of the 2012 MCLB budget as presented.

**CARRIED**

**MOTION #2012-02-07** John Driedger/La Dawn Dachuk moved that the libraries be sent 35% of their 2012 MCLB funding except for the High Level library which will receive their full amount and the Fort Vermilion library which will receive 35% less half the cost of the Peace Library System expense.

**CARRIED**

**7.3 MCLB Service Plan:**

- Lisa Wardley used a program called Zomerang.com to develop a questionnaire for use in developing a service plan.
- The survey can be filled out on line or on hard copies left at various locations throughout the County.
- Lisa will email the librarians with instruction on how to get people to fill it out.
- The survey will run 2 to 3 months.

**8.0 New Business:**

**8.1 Service Agreement with High Level:**

- Beth Kappelar and Lisa Wardley will meet with the High Level Library Board to discuss a new agreement.

**8.2 MCLB Policy Review:**

- Tabled to the next meeting.

**8.3 Library Surveys/Annual Reports:**

**MOTION #2012-02-08** Lorraine Peters moved the approval of the surveys and annual reports filled out by the libraries.

**CARRIED**

**9.0 Correspondence:**

- 9.1 Letter from Mackenzie County regarding funding.

**MOTION #2012-02-09** John W Driedger moved the acceptance of the presented correspondence.

**CARRIED**

**10.0 In Camera:**

- Not required

**11.0 Next Meeting Date and Location:** Fort Vermilion Library, April 5/12 at 7:00 p.m.

**12.0 Adjournment:**

**MOTION # 2012-01-`10** John W. Driedger moved the meeting adjourned at 9:23 p.m.

**CARRIED**

**These minutes were adopted this 5<sup>th</sup> day of April, 2012**

---

**Beth Kappelar, Chair**



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>CAO Report</b>

### **BACKGROUND / PROPOSAL:**

CAO and Director reports are attached for information.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the CAO report for May 2012 be received for information.

**Author:** C. Gabriel **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_





# Mackenzie County

## Monthly CAO Report to Council – April 25, 2012

It has been three weeks since my first report to Council. The organization is moving forward and adjusting to the recent organizational changes. Meanwhile, the provincial “landscape” (elections) has been reestablished and we are waiting for information regarding upcoming Ministerial arrangements and appointments.

2011 Audited Financial Statements and FIR were approved by Council and filed with Municipal Affairs as required by the MGA.

2012 Budget Council meeting was held and the budget was reapproved with some changes, incorporating the incomplete 2011 projects into our 2012 budget. Administration is working on a long term capital and financial plan for Council’s consideration. Sustainability of a municipality has been discussed and importance of it has been stressed at many meetings and municipal conventions. Considering continuing economic struggles in the Region, it is advisable to have a solid and sustainable financial plan in place. The 2012 Tax Rate bylaw will be presented to Council at the May 1<sup>st</sup> meeting.

I am continuing to work on and/or have completed the following initiatives:

1. **AUPE** - Our first AUPE meeting is now scheduled for May 17 & 18. My recommendation regarding the negotiating committee composition is included in the May 1, 2012 council package and requires Council motion.
2. **AB Agriculture and Rural Development** – An initial teleconference meeting took place with the Department’s representatives, Councilors and municipal employees. An initiating meeting is being arranged by Brent Paterson in Edmonton and is tentatively scheduled for May 22 or 25. Administration will be attending this initial meeting with multiple, proposed for participating, provincial departments.
3. **Fort Vermilion Gravel Pit** – a public meeting was held on April 4, 2012. Administration has been in contact with a consultant that specializes in these types of land use initiatives. At this point, no development permit has been submitted by the developer.
4. **Seniors Housing in the Region** – I have met with Rob Martin (a consultant appointed by the Minister to assist municipalities in arriving at mutually agreeable solutions) and Lindsey Pratt regarding this topic. Rob Martin is scheduled to meet with Council at 8:30 am on May 1, 2012 prior to Council meeting.
5. **Communication Protocol** – I have developed a draft Council/Administration Protocol policy and it will be presented to Council at the May 1<sup>st</sup> meeting.

6. **Regional Collaboration** Initiative (Towns of High Level and Rainbow Lake) – Council will be presented with options and a proposed course of action during an in-camera session at their May 1, 2012 meeting.
7. **Land Use Framework** – a meeting is being held on April 27 to review and comment on the proposed position document prepared by the Mackenzie Municipal Servicing Agency.
8. **Forestry Industry** – we have been in discussions with the representatives of Tolko and Ainsworth regarding the forestry future and will be bringing additional information on their initiatives at the May 1, 2012 meeting.

Please review the attached Directors reports and we will be happy to answer any questions Council may have.

Respectfully submitted,

Joulia Whittleton  
Chief Administrative Officer

## Monthly Report to CAO

For the month of April, 2012

From: Al Hoggan, Director of Community and Protective Services

### Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
La Crete Residential Waste Pickup	At Council's discretion	The proposal for La Crete Residential Waste Pickup went to Committee on April 27. Should the program receive approval from council we will publish the request for Proposal and open bids early June with an anticipated start date of July 15, 2012.
Parks and Recreation	Ongoing	Administration had the pre-start meeting with the park's caretakers and staff is readying the parks for mid-May opening..
Emergency/Disaster Planning	Ongoing	The Zama "table-top" exercise was completed successfully on April 12 with significant attendance. Several issues were recognized and administration is making amendments to the Municipal Emergency Plan based on the results of this practice exercise.
La Crete Airport	In Progress	Administration has made several adjustments to the La Crete airport development plan as Alberta Transportation required larger setbacks off of Highway 697 than we expected. Currently the development plan has gone to engineering and the Planning department will be presenting a re-zoning package to IMPC and to Council shortly.  We anticipate being able to enter into leases at the La Crete airport sometime late June.
Fire Departments	On going	The La Crete Fire Tanker Truck project is nearing completion with delivery of the unit mid-May

### Capital Projects

Projects	Timeline	Comments
Fort Vermilion Ice Plant Overhaul	Sept. 15, 2012	The ice plant project is currently under way.
Other capital projects	On going	There are a variety of other capital projects that will begin later this year. Many are in the early planning stages.

### Personnel

The By-law Enforcement Officer position is in the interview process and we hope to have this position filled by June 1, 2012.

### Other

My staff and I continue to have our weekly planning meetings and are anticipating a busy but productive summer season.

## Monthly Report to the CAO

For the month of April, 2012

From: John Klassen, Director of Operations

### Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Dust Control	April 30 <sup>th</sup>	Application deadline end of April
Regraveling	June 2012	Planning to start the postponed areas beginning of June and preparing maps for the remaining areas of the County for Council review.
Ponton Road	August 31 <sup>st</sup>	Survey is complete and Atco is providing a quote to move the power line.
Drainage	April 15 <sup>th</sup>	We have multiple requests to drain ponds that are collecting adjacent to County roads.
Road Requests	July - August /12	Three roads were approved and we are in the process of creating RFP's to construct.

### Capital Projects

Projects	Timeline	Comments
Rural Water Line	May 2012	Ordered meter pits and we are developing a plan to start connections.
Zama Access Tender	May 1 <sup>st</sup>	Tenders to be opened at Council meeting
88 Connector	May 2012	In the process of developing a tender.
La Crete Lagoon Upgrade	May - June	Engineers are in the process of preparing the detailed design for tender.
Grader Replacement	April - MAY	The graders are starting to arrive, two have been delivered.
15' mower and side arm	April 15 <sup>th</sup>	On Order

### Personnel:

We are currently advertising for a PW's Admin Assistant and the vacant equipment operator positions, one in LC and one in FV. There is also one equipment operator from LC that is on medical leave and the timeline is yet to be determined. Summer staff ads are out as well.

### Other:



## **Monthly Report to CAO**

For the month of April 2012

From: William (Bill) Kostiw  
Executive Director of Infrastructure Development and  
Government Relations

The following report is a brief overview of the major projects and events in the development of the County's infrastructure.

The resounding PC election victory is most likely good news for Mackenzie County. We need to continue working hard to ensure Frank remains a Cabinet Member.

Our tax base development and enhancement is certainly a major concern for the County. We are receiving positive news on high capacity power lines. The Rainbow to Rainy Creek is complete and was energized in March 2012. The ATCO upgrades at Indian Cabins will also boost our tax base and development in the area. Trans Canada's proposed Northwest System Expansion Project should also provide significant tax revenue in the near future. We are also working with Ainsworth to find a way to get the Footner Mill operational.

Other projects in the works include; Highway 88 Connector, Zama Access Road, Rural Water, Highway 58 extensions, Highway 88 completion, roads to new lands and Tompkins Crossing. I am also assisting on several carry forward projects from past years.

Thank you, I would be more than happy to provide any additional information should you need it and/or answer any questions.

See attached information:

- ATCO Electric Project Information – February 2012
- TransCanada's Proposed Northwest System Expansion Projects
- Highway 88 Connector Tender

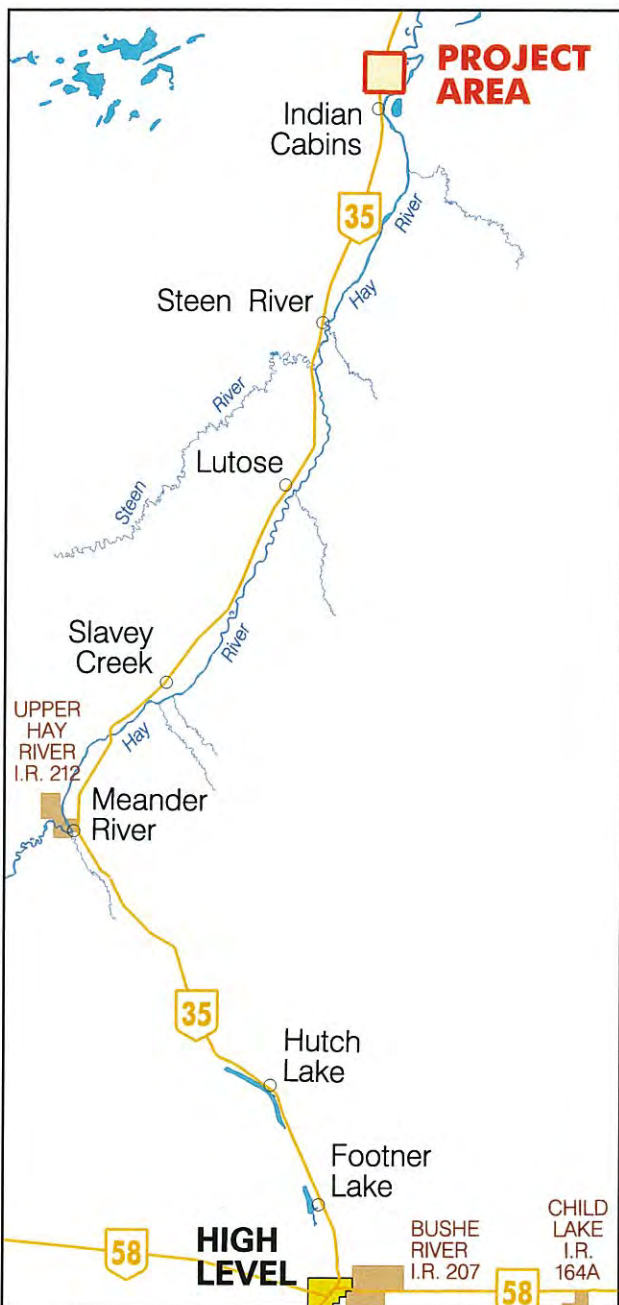


# Project Information

**ATCO Electric** | works for you

February 2012

## Alterations to the Indian Cabins Generation Station



### Why are you receiving this project information package?

We are advising neighbouring landowners, occupants, agencies and other interested parties about plans to perform upgrades to the **Indian Cabins Generation Station** located just north of the community of Indian Cabins.

This package will provide you with important project information and outlines our public consultation process. We invite any comments, questions or concerns that you may have. Please refer to page four for our contact information and details.

### Project Overview

Alterations are needed at the Indian Cabins generation station in order to meet a growing demand for electricity in the Indian Cabins area.

ATCO Electric is proposing a number of alterations that will improve the reliability and performance of the power plant. If approved, the project will involve installing new equipment and expanding the existing fence line to accommodate these upgrades.

### Included in this package:

- Project Information brochure
- Reply Form and postage paid envelope
- Alberta Utilities Commission brochure *Public Involvement in Needs or Facilities Application*
- ATCO Electric Information Sheets





## Proposed Timeline\*

### February 2012

Project notification to landowners and agencies

### March 2012

Submission of the Facilities Application to the Alberta Utilities Commission

### July 2012

If approval is granted, construction will commence

### January 2013

Facilities completed and operating

\*Timing may be adjusted to reflect final plans.

## Contact Us

Your comments and concerns are important to us. Please contact us toll free **1-855-420-5775** or direct:

**Liz Ames, Project Planner**  
**Alterations at the Indian Cabins Generation Station**

ATCO Electric  
10035-105 Street  
Edmonton, AB T5J 2V6

**Phone:** 780-508-4540  
**Fax:** 780-420-5030  
**E-mail:** [consultation@atcoelectric.com](mailto:consultation@atcoelectric.com)  
**Website:** [www.atcoelectric.com](http://www.atcoelectric.com)

## ATCO Electric

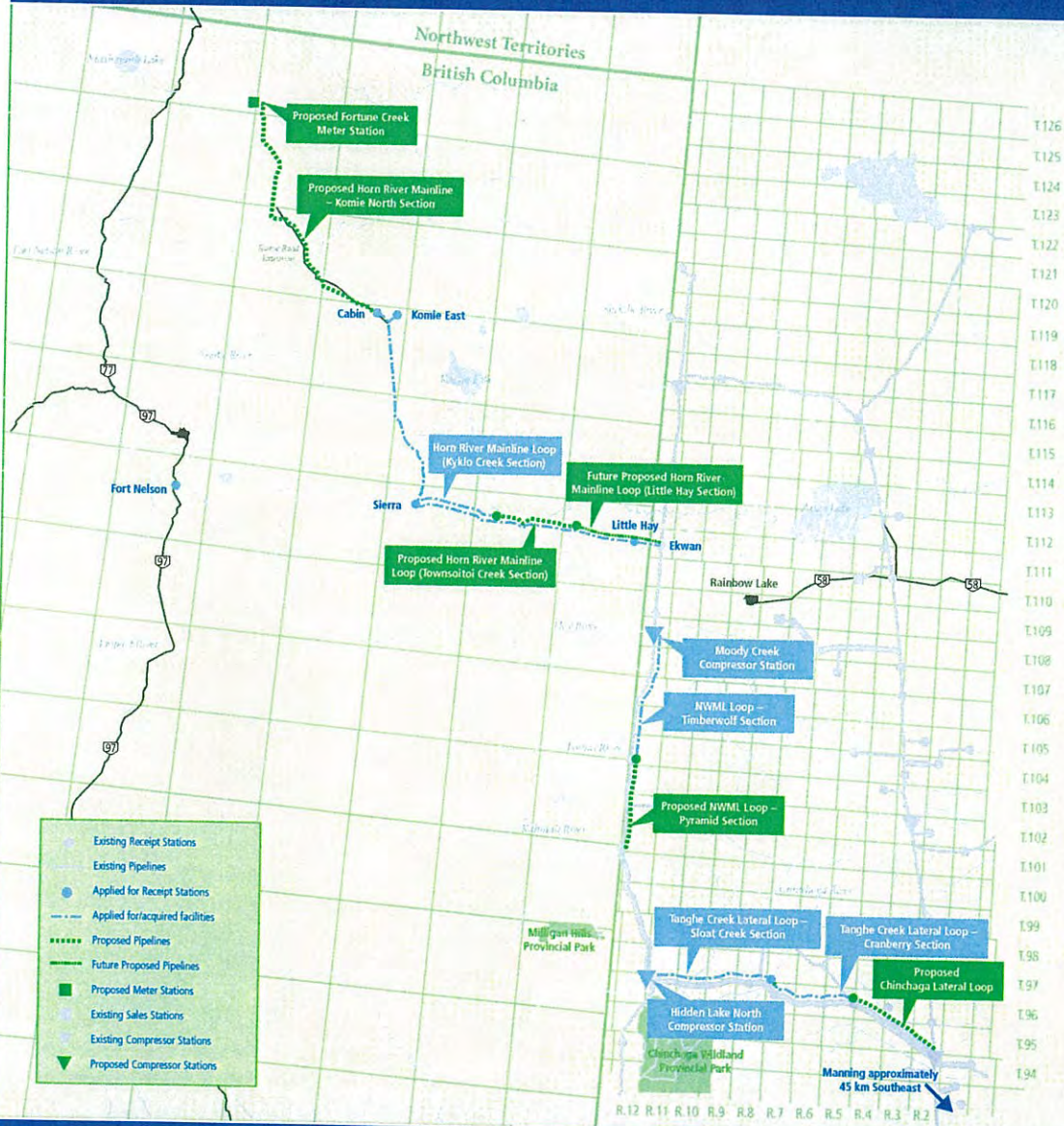
Albertans count on us for the safe, reliable and cost-effective delivery of electricity to their homes, farms and businesses. We have delivered electricity to Albertans for more than 80 years. Headquartered in Edmonton, ATCO Electric has 38 service offices serving nearly two-thirds of the province in northern and east-central Alberta.

We help keep the lights on across the province by building, operating and maintaining more than 71,000 kilometres of transmission and distribution power lines. We also operate an additional 12,000 kilometres of distribution power lines on behalf of Rural Electrification Associations.

We are committed to responsible development and environmental practices. We conduct an open and transparent consultation process, carefully considering the impacts to landowners, communities and the environment.



# TransCanada's Proposed Northwest System Expansion Projects



TransCanada's wholly-owned subsidiary, NOVA Gas Transmission Ltd. (NGTL), is proposing to construct and operate a number of expansions and an extension to its pipeline system in Northeast British Columbia and Northwest Alberta. The need for and timing of these projects are influenced by the pace and location of producer activity, commercial support and TransCanada's pipeline system capabilities. Based on these requirements and commercial analysis completed to-date, TransCanada anticipates applying to the National Energy Board (NEB) for the proposed projects as outlined in this informational brochure.

CONTRACT NUMBER: 121-13801-00

# CONTRACT AND SPECIFICATIONS

**Mackenzie County**

for

**Highway 88 Connector**

From: Jct. of Hwy 697

To: ~~East of Range Road 130~~

km 0.00 to km 12.00 (12.00 km)

**Granular Base Course, Asphalt Concrete Pavement and  
Other Work**

*FINAL  
DRAFT*

Prepared by:  
GENIVAR  
April 2012

## **NOTE TO BIDDERS**

For information regarding this project, you may contact the Chief Administrative Officer for Mackenzie County at 780-927-3718 or his representing Consultant:

Mark Onaba, E.I.T., Area Manager  
GENIVAR  
4411 – 51 Street, P.O. Box 1159  
Grimshaw, Alberta T0H 1W0  
Phone: 780-332-1000  
Fax: 780-332-1100  
Email: mark.onaba@genivar.com

Tenders **must** be received no later than **2:00 p.m.** local time on **May 23, 2012** at the Tender Deposit (reception) Counter of the Mackenzie County office in Fort Vermilion, Alberta.

It shall be the Bidder's responsibility to confirm with the Owner that its Tender has been received prior to Tender closing.

Tenders will be opened at **2:01 p.m.** local time on **May 23, 2012** at the Mackenzie County office in Fort Vermilion, Alberta. Public may be present.

Facsimile changes to the unit price schedule will be accepted. Facsimile (FAX) messages may be sent to 780-927-4266, marked "ATTENTION: THE CHIEF ADMINISTRATIVE OFFICER, CONTRACT OPENING" on a copy of Form C58 found in this Tender package. To be acceptable, the form must be received no later than the time and date set for the receipt of the Tender.

The Owner reserves the right to accept or reject any or all Tenders and to waive irregularities and informalities at its discretion. The Owner reserves the right to accept a Tender other than the lowest Tender without stating reasons. By the act of submitting its bid, the Bidder waives any right to contest in any legal proceeding or action the right of the Owner to award the work to whomever it chooses, in its sole and unfettered discretion, and for whatever reasons the Owner deems appropriate. Without limiting the generality of the foregoing, the Owner may consider any other factor besides price and capability to perform the work that it deems in its sole discretion to be relevant to its decision including but not limited to the following:

- Any past experience with the Bidder, or lack thereof;
- The results of any reference check done by the Owner;
- Information relating to the financial state of the Bidder, however obtained.

## TENDER FORMS

## 2.3 UNIT PRICE SCHEDULE

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (1.2.13)	1		lump sum		\$ _____
2	Site Occupancy (1.2.21)	_____	days	\$1 500.00	per day	\$ _____
3	Subgrade Excavation (3.1.3)	200	m <sup>3</sup>	\$ _____	per cubic metre	\$ _____
4	Geotextile For Material Separation - Woven - Supply and Install (5.31) (Special Provisions)	200	m <sup>2</sup>	\$ _____	per square metre	\$ _____
5	Granular Fill Designation 6, Class 80 (3.8.5) (5.2.5)	500	t	\$ _____	per tonne	\$ _____
6	Culverts - Remove and Dispose (C.S.P.) (under 700 mm Dia.) (2.4.4) (Special Provisions)	24	m	\$ _____	per metre	\$ _____
7	Culverts - Remove and Dispose (C.S.P.) (over 700 mm Dia.) (2.4.4) (Special Provisions)	4	m	\$ _____	per metre	\$ _____
8	Culverts - Supply and Install (600 mm Dia. C.S.P.) (2.4.4) (Special Provisions)	46	m	\$ _____	per metre	\$ _____
9	Culverts - Supply and Install (1,200 mm Dia. C.S.P.) (2.4.4) (Special Provisions)	4	m	\$ _____	per metre	\$ _____
10	Intersection Improvement - Grading (Deletable) (Special Provisions)	1		lump sum		\$ _____
11	Preparing Subgrade Surface (3.1.3) (Special Provisions)	157 000	m <sup>2</sup>	\$ _____	per square metre	\$ _____
12	Granular Base Course Des. 2, Cl.25 (3.6.8) (5.2.5) (Special Provisions)	101 600	t	\$ _____	per tonne	\$ _____
13	Asphalt Concrete Pavement Mix Type M1 (200-300A) (3.50.7) (5.2.5)	33 300	t	\$ _____	per tonne	\$ _____
14	Removal and Reinstallation or Disposal of Existing Signs - One Post (7.7.5)	2	signs	\$ _____	per sign	\$ _____
15	Supply of Signs, Aluminum (5.18.3)	1.44	m <sup>2</sup>	\$ _____	per square metre	\$ _____

**TENDER FORMS**

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
16	Install Sign – Less than 1 m <sup>2</sup> (7.7.5)	1	signs	\$ _____	per sign	\$ _____
17	Supply and Install Post (100 mm x 150 mm) (7.7.5)	2	posts	\$ _____	per post	\$ _____
18	Roadway Lines – Supply Paint and Painting (Directional Dividing & 2 Edge Lines) (7.2.6) (5.20.5)	12.0	km	\$ _____	per kilometre	\$ _____
<b>TOTAL TENDER</b>						\$ _____

---

**SPECIAL PROVISIONS**


---

guideposts and mailboxes will not be paid for separately but shall be considered incidental to the Work.

**5.16 SCOPE OF WORK**

The scope of work for this project shall include but is not limited to the following:

- Culvert removal and installation
- Preparing the subgrade surface
- Placement of granular base course
- Placement of asphalt concrete pavement

Unless otherwise specified, the Contractor shall supply all materials necessary to complete the Work. A complete job is called for, therefore any labour, material, equipment, tool or incidental item not specifically mentioned, but necessary for completeness will be considered incidental to the Work and no separate or additional payment will be made.

**5.17 PROJECT LIMITS**

The Contractor is advised that due to budgetary considerations Mackenzie County reserves the right to modify the work limits and/or the work quantities either up or down to achieve budgetary requirements. The Contractor agrees such modifications shall not be considered as a waiver of any condition of the Contract, nor as invalidating any of the provisions thereof, nor shall any changes be made in the Contract unit prices on account of such modifications, but the same unit prices shall apply as if no modification had been made.

**5.18 SUPPLY OF AGGREGATE (CONTRACTOR'S SUPPLY WITH NO OPTION)**

The Contractor shall supply aggregates entirely from sources of his own choice. Supply of aggregate will not be paid for separately. The cost of supplying aggregate is considered incidental to the work, or included in the unit price bid for the work for which the aggregate is being produced.

**5.19 INTERSECTION IMPROVEMENTS - GRADING (DELETABLE)****5.19.1 Description of Work**

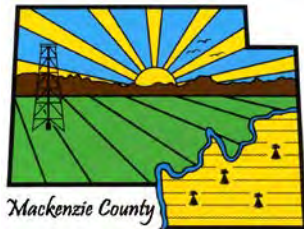
The Contractor shall perform grade, base and paving construction for the proposed Type III intersection improvement on the Highway 88 Connector at approximately km 3.15. The intersection improvements shall be constructed to the alignment, dimensions, grades and elevations as shown on the plans or as directed by the Consultant, and subject to the specifications regarding Accommodation of Traffic.

**5.19.2 Materials**

The quantities shown in the following tables are estimated, and are provided for information purposes only. The Contractor shall have no claim against the County as a result of any variation in these quantities.







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Al Hoggan, Director of Community and Protective Services</b>
<b>Title:</b>	<b>Fire Chief Appointment Fort Vermilion Fire Service</b>

### **BACKGROUND / PROPOSAL:**

Mackenzie County By-law 811/11 requires Council approval to appoint Fire Chiefs and Deputy Fire Chiefs.

Bylaw 811-11

5.3: The Fire Chief and Deputy Chief shall be appointed by Council for each Fire Service upon recommendation of the CAO, and from the members of the Fire Service for a two year term.

The Fort Vermilion Fire Service has **unanimously** recommended the appointment of Peter Wiebe to the position of Fire Chief on a 1 year interim basis.

### **OPTIONS & BENEFITS:**

The Fort Vermilion Fire Service has seen reduced staffing levels and training in recent months. Fire Chief Dave Schmidt has resigned and is relocating to another area. As such the rank and file fire-fighters in the Fort Vermilion Fire Hall have expressed their willingness to bring Fire Chief Wiebe in to increase recruitment, training, and to mentor several potential future Chief candidates.

### **COSTS & SOURCE OF FUNDING:**

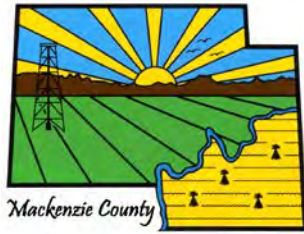
2012 Operating Budget

Author: Al Hoggan Review by: \_\_\_\_\_ CAO \_\_\_\_\_

**RECOMMENDED ACTION:**

That Fire Chief Peter Wiebe be appointed as the Fire Chief to the Fort Vermilion Fire Service on an interim one (1) year basis.

**Author:** Al Hoggan **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>John Klassen, Director of Operations</b>
<b>Title:</b>	<b>Dust Control Areas</b>

### **BACKGROUND / PROPOSAL:**

As follow up to previous discussions on dust control, attached are maps identifying where the County currently applies dust control at its own cost.

### **OPTIONS & BENEFITS:**

For discussion.

### **COSTS & SOURCE OF FUNDING:**

2012 Operating Budget

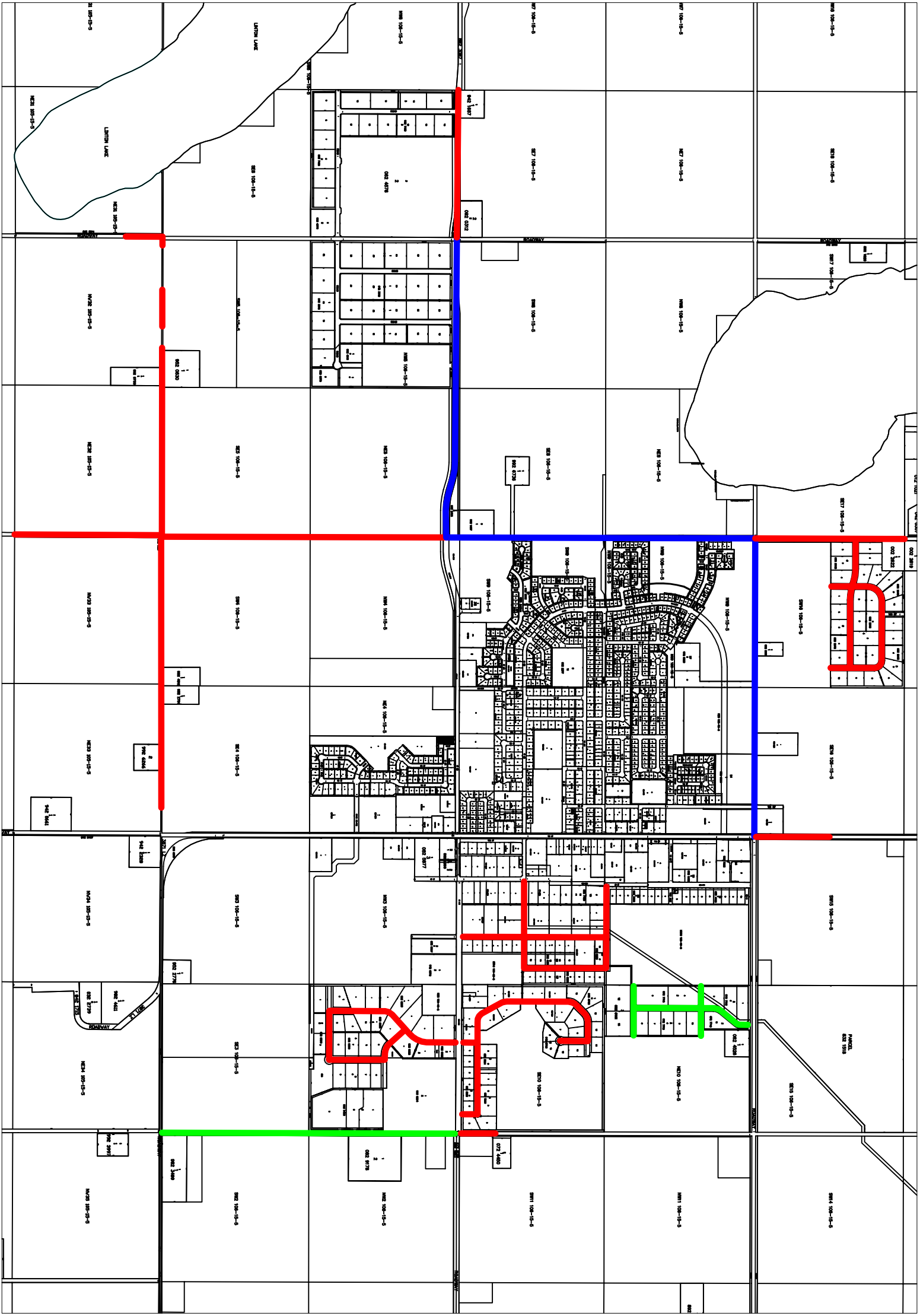
### **RECOMMENDED ACTION:**

That the 2012 Mackenzie County dust control maps be accepted as presented.

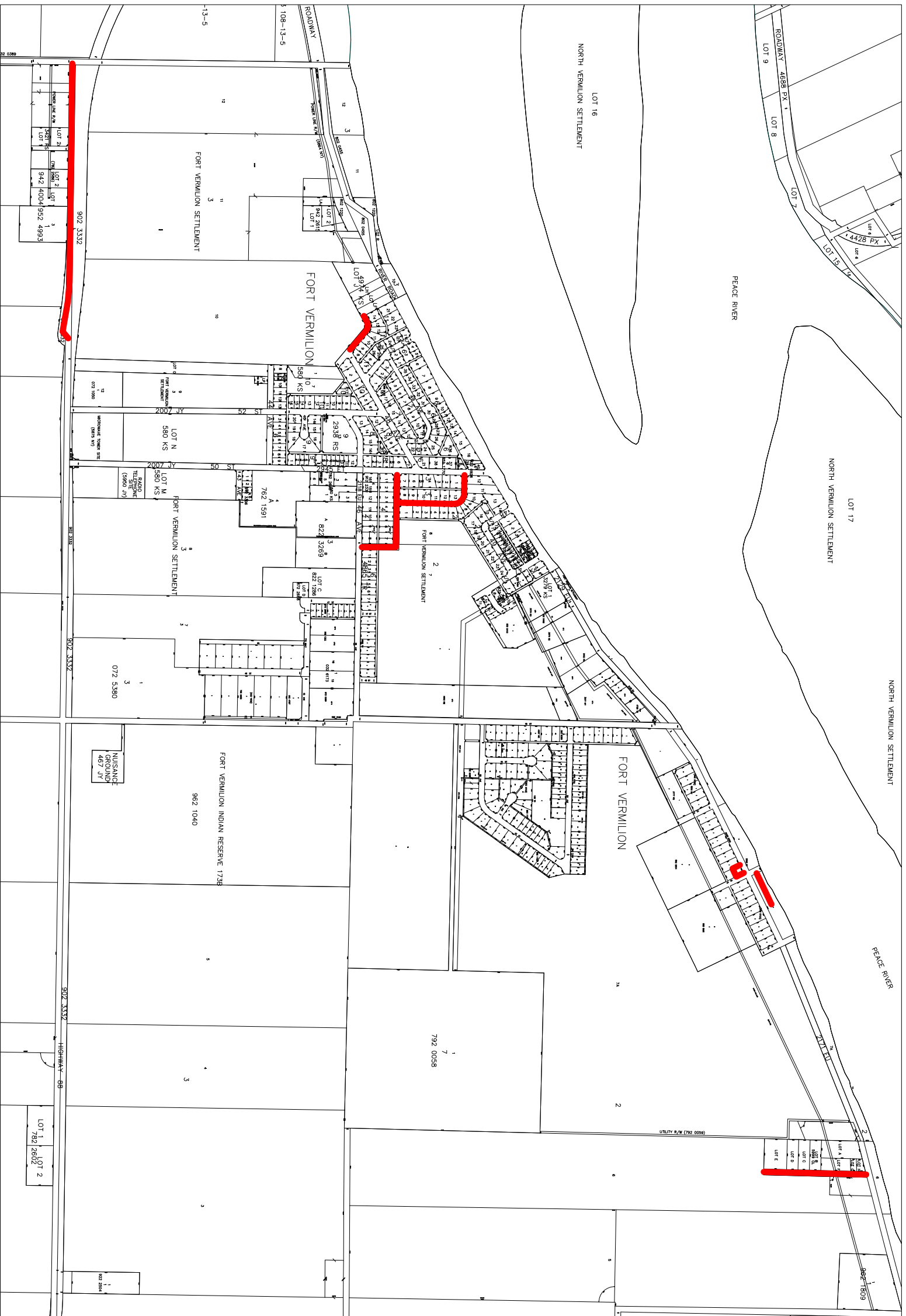
Author: B. Peters Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



*Hamlet of La Crete  
County Applied Dust  
Control*



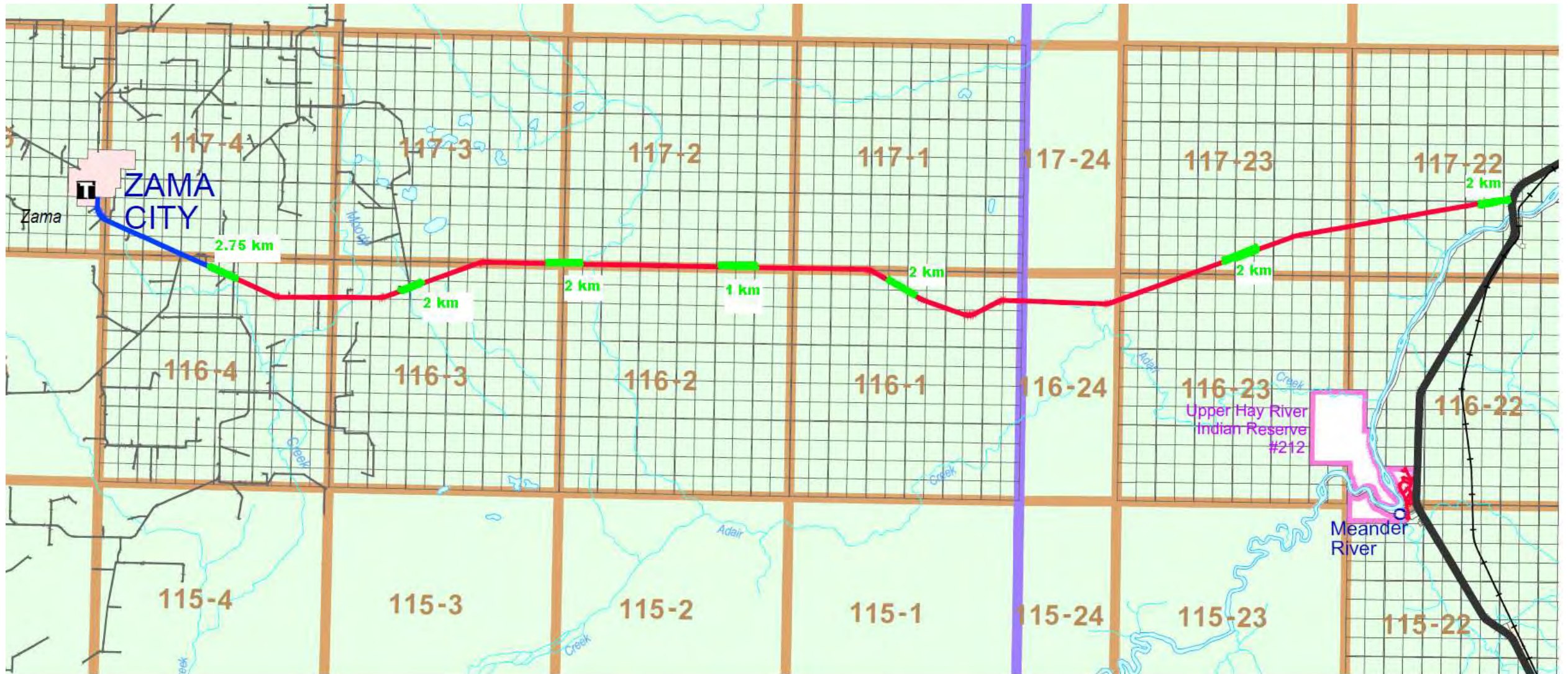
- Legend:**
- █ 14,410 m Calcium
  - █ 4,950 m Oil
  - █ 2,800 m Future
  - 22,160 m Total



**Fort Vermilion  
Dust Control**

**Legend:**  
 2320 m  
 Calcium







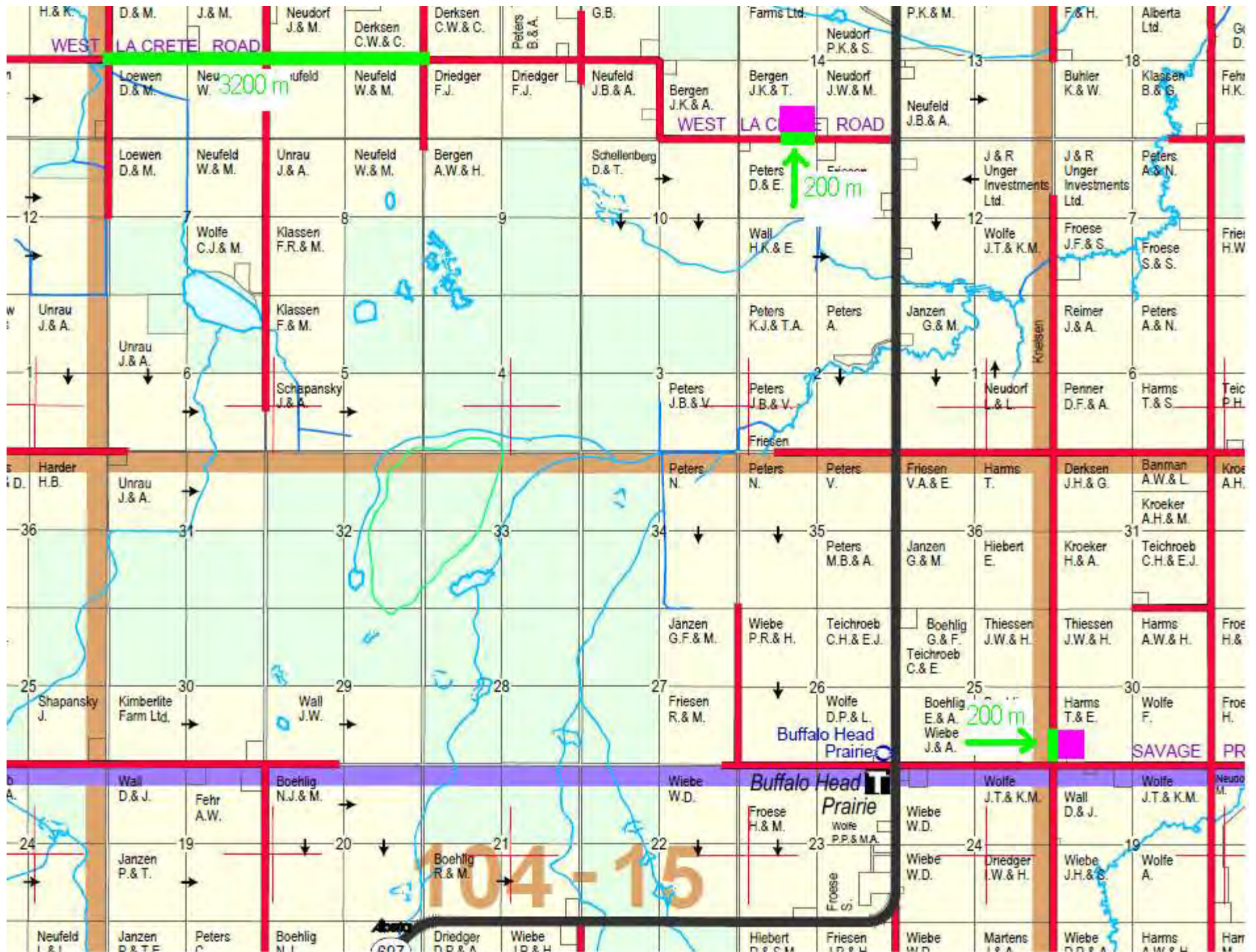


= School



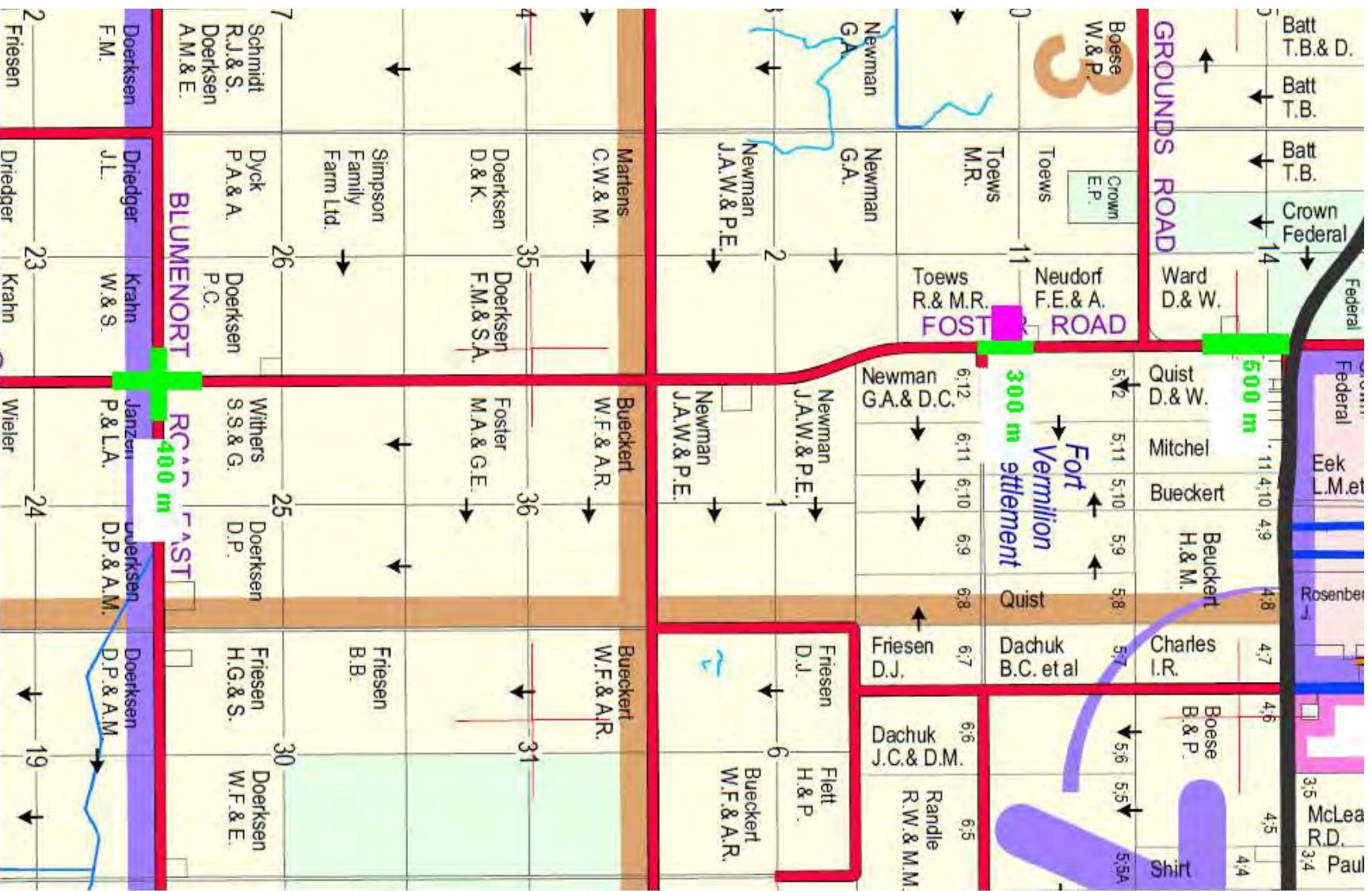
= Dust Control Area

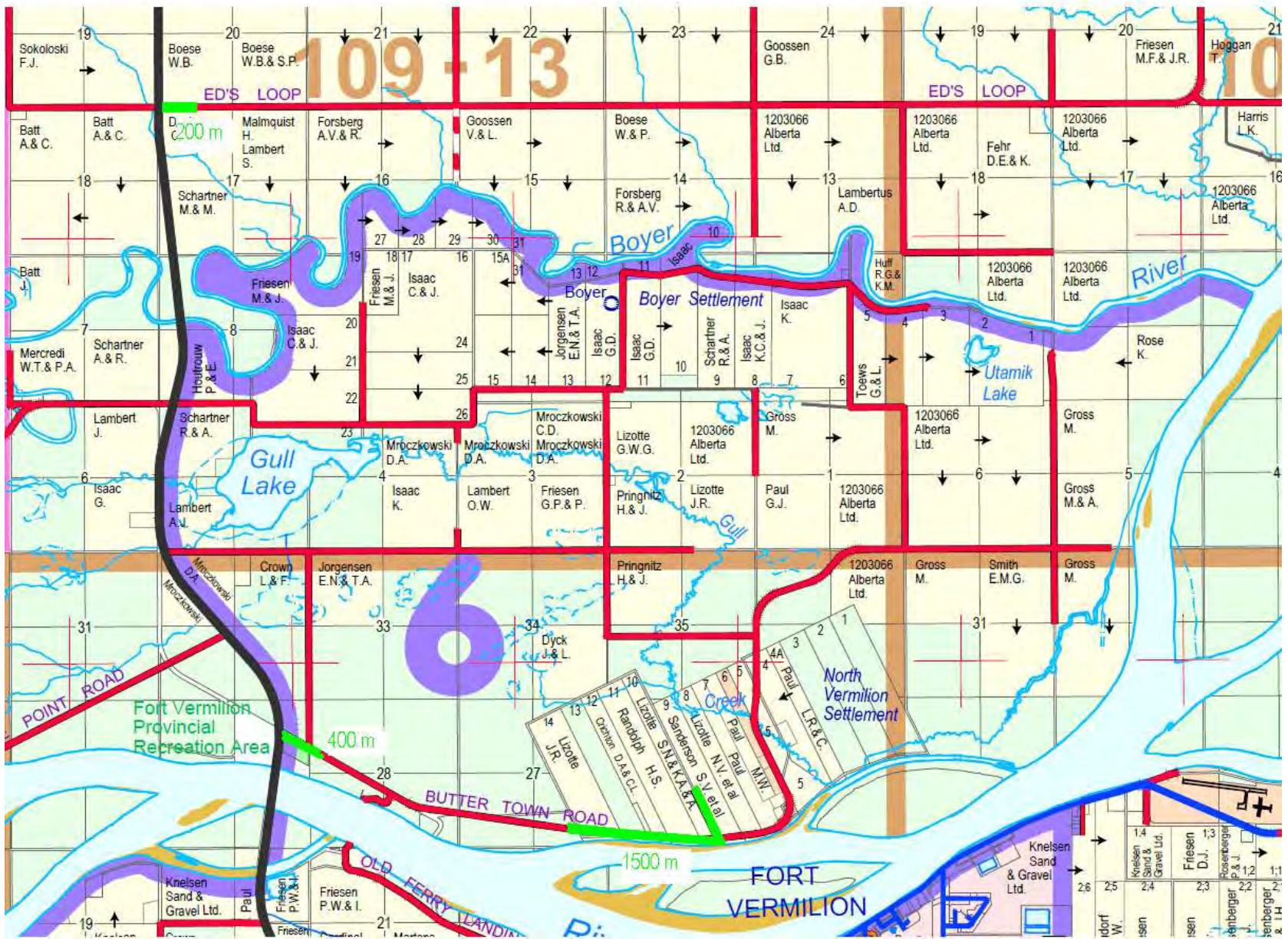




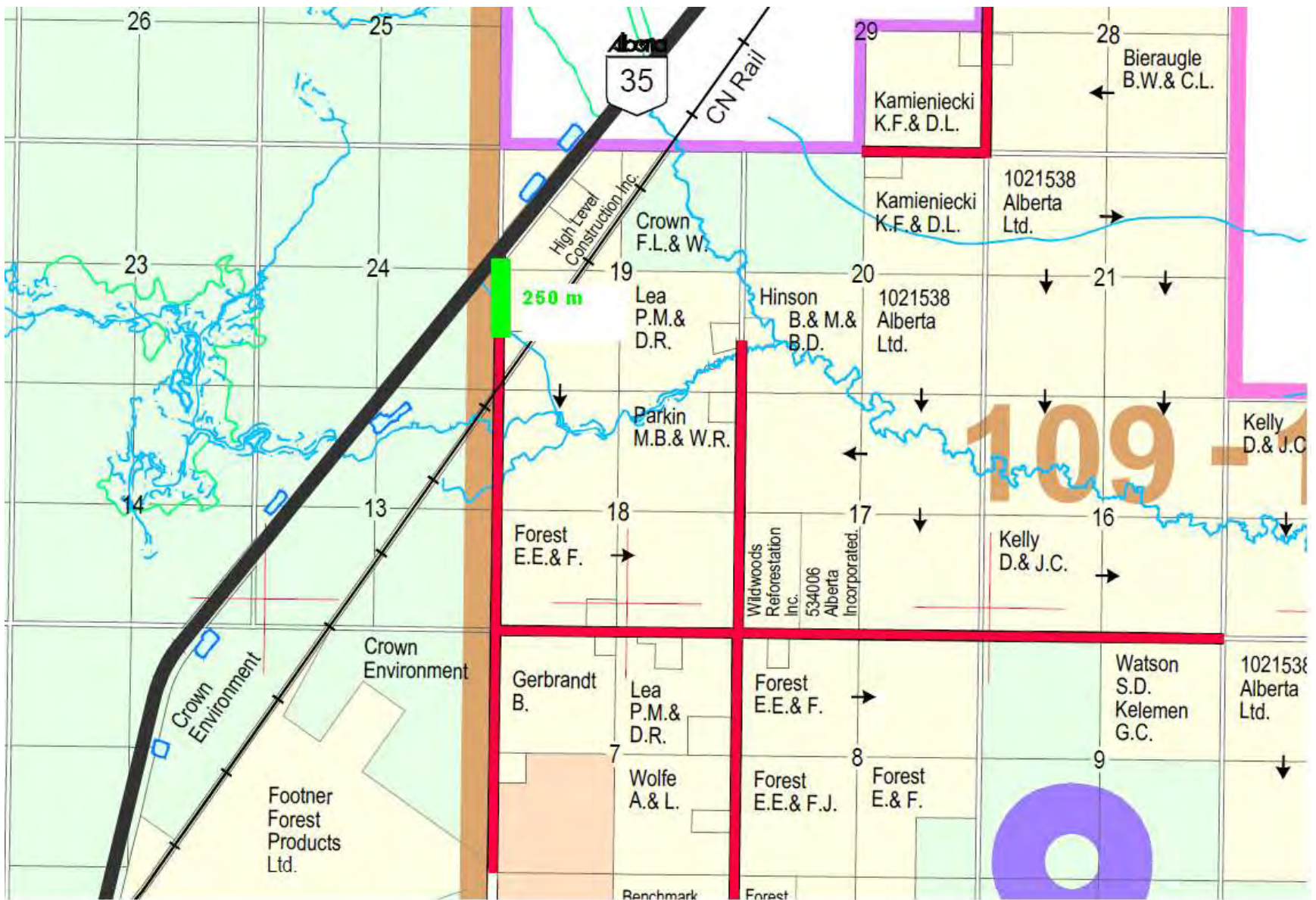




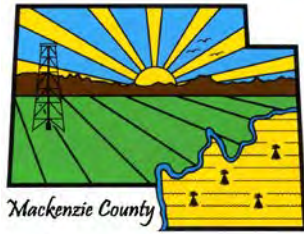












## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>John Klassen, Director of Operations</b>
<b>Title:</b>	<b>Zama Access Road Upgrade Tender Opening 2:01 p.m.</b>

### **BACKGROUND / PROPOSAL:**

The Zama Access Road Upgrade project has been tendered, and the tender closes at 2:00 pm on May 1, 2012.

### **OPTIONS & BENEFITS:**

N/A

### **COSTS & SOURCE OF FUNDING:**

2012 Capital Budget

### **RECOMMENDED ACTION:**

#### Motion 1

That the Zama Access Road Upgrade tenders be opened.

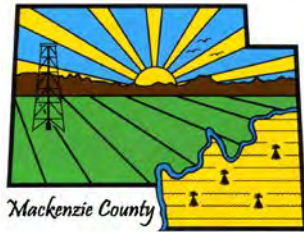
#### Motion 2

That the Zama Access Road Upgrade tender be awarded to the lowest qualified bidder.

**Author:** B. Peters      **Review Date:** \_\_\_\_\_      **CAO** \_\_\_\_\_

	Contractor	Bid Price
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		

Author: B. Peters Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Christopher Wilcott, Planner</b>
<b>Title:</b>	<b>Bylaw 860-12 Land Use Bylaw Amendment to Rezone Plan 992 5332; Block 1; Lot 3 from Rural Country Residential 2 "RC2" to Agricultural "A"(Rural La Crete)</b>

### **BACKGROUND / PROPOSAL:**

The Planning and Development Department has received a Development Permit Application to allow for an addition to a shop on Plan 992 5332; Block 1; Lot 3 which is a 7.88 acre parcel of land. This shop is and will be used to house the applicant's carpentry business. As the property in question is zoned Rural Country Residential 2 (RC2), Owner/Operator Business 1 is not a permitted or discretionary use.

This property is directly adjacent to lands zoned Rural Country Residential 3 (RC3) which does allow for Owner/Operator Business 1 as a permitted use; however, the applicant cannot apply to rezone his parcel of land to RC3 as it is over the maximum lot size for that land use district of 5 acres.

As this parcel of land sits on a quarter section that only has one other property that is zoned for Agriculture (A) which does allow Tradesmen's Businesses as a Discretionary Use; and seeing as the size of the parcel is between the 3 and 10 acres that is allowed in this Land Use district, the Planning and Development Department has advised the applicant to apply to have his parcel of land rezoned from RC2 to A.

The application was presented to the Municipal Planning Commission (MPC) at their March 29, 2012 meeting where the following motion was made:

*That the Municipal Planning Commission recommendation to Council be to approved Bylaw 8\_\_-12, being a Land Use Bylaw amendment to rezone Plan 992 5332; Block 1; Lot 3 from Rural Country Residential 2 (RC2) to Agricultural (A), subject to public hearing input.*

**Author:** C. Wilcott \_\_\_\_\_ **Reviewed by:** \_\_\_\_\_ **CAO** J. Whittleton \_\_\_\_\_

Bylaw number 860-12 has since been assigned to this application.

**OPTIONS & BENEFITS:**

Given the size of the property and the proposed development that the applicant would like to construct, the Planning and Development Department supports this rezoning application.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

That first reading be given to Bylaw 860-12, being a Land Use Bylaw amendment to rezone Plan 992 5332; Block 1; Lot 3 from Rural Country Residential 2 (RC2) to Agricultural (A), subject to public hearing input.

Author: C. Wilcott Reviewed by: \_\_\_\_\_ CAO J. Whittleton

**BYLAW NO. 860-12**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Tradesman’s Businesses on suitable parcels of land.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 992 5332; Block 1; Lot 3

to the west of La Crete, be rezoned from Rural Country Residential 2 “RC2” to Agricultural “A”, as outlined in Schedule “A” hereto attached.

READ a first time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2012.

---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Chief Administrative Officer

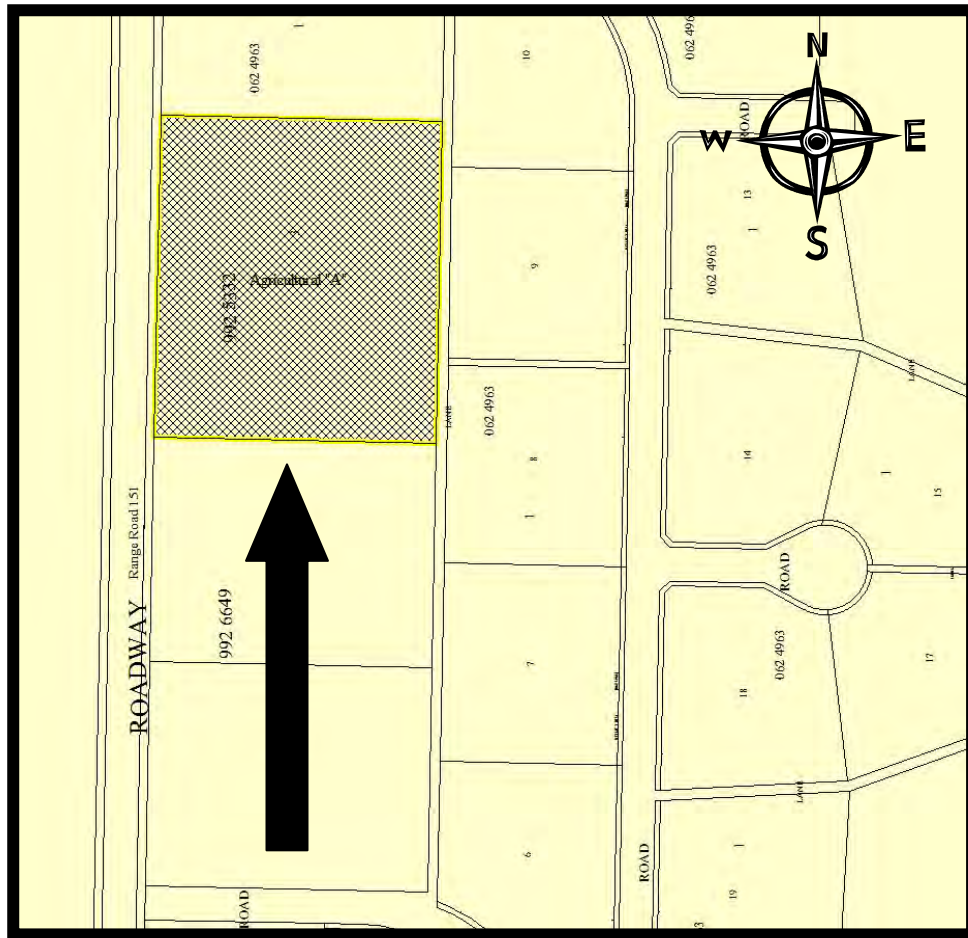
**BYLAW No. 860-12**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

Plan 992 5332, Block 1, Lot 3

west of the Hamlet of La Crete, be rezoned from Rural Country Residential 2 "RC2" to Agricultural "A"



FROM: Rural Country Residential 2 "RC2"

TO: Agricultural "A"

Subject Property



Wi  
H.

1291  
Alber

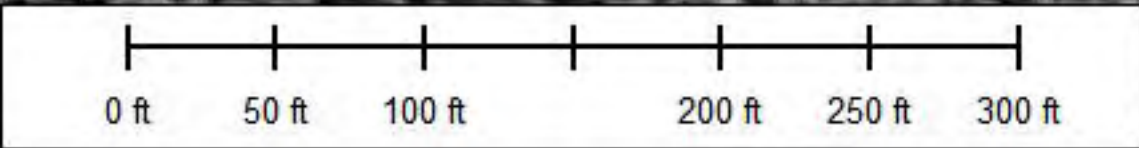
13

Greenwood  
Acres Ltd.

Alberta



Teichroeb



Subject Property 7.88 Acres

992 5332

Proposed Addition

200 ft

75 ft

LANE

062 4963

UTILITY ROW (062 4964)





# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

NAME OF APPLICANT <i>Abe Jansen</i>		
ADDRESS <i>Box 1129</i>		
TOWN <i>La Crete</i>		
POSTAL CODE <i>T0A 2H0</i>	PHONE (RES.) <i>780-928-3192</i>	BUS. <i>780-926-9470</i>

COMPLETE IF DIFFERENT FROM APPLICANT NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <i>992 5332</i>	BLK <i>1</i>	LOT <i>3</i>
----------	------	------	-------	----	----	----------------------	--------------	--------------

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *R12* TO: *Agricultural*

REASONS SUPPORTING PROPOSED AMENDMENT:

- To allow for Tradesman's Shop in Property.
- Cannot rezone to R13 as lot is too large.
- Does not make sense to amend wording of R12 to allow for shops County-wide.

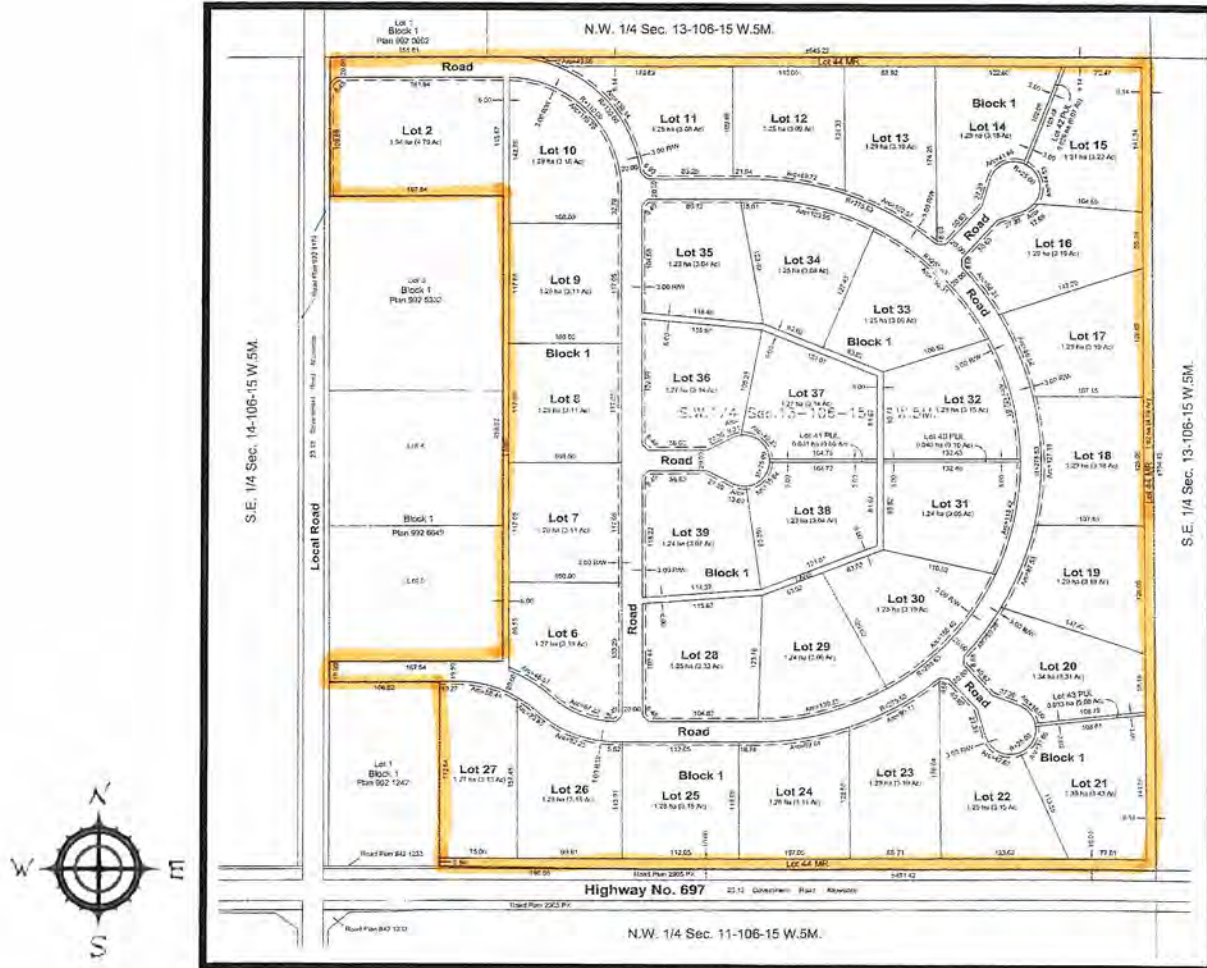
I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *400.00* RECEIPT NO. \_\_\_\_\_

APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER *[Signature]* DATE *Mar 13/12*

# PT of SW 13-106-15-W5M



**Location:** *La Crete Rural*

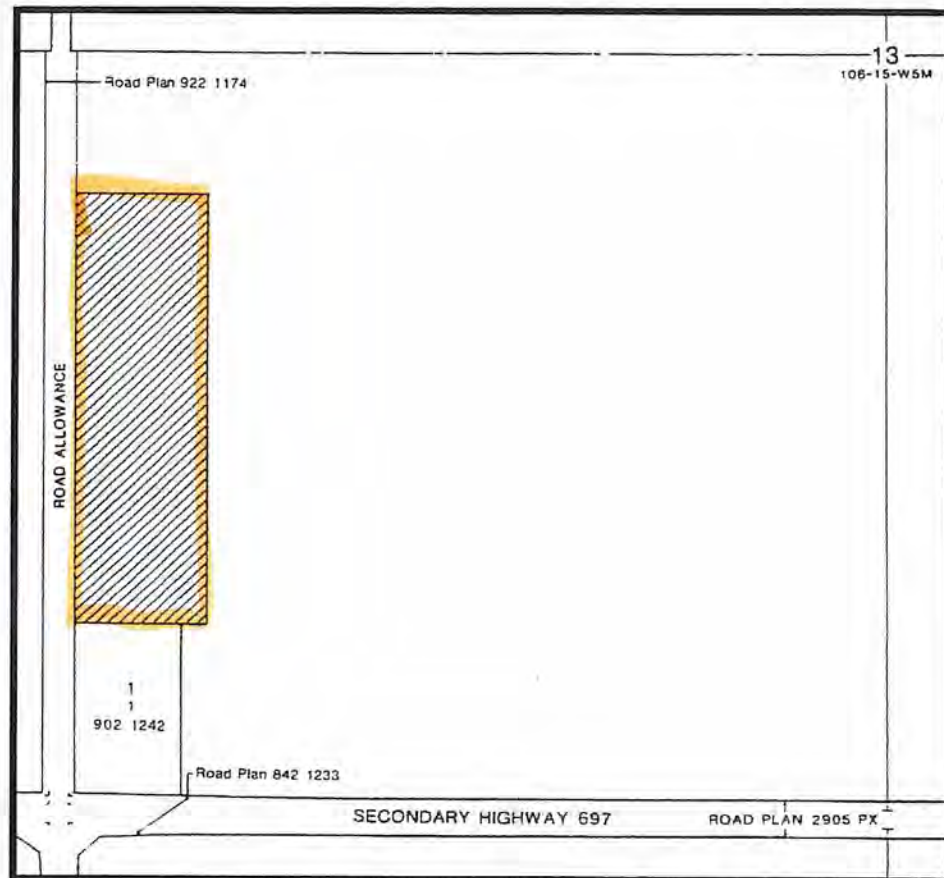
**Rezoned from:** *Agricultural District 1 "A1"*

**To:** *Country Residential District 4 "RC4"*

*("RC3" and "RC4" combined to form new  
Rural Country Residential 3 "RC3" by Bylaw 791-10)*

Bylaw 513/05, August 2005

# PT of SW 13-106-15-W5M



**Location:** *La Crete Rural*

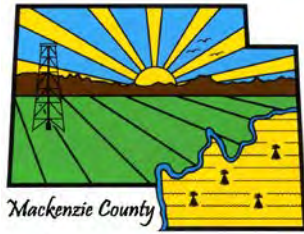
**Rezoned from:** *Agricultural District "A1"*

**To:** *Country Residential District 1 "CR-1"*

*("CR-1" changed to Rural County Residential District "RC", "RC" changed to Rural Country Residential District 2 "RC2" by Bylaw 462/04)*

Bylaw 146/98, December 1998





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Liane Lambert, Development Officer</b>
<b>Title:</b>	<b>PUBLIC HEARING Bylaw 858-12 Plan Cancellation for Consolidation Purposes Plan 962 4275, Block 4, Lots 28 and 29 (Zama)</b>

**BACKGROUND / PROPOSAL:**

Bylaw 858-12, being a Plan Cancellation Bylaw to cancel and consolidate Lot 28 and Lot 29, Block 4, Plan 962 4275 for the purpose of consolidation into one (1) lot as per the land sale agreement, received first reading at the March 28, 2012 Council meeting.

On October 17, 2007, an individual was the successful bidder of two lots within the Hamlet of Zama, Lot 28 and Lot 29, Block 4, Plan 962 4275.

Prior to bidding for the land, the applicant was aware that the two lots must be consolidated and developed within one year from the Land Titles transfer date (as noted in the newspaper Advertisement, September 26, 07). This was once again highlighted in a letter sent to the applicant on October 17, 2007 (see attached). Five years later, neither of these conditions have been complied with.

Multiple attempts have been made to contact the registered landowner to have him consolidate the lots and settle his tax arrears with the County. To date, the owner cannot be found and no response has been received. These lots are now on the list of lands to be sold at the next public sale auction.

At the Public Auction, the land will be offered for sale on an “as is, where is” basis, and in order to avoid the previous issue of conditions not being met, the lots need to be consolidated prior to the sale and sold as one title.

In order to do this, without the registered landowner’s signature, Council must pass a Bylaw for plan cancelation and consolidation. Once this bylaw passes three readings, it will be sent into Land Titles for registration.

**Author:** L. Lambert      **Reviewed by:** J. Whittleton      **CAO** \_\_\_\_\_

**OPTIONS & BENEFITS:**

There are three methods by which lots may be consolidated:

1. By registering a Consolidation of Title form, a Certificate of Title can be issued with all the lots in one title (e.g., Plan 9520001, Block 1, Lots 1 to 3) This method only applies if the lots are in the same plan and block. In addition, requires the Registered Land Owners signature. If not, see method number three.)
2. An applicant may apply to the municipality for a by-law authorizing Land Titles to cancel the lots and create a new lot (Note: The effect of the by-law is to delete the dividing line between the lots and make it into one parcel. This method only applies if the lots are in the same plan and block. This does not required the registered landowners signature. If not, see method number three.)
3. An applicant may have an Alberta Land Surveyor prepare a plan of survey or descriptive plan of survey consolidating the lots (Note: For this method, the lots may be on the same plan or different plans, and may include an unsubdivided parcel, closed roads, etc.). Requires Registered Landowner signatures.

As a bylaw does not require a landowner signature this is the method that the County must follow.

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

**MOTION 1**

That second reading be given to Bylaw 858-12, being a Plan Cancellation Bylaw to cancel and consolidate Plan 962 4275, Block 4, Lots 28 and 29 into one lot in the Hamlet of Zama.

**MOTION 2**

That third reading be given to Bylaw 858-12, being a Plan Cancellation Bylaw to cancel and consolidate Plan 962 4275, Block 4, Lots 28 and 29 into one lot in the Hamlet of Zama.

**Author:** L. Lambert **Reviewed by:** J. Whittleton **CAO** \_\_\_\_\_

**Mackenzie County**

**PUBLIC HEARING FOR PLAN CANCELLATION BYLAW**

**BYLAW 858-12**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Plan Cancellation Bylaw and present their submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Plan Cancellation Bylaw?

\_\_\_\_\_ Were any submissions received in regards to the proposed Plan Cancellation Bylaw? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Plan Cancellation Bylaw?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**





**BYLAW NO. 858-12**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A PORTION OF A  
PLAN OF SUBDIVISION  
IN ACCORDANCE WITH SECTION 658 OF THE  
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,  
REVISED STATUTES OF ALBERTA 2000.**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

**WHEREAS**, Council of Mackenzie County has determined that a portion of a subdivision, as outlined in Schedule "A" hereto attached, be subject to cancellation, and

**WHEREAS**, the registered owner of Plan 962 4275, Block 4, Lots 28 and 29, agreed in a sale contract to have the lands consolidated; and

**NOW THEREFORE**, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That Subdivision Plan 962 4275, Block 4, Lots 28 and 29, as outlined in Schedule "A" hereto attached, are hereby cancelled in full and shall be consolidated as Lot 30.

READ a first time this 28<sup>th</sup> day of March, 2012.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2012.

---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Chief Administrative Officer

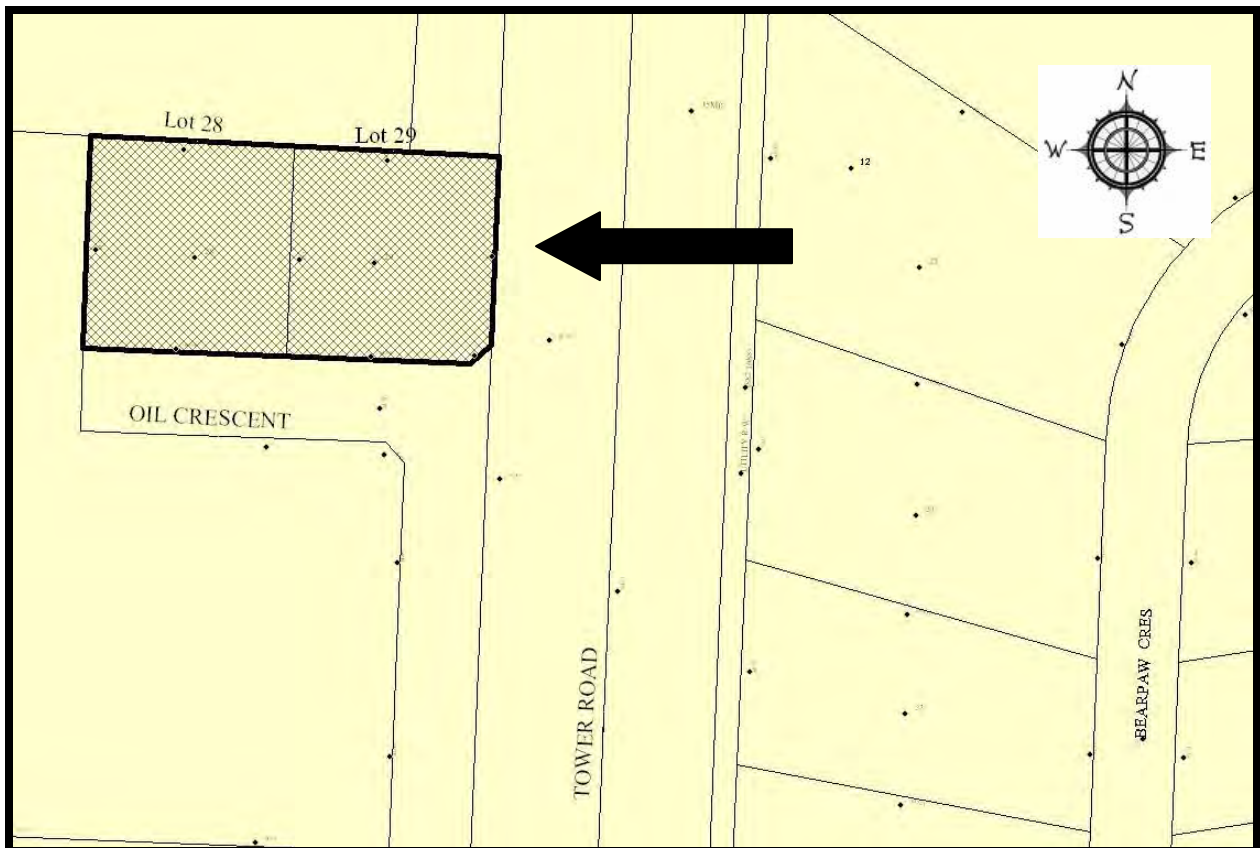
**BYLAW No. 858-12**

**SCHEDULE "A"**

1. That the Subdivision Plan, known as:

Plan 962 4275, Block 4, Lots 28 and 29  
(2002 – Oil Crescent & 2008 – Oil Crescent)

located within the Hamlet of Zama, be cancelled in full and consolidated as Lot 30.



Continued from front page ...

## New flight brings more travel options

of High Level.

He expressed his positive thoughts regarding the new flights now offered in and out of High Level. But added, "We're not going to quit with the 10 seaters, we're going to keep fighting for the 19 seaters." Mayor Mihaly is hoping to eventually see larger planes, equipped with washrooms, being able to service the north. Currently, only aircraft with less than 10 passengers are allowed to land at The Muni.

After the morning news conference, the group moved into a meeting with the Commuter Air Access Network of Alberta (CAANA) to discuss further topics and issues regarding restrictions placed on commuter traffic.

Mayor Mihaly is a member of CAANA and frequently sits in on these meetings, as he did last Tuesday.

Jake Fehr, being a new owner of a flight service, has also recently joined CAANA.

"CAANA is dedicated to improving air services throughout Alberta. Alberta's capital city should be known as the Gateway to Alberta, and should be welcoming commuter flights from Calgary, Lethbridge, Medicine Hat, as well as other northern communities. Air passengers using these flights would be people who need access to government, medical or other business services in Edmonton," said Ayling, who is Chairman of CAANA.

Paul Garvais of the



Jake Fehr, General Manager and co-owner of Nor-Alta Aviation, poses with two of his pilots after a smooth landing in Edmonton last Tuesday, September 18.

Kingsway Business Association was another member of CAANA who attended the Tuesday morning meeting. Garvais expressed in a news release sent out that morning that because of very limited scheduled air passenger services allowed at City Centre Airport, landing fees and other charges are extremely high.

"If more planes were able to land, associated fees could be reduced. Also, limiting companies to 10 or fewer passengers further hampers access to Edmonton," said Garvais.

Ayling added that they are proud of the commitment Northern Air, Nor-Alta Aviation, Swanberg Air and Air Mikisew are making to Edmonton and northern Alberta.

"We celebrate the service they provide and know residents of northern Alberta and Edmonton wish them well," said Ayling.

CAANA is a group of municipalities, corporations, chambers of commerce, eco-

economic development authorities and individuals committed to improving scheduled commuter air services throughout Alberta.

Resolving commuter air access issues at Edmonton City Centre Airport is one of their significant priorities.

After the CAANA meeting, members joined one another for lunch at the Chateau

CONTINUED ON PAGE 3

**More Than Just CAT**  
Your Equipment Solutions!

**CAT Rental STORE**

Construction • Residential • Industrial

- Rentals
- Used Equipment Sales
- Safety Training
- 24-Hour Emergency Services
- Delivery and Pickup
- Daily, Weekly, Monthly Rates
- Aerial Lifts
- Backhoe Loaders
- Compactors
- Generators
- Concrete Equipment
- Excavators
- Generators
- Hydrolifts
- Light Towers
- Portable Pumps
- Pumps
- Silt Saver Loaders
- Telegraph Handlers
- Walkers

(780) 926-3667 9801 - Rainbow Blvd. High Level  
www.catrents.ca 1-866-285-5550

**Employment Opportunity Service Adviser**

Quality Motors in La Crete is currently accepting resumes for a **Service Adviser**. The ideal candidate will:

- Have excellent customer service skills
- Positive attitude
- Self motivated
- Willingness to learn

We offer a great working environment, on the job training, accompanied by competitive wages as well as excellent benefits package.

Please forward resumes to:  
Quality Motors  
Attention: Rob Dyck  
Fax: 780-928-2899

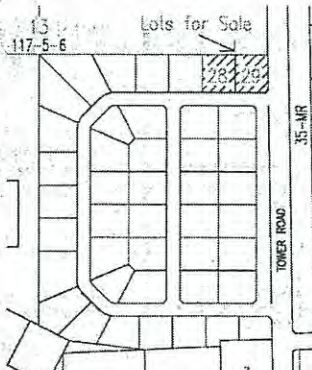


Resumes will be accepted until a suitable applicant is found.

**Municipal District of Mackenzie No. 23**

**LAND FOR SALE IN ZAMA**

Mackenzie County is selling two industrial lots as a unit within the Hamlet of Zama, Plan 962 4275, Block 4, Lot 28 & 29 with a condition that the lots be consolidated and developed within one year from the land titles transfer date.



Bids will be accepted until September 30, 2007

Please submit SEALED Bids to:  
Development Department  
Mackenzie County  
Box 640, Fort Vermilion AB T0H 1N0

For additional information, please contact the Development Officer in Fort Vermilion at (780) 927-3718

**LOST**

Have lost a single gold key without key chain. If found return to The Northern Pioneer or call: 928-2378 or 928-4000.  
**Reward offered!!**

**Thank You**

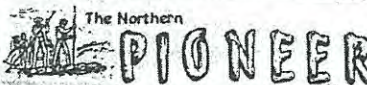
I would like to thank everyone from Fort Vermilion, High Level, La Crete, Keg River, Paddle Prairie & surrounding area for all the support I was given when I lost my wife Jeanette Cardinal, brothers Ronnie & Rupert Cardinal, uncle Rennie Cardinal & cousin Conrad Cardinal. Without you I don't know where I would be today. God Bless!

- Mike Cardinal

**WEEKEND WEATHER REPORT**

DATE	HIGH	LOW	CONDITIONS
SEPT. 27	9	-1	PARTLY CLOUDY
SEPT. 28	5	2	RAIN
SEPT. 29	5	-1	CLOUDY
SEPT. 30	7	0	PARTLY CLOUDY

Brought to you by:




**COMMUNITY CALENDAR**

**Get To Know You Night**  
Get To Know You Night is Sept. 28th, 6:30 pm - 9:30 pm. at the Northern Lights Rec. Centre. Free Admission. For more info. call LCSS at 928-3967. Registration at the Pine Centre.

**La Crete Minor Hockey**  
Registration will be Sept. 14, 21 & 28 from 7-9 pm in the curling rink lobby. Please contact Mary Ann at: 928-3572 or Mike at: 928-2081.

**Senior's Life & Wellness Conference**  
The Senior's Life & Wellness Conference will be October 10, 2007 from 8:30 am - 2:30 pm at the La Crete Heritage Center. If you are 55+ and want to register please call: 928-3288. Register by October 3rd.

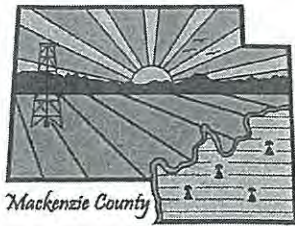
Your Community Calendar is provided by:  
**La Crete & Area Chamber of Commerce**



For Memberships visit our office in the Town & Country Shopping Centre or call 928-2278.  
OFFICE HOURS: 9 am - 5 pm Mon.-Fri.

**CALL/FAX YOUR ANNOUNCEMENT TO: 928-4000**

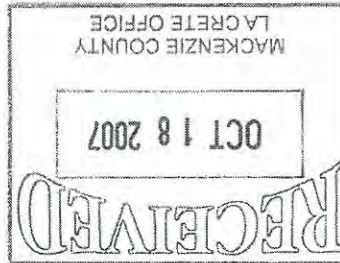
Attachment 2



**Mackenzie County**  
P.O. Box 640, Fort Vermilion, Alberta T0H 1N0  
Phone (780) 927-3718 Fax (780) 927-4266

October 17, 2007

William Reed  
Box 45  
Zama AB T0H 4E0



Dear Mr. Reed:

**Re: Zama Lots 28 and 29 Sales**

This is to notify you that you are the successful bidder on Zama Lots 28 and 29, Block 4, Plan 962 4275. As you are aware, the sale of the lots comes with a condition that the lots must be consolidated and developed within one year from the land title transfer.

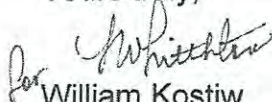
In 2006, the County constructed water and sewer lines along Tower Road from Wildcat Avenue to Aspen Drive. Local Improvement bylaws were adopted to recover the costs incurred by the County. The local improvement bylaws do not affect lot 28 as that lot is not serviced but it does affect lot 29.

The local improvement charge at 4.524% interest over a 20 year period for lot 29 is a total of \$16,930.11 for water and \$35,338.70 for sewer. You have the option to pay the local improvement charges up front, which could significantly reduce the interest amount payable depending on the payout date.

If you are still interested in purchasing the above noted lots, please send written notification along with a cheque for \$10,000 to our office by October 31, 2007, attention Joulia Whittleton. We will then start the title transfer process.

Please call me at 841-1801, or Eva at 928-3983, or Joulia at 927-3718 if you have any questions or concerns.

Yours truly,

  
for William Kostiw  
Chief Administrative Officer

4N



35MP

01.36

CITY

07.00

36.29

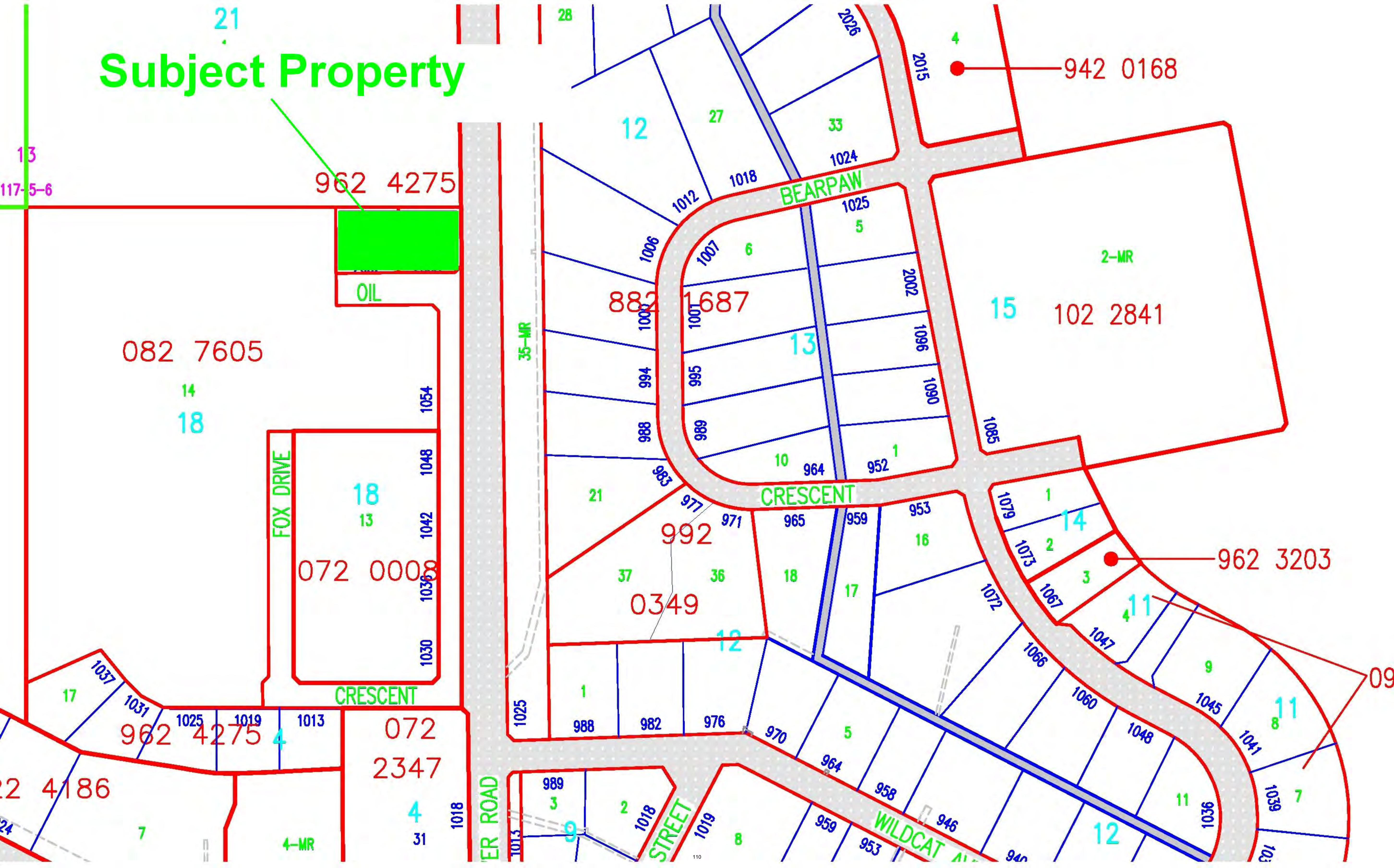
67.17

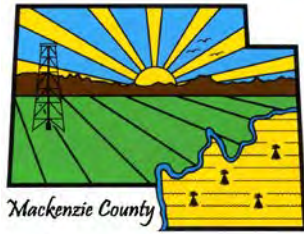
67.2

50.95

109

# Subject Property





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Bylaw 861-12 – 2012 Tax Rate Bylaw</b>

**BACKGROUND / PROPOSAL:**

According to the MGA, Division 2, each council must set the tax rates and pass a property tax bylaw annually subsequent to the budget approval for that year.

**OPTIONS & BENEFITS:**

The attached Bylaw outlines the estimated operating revenues, estimated municipal expenses, repayment of principal debt, the estimated amount to be raised by general municipal taxation towards the 2012 capital expenditures, the estimated amount for future financial plans (contributions to reserves per the established policies).

Please review the attached bylaw.

The Bylaw includes rates for requisitions from Alberta School Foundation Fund (school) and Mackenzie Housing Management Board (senior’s lodge). The 2012 and 2011 requisitions before any adjustments for municipal over/under collections were as follows:

	2012	2011	\$ change	% change
School	6,157,364	6,295,112	(\$137,748)	-2%
Senior’s lodge	531,271	719,088	(\$187,817)	-26%

**Author:** J. Whittleton      **Review Date:** \_\_\_\_\_      **CAO** \_\_\_\_\_

## Alberta Learning – School requisitions

- 2011 over/under collection is included in the school total. The amounts for school requisition purposes are as follows:

School requisition (base amount)	\$6,157,364
2011 under collections	<u>\$24,412</u>
Total 2012 School	\$6,181,776

## Senior's Lodge

- We have a substantial decrease in the 2012 Seniors requisitions. Please note that the Senior's lodge requisition is based on the Mackenzie Housing Management Board's proposed 2012 budget adjusted for over requisition in prior years.

Senior's lodge (base amount)	\$531,271
Prior Years Over Requisitioning	(\$239,556)
2011 under collections	<u>\$1,951</u>
Total 2012 Senior's Lodge	\$293,666

## Municipal, School & Senior's Lodge Combined Rates Comparison

- The combined rate has increased by 4% for residential and farmland and increased by 1% for non-residential. This means that, unless an assessment has changed for a property, a residential property owner will see a small decrease in taxes and a non-residential property owner may see a small increase in taxes. Review property tax rates:

### 2012

	Municipal	School	Seniors	Total
Residential	7.598	2.416	.135	10.149
Farmland	7.598	2.416	.135	10.149
Non-residential	11.711	3.986	.135	15.832

### 2011

	Municipal	School	Seniors	Total
Residential	7.098	2.315	.333	9.746
Farmland	7.098	2.315	.333	9.746
Non-residential	11.211	4.164	.333	15.708

Author: J. Whittleton Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



The Municipality experienced less than one percent increase in taxable assessment.

4. The 2012 Tax Rate Bylaw includes \$200 minimum for the Hamlet Vacant Residential land and \$400 minimum for the Hamlet Vacant Non-Residential land.

**COSTS & SOURCE OF FUNDING:**

2012 Operating Budget

**RECOMMENDED ACTION:**

**Motion 1:** (requires 2/3)

That first reading be given to Bylaw 861-12 being the 2012 Tax Rate bylaw for the Mackenzie County.

**Motion 2:** (requires 2/3)

That second reading be given to Bylaw 861-12 being the 2012 Tax Rate bylaw for the Mackenzie County.

**Motion 3:** (requires unanimous)

That consideration be given to go to third reading of Bylaw 861-12 being the 2012 Tax Rate bylaw for the Mackenzie County.

**Motion 4:** (requires 2/3)

That third reading be given to Bylaw 861-12 being the 2012 Tax Rate bylaw for the Mackenzie County.

Author: J. Whittleton Review Date: \_\_\_\_\_ CAO \_\_\_\_\_

**BYLAW NO. 861-12**

**BEING A BYLAW OF THE MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE RATES OF  
TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY  
WITHIN THE MACKENZIE COUNTY FOR THE 2012 TAXATION YEAR**

**WHEREAS**, the Mackenzie County in the province of Alberta, has prepared and adopted detailed estimates of the municipal revenue, expenses and expenditures as required, at the Council meeting held on April 20, 2012; and

**WHEREAS**, the estimated municipal operating revenues from all sources other than property taxation total \$5,890,347; and

**WHEREAS**, the estimated municipal expenses (excluding non-cash items) and including requisitions set put in the annual budget for the Mackenzie County for 2012 total \$29,954,593; and the balance of \$24,064,246 is to be raised by general municipal property taxation; and

**WHEREAS**, the estimated amount required to repay principal debt to be raised by general municipal taxation is \$3,113,010; and

**WHEREAS**, the estimated amount required for current year capital expenditures to be raised by general municipal taxation is \$382,830; and

**WHEREAS**, the estimated amount required for future financial plans to be raised by municipal taxation is \$2,286,990; and

**THEREFORE**, the total amount to be raised by general municipal taxation is \$29,847,076; and

**WHEREAS**, the requisitions are:

**Alberta School Foundation Fund Requisition:**

	<b>Base</b>	<b>Over/Under Levy</b>	<b>Total</b>
Residential and Farmland	\$1,223,561	\$2,826,46	\$1,226,388
Non-Residential	\$4,929,139	\$21,573.59	\$4,950,12
Total	\$6,152,700	\$24,400.05	\$6,177,100

**Opted Out School Board:**

	<b>Base</b>	<b>Over/Under Levy</b>	<b>Total</b>
Residential and Farmland	\$4,078	\$9.42	\$4,087
Non-Residential	\$586	\$2.57	\$589
Total	\$4,664	\$11.99	\$4,676

<b>Total School Requisitions</b>	<b>\$6,157.364</b>	<b>\$24,412.04</b>	<b>\$6,181,776</b>
----------------------------------	--------------------	--------------------	--------------------

**Lodge Requisition:**

	<b>Base</b>	<b>Over/Under Levy</b>	<b>Total</b>
<b>Total Lodge Requisitions</b>	<b>\$291,715</b>	<b>\$1,951</b>	<b>\$293,666</b>

**WHEREAS**, the Council of the Mackenzie County is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenses, expenditures and the requisitions; and

**WHEREAS**, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act (MGA), Revised Statutes of Alberta, 2000, Chapter M-26; and

**WHEREAS**, the assessed value of all property in the Mackenzie County for school requisition and municipal purposes as shown on the assessment roll is:

**Assessment:**

Residential	\$467,974,870
Farmland	\$43,517,890
Non-Residential	\$1,302,172,910
Machinery & Equipment	\$361,674,060
<b>Total</b>	<b>\$2,175,339,730</b>

**NOW THEREFORE**, under the authority of the Municipal Government Act, the Council of the Mackenzie County in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized and directed to levy the following rates of taxation of the assessed value of all property as shown on the assessment roll of the Mackenzie County:

<b>General Municipal</b>	<b>Tax Levy</b>	<b>Assessment</b>	<b>Tax Rate</b>
Residential	\$3,555,673	\$467,974,870	0.007598
Farmland	\$330,649	\$43,517,890	0.007598
Non-Residential	\$15,249,747	\$1,302,172,910	0.011711
Machinery & Equipment	\$4,235,565	\$361,674,060	0.011711
<b>Total General Municipal</b>	<b>\$23,371,634</b>	<b>\$2,175,339,730</b>	

**Notwithstanding the foregoing, the minimum tax for:**

- Vacant Hamlet Residential shall be **\$200** (two hundred dollars)
- Vacant Hamlet Non-residential shall be **\$400** (four hundred dollars)

	<b>Tax Levy</b>	<b>Taxable Assessment</b>	<b>Tax Rate</b>
<b>Alberta School Foundation Fund:</b>			
Residential and Farmland	\$1,226,388	\$507,680,390	0.002416
Non-Residential	\$4,950,712	\$1,242,130,200	0.003986
<b>Opted Out School:</b>			
Residential and Farmland	\$4,087	\$1,691,960	0.002315
Non-Residential	\$589	\$147,830	0.003986
<b>Exempt:</b>			
Machinery & Equipment 100%	0	\$361,674,060	0.000000
Seniors Self Contain 100%	0	\$2,120,410	0.000000
Electric Power Generation 100%	0	\$59,894,880	0.000000
<b>Total ASFF</b>	<b>\$6,181,776</b>	<b>\$2,175,339,730</b>	
<b>Lodge Requisition</b>	<b>\$293,666</b>	<b>\$2,175,339,730</b>	<b>0.000135</b>
<b>Grand Total</b>	<b>\$29,847,076</b>		

2. That this bylaw shall take effect on the date of the third and final reading.

READ a first time this        day of                    , 2012.

READ a second time this        day of                    , 2012.

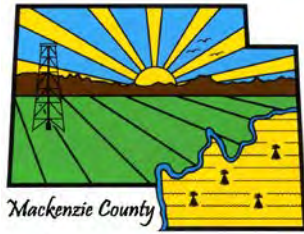
READ a third time and finally passed this        day of                    , 2012.

---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Chief Administrative Officer



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Policy ADM050 Council/Administration Protocol Policy</b>

### **BACKGROUND / PROPOSAL:**

The Municipal Government Act sets out roles and responsibilities of elected officials and of a Chief Administrative Officer.

### **OPTIONS & BENEFITS:**

Establishing a framework that further clarifies the roles of Council and Administration and sets out communication standards between Council and Administration will contribute to development and foster the positive working relationships, which will be mutually beneficial to Council and Administration.

Administration drafted a policy for Council consideration. Please review the attached draft policy.

### **COSTS & SOURCE OF FUNDING:**

NA

### **RECOMMENDED ACTION:**

That Policy ADM050 Council/Administration Protocol Policy be approved as presented.

Author: J. Whittleton Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



## Mackenzie County

<b>Title</b>	<b>Council/Administration Protocol</b>	<b>Policy No:</b>	<b>ADM050</b>
--------------	--	-------------------	---------------

<b>Legislation Reference</b>	<b>MGA</b>
------------------------------	------------

### **PURPOSE**

To establish a framework to clarify the roles of Council and Administration and set out communication standards between Council and Administration.

### **POLICY STATEMENT**

#### **1. Statement:**

Mackenzie County Council recognizes that in order to create an environment for the effective management and operation of the County, Council and Administration must have a clear understanding of their respective roles and responsibilities.

Further, Mackenzie County Council wishes to establish a regime of protocol for regulating relations and communication between Council and Administration in order to promote a sound working relationship. This can be achieved through a comprehensive framework that guides their interaction on both administrative and operational levels.

### **GUIDELINES**

#### **2. Definitions:**

- a) "Administration" means CAO and Managers for the County;
- b) "County" means Mackenzie County;
- c) "CAO" means Chief Administrative Officer for the County;
- d) "Council" means the duly elected officials and council as a whole for the County;
- e) "Councilor" means a member of Council including the Reeve;
- f) "Managers" means the Directors, Agricultural Fieldman, Zama Site Supervisor, and Executive Assistant to CAO and Council for the County;
- g) "Reeve" means the Chief Elected Official or in his/her absence the Deputy Reeve for the County;
- h) "Policy" means a policy, bylaw or other formal resolution of Council;

- i) "Protocol" means both written and unwritten conventions, ethics, and/or rules of interaction and communication between Council and Administration.

### **3. Municipal Governance Framework:**

- a) The Reeve and Council constitute the political component of the County, whilst Administration constitute an administrative and operational arm of the County;
- b) The legal responsibilities, functions and powers of Council and Administration are both inter-dependent and interrelated.
- c) The statutory powers of Council and CAO are set out in the Municipal Government Act, R.S.A., 2000.
- d) Council is lead by the Reeve who is the Chief Elected Official as defined in the Municipal Government Act, R.S.A, 2000.
- e) Administration is lead by CAO whose roles and responsibilities are defined in the Municipal Government Act, R.S.A., 2000.

### **4. Roles and Responsibilities:**

- a) Council provides direction, makes strategic policy decisions, represents the public interests, and performs the duties of a councillor as per the Municipal Government Act, R.S.A., 2000.
- b) Council's effectiveness depends on councillors providing input on their areas while thinking and voting for the whole municipality.
- c) Council is responsible to hire, supervise, and terminate the CAO. Council has one employee: the CAO.
- d) The Reeve acts as Council spokesperson, facilitates the Council/Administration interface, and performs the duties of the Chief Elected Official as per the Municipal Government Act, R.S.A., 2000.
- e) The CAO coordinates the organization's systems, manages organizational resources, facilitates the Administration/Council interface, and performs the duties of chief administrative officer as per the Municipal Government Act, R.S.A., 2000.
- f) The CAO is responsible for the hiring, managing, and terminating of all the employees of the County.
- g) Administration implements Council's policies and programs, assists Council in



meeting their annual business plan priorities, provides decisions-making advice, and communicates customer needs under the direction of CAO.

- h) Council and Administration will adhere to formal channels of communication between each other as established by this policy.

**5. Council/Administration General Protocol:**

- a) Council and Administration will treat each other with respect and integrity.
- b) Council recognizes the complexities and volume of operational tasks and activities of Administration.
- c) Administration recognizes the value of Councillors' input through the local knowledge of their wards.
- d) The Reeve will advise Council when a Councillor's activities are affecting Administration's performance.
- e) Council will deal with Administration performance concerns by communicating them to the CAO as concerns arise.
- f) The CAO will provide information to all of Council as deemed appropriate in responding to a request from one member of Council.
- g) Managers will advise the CAO if a request for information and/or action from a member of Council may create a significant impact on performance/workload.

**6. Council/Administration Communication Protocol (Internal):**

- a) Council will channel formal communications to Administration with regard to a municipal matter through the CAO. Council will make information requests to Administration with the following understanding:
  - Information that is readily available to the public can be requested from the appropriate Manager directly;
  - Information on the status of ongoing programs, activities and/or projects can be requested from the appropriate Manager directly;
  - All other requests for information and/or action will be directed to the CAO.
- b) Administration will channel communication to Council through the CAO if a municipal matter is outside of the existing County policy and/or Council approved budget.

- c) The municipal matters not addressed in existing Council policies will be brought forward to the attention of Council and/or a committee of Council as appropriate.
- d) Council will provide direction to Administration through a resolution of Council on all matters outside of the County's policies and/or budget.

**7. Council/Administration Communication Protocol (External):**

- a) Administration will forward external correspondence directed to a member of Council or whole Council without delay.
- b) If Council receives requests from residents for service or information, Council will refer residents to the appropriate County department or the CAO for action.
- c) Administration will maintain a log of external communications, which come as a request for service, into the County's customer service system. Each Manager will be responsible for maintaining the log for their appropriate department(s).
- d) The Reeve may coordinate and direct the members of Council regarding action and response to be taken by members of Council to verbal or written communications received from external sources. The Reeve will also coordinate these action and responses with the CAO.
- e) The CAO will coordinate and direct Administration regarding action and response to be taken by employees of the County to verbal or written communications received from external sources. The CAO will also coordinate these actions and responses with Council when appropriate.

**8. Organizational Tools:**

The following organizational tools will be utilized to contribute to a successful working relationship between Council and Administration:

- a) Monthly CAO reports to Council regarding Administration's activities to be presented during regular council meetings;
- b) Monthly progress capital project report to be presented during regular council meetings;
- c) Requests for decisions which provide the information required for decision-making;
- d) Clear and concise direction to Administration through resolutions made at

Council meetings;

- e) Updates from the Reeve and Council as necessary at Council meetings;
- f) An up-to-date organizational chart which shows a clear chain of command and indication of who has duties in which areas;
- g) Council Procedural Bylaw which provides the framework for parliamentary procedure, current legislation and the specific governance preference of County's Council;
- h) A clear understanding of Council's and Administration's roles, activities and capacities;
- i) An annual business planning process which outlines the strategic direction set by Council.

**9. Success Indicators:**

The following are indicators of the success of this policy:

- a) Flexibility in organizational hierarchy to deal with urgent matters;
- b) Excellent customer service;
- c) No direct supervision of Administration by individual members of Council;
- d) A clear chain of command;
- e) Achieving Council's business priorities;
- f) Timely communication, both internal and external; and
- g) An informed and involved Council.

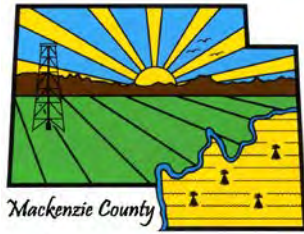
**10. Policy Implementation and Monitoring:**

- a) The Reeve will be responsible for monitoring compliance to this policy on the Council/political side.
- b) The CAO will be responsible for implementation of this policy on the administrative side.

**11. Policy Review:**

This policy shall be reviewed annually during the organizational meeting.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>		
<b>Amended</b>		
<b>Amended</b>		



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Tax Forfeiture Land for Sale by Public Auction 1:00 p.m.</b>

**BACKGROUND / PROPOSAL:**

The property listed below is under Tax Notification 082 156 856. A Tax Arrears Agreement was signed with payments in default after March 28, 2011.

**OPTIONS & BENEFITS:**

That property be sold with outstanding property taxes paid from proceeds.

Roll	Legal	Ward	Assessed Value	Reserve Bid
219457	2938RS,1,11	7	48,600	\$48,510

**COSTS & SOURCE OF FUNDING:**

If sold, the taxes will be discharged against the sale proceeds.

**RECOMMENDED ACTION:**

Option 1: (successful bids)

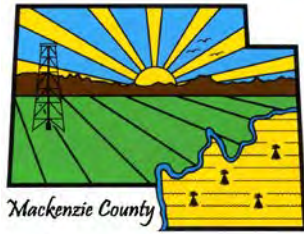
That the property under Plan 2938RS, Block 1, Lot 11 be sold to the highest bidder at or above the reserved bid.

Option 2: (no bids)

That Mackenzie County takes possession of the property located at Plan 2938RS, Block 1, Lot 11.

**Author:** D. Pawlik      **Review Date:** \_\_\_\_\_      **CAO** \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>AUPE Negotiations Committee</b>

### **BACKGROUND / PROPOSAL:**

The existing collective agreement expired on December 31, 2011.

### **OPTIONS & BENEFITS:**

The current County's negotiating committee is not adequate due to recent administrative changes.

The Finance Committee Terms of Reference states:

*"Be responsible for setting parameters and making recommendations to Council on the Union negotiations position."*

Administration recommends that the new negotiating committee be comprised of the Reeve, the Deputy Reeve, CAO and the County's legal counsel, with Councilor Wardley and Councilor Braun as alternate council members.

### **COSTS & SOURCE OF FUNDING:**

N/A

### **RECOMMENDED ACTION:**

That Reeve Neufeld and Deputy Reeve Sarapuk be appointed to the AUPE negotiating committee with Councillors Wardley and Braun as alternate members.

**Author:** J. Whittleton      **Review Date:** \_\_\_\_\_ **CAO** \_\_\_\_\_







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Mackenzie County Logo</b>

### **BACKGROUND / PROPOSAL:**

At the March 15, 2012 Council meeting, Council made the following motion:

**MOTION 12-03-198**                      **MOVED** by Councillor Flett

That administration be authorized to proceed with the redesign of the County logo and that options be presented to Council for approval.

**CARRIED**

Administration proceeded to engage ISL Engineering in the design of the logo and is presenting Logo B below for approval by Council.



Logo A



Logo B

*As stated previously, the logo was redesigned using the same concept as the original but with a more modern touch.*

**Author:** C. Gabriel                      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

Logo B is NOT intended to replace the existing official corporate logo (Logo A). The official County logo (Logo A) will continue to be used in all official capacities such as letterhead, billing, signage, etc. unless otherwise directed by Council. The uses of the County Logos will be addressed in the County Communication Plan.

The following is a list of suggested uses for Logo B:

- Promotional products
- County clothing (individuals would have a choice of which logo they wish to use)
- Website
- Facebook
- Tourism advertisements

**OPTIONS & BENEFITS:**

To enhance our visual identity on social media sites and promotional products.

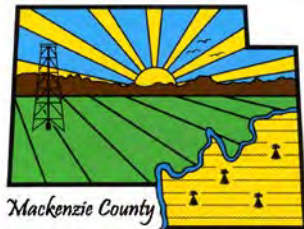
**COSTS & SOURCE OF FUNDING:**

Promotional Budget

**RECOMMENDED ACTION:**

That Mackenzie County Logo B be approved as presented.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Peace Oil Sands Conference</b>

### **BACKGROUND / PROPOSAL:**

Deputy Reeve Sarapuk and Councillor Wardley were approved by Council to attend the Peace Oil Sands Conference in Peace River on May 1 – 3, 2012.

Deputy Reeve Sarapuk is unable to attend this conference therefore it is Council's decision if another member of Council be authorized to attend in his place.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

For discussion.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Ratepayers Meeting – Buffalo Head Prairie</b>

### **BACKGROUND / PROPOSAL:**

The Buffalo Head Prairie School is unable to accommodate the County using their facility for the ratepayers meeting scheduled for Thursday, June 28, 2012. However, they are able to accommodate us on Tuesday, June 26, 2012.

### **OPTIONS & BENEFITS:**

Change the ratepayers meeting scheduled for June 28<sup>th</sup> to June 26<sup>th</sup>.

Change the location of the ratepayers meeting to Blue Hills Community School.

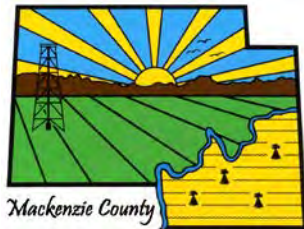
### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the June 28, 2012 ratepayers meeting be changed to June 26, 2012 to be held at the Buffalo Head Prairie School.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 1, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Fort Vermilion School Division Awards Ceremony</b>

### **BACKGROUND / PROPOSAL:**

An invitation was sent to the Reeve to attend the 2012 Fort Vermilion School Division Awards Ceremony in High Level on Friday, May 25, 2012.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the Reeve or designate be authorized to attend the 2012 Fort Vermilion Awards Ceremony on May 25, 2012 in High Level, Alberta.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_







## Mackenzie County Action List as of April 11, 2012

### Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
<b>August 11, 2009 Council Meeting</b>			
09-08-643	That administration pursue the federal government in order to acquire a portion of the land for the third phase of the Fort Vermilion Walking Trail project as discussed.	Joulia	Meeting to be scheduled in May.
<b>February 8, 2011 Regular Council Meeting</b>			
11-02-129	That administration investigate options for a snow dump area in the La Crete area before the 2011-12 winter season.	John	Planning to create an area in conjunction with the LC lagoon project
<b>March 8, 2011 Regular Council Meeting</b>			
11-03-249	That the Finance Committee be authorized to discuss fire invoicing issues with the Town of High Level.	Joulia Finance	
<b>March 30, 2011 Regular Council Meeting</b>			
11-03-279	That the Policy RESV016 La Crete Emergency Service Reserve be TABLED for further review.	Al	Under review
<b>April 12, 2011 Regular Council Meeting</b>			
11-04-350	That administration be authorized to enter into a Memorandum of Understanding with the Fort Vermilion School Division regarding the County's three year commitment to contribute \$50,000 annually towards the Rocky Lane Public School Agriculture Program with the funding being channeled through the Rocky Lane Agricultural Society.	Joulia	Rocky Lane Ag Society reviewing a draft agreement.
11-04-369	That the Finance Committee be authorized to meet with the Town of High Level representatives to discuss the <b>Airport Vicinity Protection Area, potable water line arrangements</b> , the Annexation Agreement and the Regional Mutual Aid Agreement.	Joulia	In progress
11-04-370	That an offer be made to Alberta Health Services to lease out the High Level, La Crete and Fort Vermilion ambulance facilities as discussed.	Al	01-May-12
<b>May 10, 2011 Regular Council Meeting</b>			
11-05-447	That administration be authorized to assist the La Crete Agricultural Society in their pursuit of acquiring a space for the purpose of developing a "Jubilee Plaza".	Joulia Al	02-May-12 Jubilee Committee will bring forward their preferred location

Motion	Action Required	Action By	Status
11-05-451	That Council request that staff work with the La Crete Swimming Pool Committee to assist them in the development of a business plan approach for the La Crete Swimming Pool project.	AI	In progress
June 29, 2011 Regular Council Meeting			
11-06-551	That Mackenzie County retract motion 11-02-150 and 11-03-307 and award Superior Safety Codes a three year Safety Codes Services Contract subject to the current fees remaining in place for the first three months of the contract term and that the new fees as proposed by Superior Safety Codes commence thereafter and that the fee split be 70/30 percent for Superior Safety Codes and Mackenzie County respectively.	Joulia	Ready for signature; QMP is under review with AB Safety Codes Council and Municipal Affairs  Meeting with Municipal Affairs March 9 <sup>th</sup>
October 26, 2011 Regular Council Meeting			
11-10-865	That the County <b>fill the ditch on the right of way</b> (NW 21-106-15-W5M), level the culvert, and build a berm on H. Klassen's land as per Alberta Environment's request.	John Grant	Two of the three items have been completed. Waiting for direction on the third item
January 23, 2012 Regular Council Meeting			
12-01-068	That Council undertakes a review of the committee list at their next working session.	Joulia	June 11, 2012
12-01-069	That administration be authorized to negotiate access options to Plan 0023789, Block 1, Lot 1 as discussed.	Joulia John Bill	In progress
February 13, 2012 Regular Council Meeting			
12-02-103	That Policy RESV018 Water Reserve Fund be TABLED to the next meeting.	John Joulia	
February 29, 2012 Regular Council Meeting			
12-02-140	That staff be instructed to develop a hamlet residential waste pick up program and related polices for consideration by the Waste Management Ad Hoc Task Force and tabled for council consideration and action.	AI	Completed RFP and drafting bylaw for review by Committee on 27-Apr-12
12-02-144	That administration and the Municipal Planning Commission obtains public input to permit a minimum lot size of 55' X 100' for single family residential lots and a minimum lot size 60' X 100' for multiple family lots as well as altering the side yard setbacks to maximize useable yard area in conjunction with the Area Structure Plan reviews.	Joulia	To be completed during review of ASP's
March 15, 2012 Council Meeting			
12-03-177	That administration be authorized to negotiate the purchase of Section 27-106-13-5 and bring back options for Council consideration. (landfill site)	AI	In progress
12-03-178	That administration research additional options and	AI	In progress

Motion	Action Required	Action By	Status
	costs for securing a lease on Section 27-106-13-5. (landfill site)		
12-03-198	That administration be authorized to proceed with the redesign of the County logo and that options be presented to Council for approval.	Carol	01-May-12
<b>March 28, 2012 Council Meeting</b>			
12-03-223	That the vote on Motion 12-03-222 for the Development Permit Application 20-DP-12, in the name of William and Gertrude Schmidt, on Plan 902 3717, Block 1, Lot 1 (Part of SE 1-106-15-W5M), be TABLED for further information.  <i>That Development Permit Application 20-DP-12, in the name of William and Gertrude Schmidt, on Plan 902 3717, Block 1, Lot 1 (Part of SE 1-106-15-W5M), be APPROVED as presented.</i>	Joulia	In progress
12-03-240	That the County explore emergency services options as discussed.	Al	11-Apr-12
<b>April 11, 2012 Council Meeting</b>			
12-04-249	That Council approve the tendering of bridge rehabilitation on the two bridges on the Highway 88 Connector by June 12, 2012 with construction completion by October 15, 2012.	John Bill	In progress
12-04-251	That Council approve tendering base paving of the west 12 km of the Highway 88 Connector by May 2012 with construction to be completed by October 15, 2012.	John Bill	In progress
12-04-261	That Mackenzie County engages Focus Engineering to complete the detailed design and tender process for the La Crete lagoon project.	John	In progress
12-04-269	That Council recommend to Alberta Transportation that the La Crete Ferry be upgraded to hold a minimum of 150 tonne and three lane loading traffic and that a bridge be placed in their 10 year capital plan.	Bill John	
12-04-274	That River Road Cable be requested to vacate County property at the La Crete Fire Hall by May 31, 2012.	Al	
<b>April 20, 2012 Special Council Meeting</b>			
12-04-277	That the dust control fees be reviewed during 2013.	John	
12-04-282	That administration be authorized to proceed with tendering the High Level East Drainage Phase 3 project.	Grant Bill	In progress

Motion	Action Required	Action By	Status
12-04-285	<p>That the following action be taken in regards to the surface water control on NW 21-106-15-W5:</p> <ol style="list-style-type: none"> <li>1. That the landowner of NW 21-106-15-W5 obtain a permit for the construction of a ditch on his private property according to Alberta Environment specifications and at the cost of the landowner.</li> <li>2. Once permitting and ditch construction have been completed to Alberta Environment satisfaction, the County will provide an outlet for the ditch and elevations according to advice from the County's engineers and as per Alberta Environment's approval.</li> <li>3. Following the completion of 1 and 2, the County will construct an outlet ditch on SE 29-106-15-W5 at the cost of the County.</li> </ol>		

Motion	Action Required	Action By	Status
--------	-----------------	-----------	--------

Community Sustainability Plan – Action Items

Tasks	Responsibility	Approximate Deadline
<b>Sustainable governance items:</b>		
Citizen-engagement plan, formal avenues for active citizen involvement in strategic planning, long-term planning; undertake citizen satisfaction surveys;	CAO	
Local elections – collect, keep and report to Council voter data from municipal elections (comparative between elections);	Carol	
Review and/or establish Council Policy/Procedure on media communications, responding to citizens, contact with Government, etc.;	CAO, Joulia, Carol	
Establish a Council Library in the Corporate Office (make a variety of municipal government related books and magazines available);	CAO, Carol	Completed
<b>Service delivery items:</b>		
Review standards for the services that are delivered and establish a formal process to review and evaluate compliance with those standards;	Joulia, John, Al, Don	
<b>Infrastructure items:</b>		
Review and recommend options regarding an infrastructure management system;	Al	
Review/develop a plan for maintaining municipal infrastructure;	Al, Don, John, Grant	
<b>Economic vitality items:</b>		
Bring options regarding establishing an annual business licensing;	Joulia	
<b>Risk management items:</b>		
Review and report to Council regarding a municipal service continuity plan;	Al, Don, John	
Review and report to Council regarding Occupational Health and Safety practices (inclusive of CORE certification status).	Al	

AFREA



&



# 6th Annual Federation Charity Golf Classic



Proudly supporting the



Multiple Sclerosis Society of Canada

Alberta & Northwest Territories Division

Thursday, August 16, 2012

Goose Hummock Golf Resort, Gibbons, AB

# 6<sup>th</sup> Annual Federation Charity Golf Classic

Interested in participating in a memorable day of golf in support of a great cause?

Interested in supporting a cause that helps the 1 in 274 Albertans afflicted with MS?

Interested in networking with industry stakeholders across North America?

Break out the clubs! The Alberta Federation of Rural Electrification Associations and the Federation of Alberta Gas Co-ops Ltd. are hitting the links again for the 6<sup>th</sup> Annual Federation Charity Golf Classic on **Thursday, August 16, 2012** at the Goose Hummock Golf Resort in Gibbons, AB.

Proceeds from the tournament will continue to support the Multiple Sclerosis (MS) Society of Canada, Alberta & Northwest Territories Division. The MS Society is a non-profit organization driven by a single national mission: *to be a leader in finding a cure for multiple sclerosis and enabling people affected by MS to enhance their quality of life.*



Multiple Sclerosis Society of Canada  
Alberta & Northwest Territories Division

The MS Society of Canada, Alberta & Northwest Territories Division allocated the donated proceeds of this tournament to offset costs in producing education, information, advocacy and awareness events in rural Alberta for both community members and their health professionals.

This charity golf classic is a highly anticipated event that sells out every year. Sponsorship opportunities and Golfer spots are limited and fill up quickly!

## Important Information

- \* **Entry Fee: \$175 per golfer** (includes: Green Fees, Cart, Full Breakfast, Food Holes & BBQ)
- \* **Sponsorship, Donation and Prize Opportunities available**
- \* To confirm your participation, please return the enclosed forms with your payment to the Federation Office no later than *Friday, July 27, 2012*
- \* Goose Hummock Golf Resort is located 2 miles north of Gibbons on Hwy 28
- \* **Tentative Schedule:**

<b>Registration &amp; Full Breakfast</b>	7 a.m. - 8:45 a.m.
(Located at The Marsh - south side of the parking lot)	
<b>Shot Gun Start</b>	9 a.m.
<b>BBQ &amp; Prizes</b> (following golf)	3:30 p.m.
(Located at The Marsh - south side of the parking lot)	



Every day, three more people in Canada are diagnosed with MS.

Canada is a high risk area for multiple sclerosis.

Approximately 1,000 new cases of MS are diagnosed each year in Canada.

MS is usually diagnosed between the ages of 15 to 40.

Women are more than three times as likely to develop MS than men.

Over 11,000 Albertans are living with MS.



# Thank you

*In 5 years, we have raised  
over \$130,000 for the*



*“Alone we can do so little; together we can do so much.” - Helen Keller*

## Generous Sponsors of the 5<sup>th</sup> Annual Federation Charity Golf Classic

### Hole In One Sponsors

**ATB** Investor Services®

**H E D** Hawkings  
Epp  
Dumont LLP

### BBQ Sponsors



### Breakfast Sponsor

**FORTIS  
ALBERTA**

### MS Society Booth Sponsor

**FIRST  
TRUCK CENTRE**

### Hole Sponsors



### **Zone 6 - Federation of Alberta Gas Co-ops Ltd. Members**

Benjamin Natural Gas Co-op Ltd.  
Burnt Lake Gas Co-op Ltd.  
Chain Lakes Gas Co-op Ltd.

Crossroads Gas Co-op Ltd.  
Diamond Valley Gas Co-op Ltd.  
Foothills Natural Gas Co-op Ltd.

G.L.D.C. Gas Co-op Ltd.  
Rocky Gas Co-op Ltd.  
Town of Sundre Gas Utility



**We wish to extend a huge THANK YOU to the Golfers and the following Sponsors of the 5<sup>th</sup> Annual Federation Charity Golf Classic**

**Tee Box Sponsors**



**Green Sponsors**



**General Sponsors**

A.H. McElroy Sales & Service (Canada) Ltd.  
 Coronado Gas Co-op Ltd.  
 DYNA-FLO Control Valve Services Ltd.  
 FortisAlberta Inc.  
 GENIVAR Inc.  
 Natural Gas Co-op 52 Ltd.  
 Pembina River Natural Gas Co-op Ltd.

Phoenix Gas Co-op Ltd.  
 Plumbers & Pipe Fitters Local Union 488  
 Prairie River Gas Co-op Ltd.  
 Providence Grain Solutions  
 Tartan Construction Ltd.  
 Valard Construction LP

**Prize Donations**

A.H. McElroy Sales & Service (Canada) Ltd.  
 Alberta Federation of REAs  
 Ankerton Gas Co-op Ltd.  
 Aon Reed Stenhouse Inc.  
 Associated Engineering  
 ATCO Electric  
 ATCO Pipelines  
 Battle River Gas Co-op Ltd.  
 Battle River REA  
 Beaver REA  
 Caron Transportation Systems  
 Delta Edmonton South Hotel  
 Dennis Kassian Promotions  
 East Central Gas Co-op Ltd.  
 Edmonton Eskimo Football Club  
 Federation of Alberta Gas Co-ops Ltd.  
 Foothills Industrial Products  
 FortisAlberta Inc.  
 GENIVAR Inc.

Goose Hummock Golf Resort  
 Holiday Inn Express Hotels & Suites - Sherwood Park  
 Itron  
 Jurassic Forest  
 Lac La Biche District Natural Gas Co-op Ltd.  
 Mackenzie County  
 MLA for Barrhead-Morinville-Westlock, Honourable Ken Kowalski  
 MLA for Calgary-Fort, Mr. Wayne Cao  
 MLA for Drayton Valley-Calmar, Ms. Diana McQueen  
 MLA for Dunvegan-Central Peace, Honourable Hector Goudreau  
 MLA for Edmonton-Calder, Mr. Doug Elniski  
 MLA for Edmonton-Manning, Mr. Peter Sandhu

MLA for Edmonton-Mill Creek, Honourable Gene Zwozdesky  
 MLA for Peace River, Honourable Frank Oberle  
 MLA for Stony Plain, Mr. Fred Lindsay  
 MLA for Whitecourt-Ste.Anne, Mr. George VanderBurg  
 Paintearth Gas Co-op Ltd.  
 Parkland County  
 Peace Country REA  
 Phoenix Fence  
 Pumps & Pressure Inc.  
 Radisson Hotel Edmonton South  
 Rocky REA  
 Rockyview Gas Co-op Ltd.  
 Servus Credit Union  
 Smoky Lake County  
 Southern Alberta Meter Services  
 Sterling REA  
 The Co-operators

# 6<sup>th</sup> Annual Federation Charity Golf Classic



In Support of the  
Multiple Sclerosis (MS) Society of Canada,  
Alberta & Northwest Territories Division



Thursday, August 16, 2012 - Registration starts at 7 a.m.  
Goose Hummock Golf Resort - 2 miles north of Gibbons on Hwy 28 - Gibbons, AB

*"Alone we can do so little; together we can do so much." - Helen Keller*

Company: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

## All Sponsorship includes signage and acknowledgement at the tournament

<b>Option #1</b>	<b>Hole in One Sponsorship</b>	@	<b>Company's Discretion</b>
Includes:	* Please call the Federation Centre for more information		
<b>Option #2</b>	<b>BBQ Sponsorship</b>	@	<b>\$4000</b>
Includes:	* Complimentary entry for a foursome of golfers * Signage at the BBQ and on two golf carts		
<b>Option #3</b>	<b>Breakfast Sponsorship</b>	@	<b>\$2000</b>
Includes:	* Complimentary entry for three golfers * Signage at the Breakfast		
<b>Option #4</b>	<b>Golf Cart Sponsorship</b>	@	<b>\$1000</b>
Includes:	* Complimentary entry for two golfers * Signage on <b>two</b> golf carts		
<b>Option #5</b>	<b>Hole Sponsorship</b>	@	<b>\$1000</b>
Includes:	* Complimentary entry for two golfers * Signage at the Green and the Tee		
<b>Option #6</b>	<b>Green Sponsorship</b>	@	<b>\$500</b>
Includes:	* Complimentary entry for one golfer * Signage at the Green		
<b>Option #7</b>	<b>Tee Box Sponsorship</b>	@	<b>\$500</b>
Includes:	* Complimentary entry for one golfer * Signage at the Tee Box		
<b>Option #8</b>	<b>General Sponsorship</b>	@	\$ _____ Dollar figure at company's discretion
<b>Option #9</b>	<b>Prize Donation</b>		Please be specific: _____
<b>Option #10</b>	<b>Golfer Gift Bag Sponsor (172 bags)</b>		Please be specific: _____
	* Sponsored logo items will be placed in all golfer gift bags * <i>Items must be received no later than July 27, 2012</i>		

**Return Form With Payment:** No later than Friday, July 27, 2012

Federation Centre, 115 Portage Close, Sherwood Park, AB, T8H 2R5 Attention: Dawn Dietz

Please make cheques payable to **Alberta Federation of REAs**, with **"Golf Tournament - #9009"** written in the memo line

No refunds after July 27, 2012

**Questions:** Contact Dawn Dietz at [ddietz@fedgas.com](mailto:ddietz@fedgas.com) or call (780) 416-6543

# 6<sup>th</sup> Annual Federation Charity Golf Classic



In Support of the  
Multiple Sclerosis (MS) Society of Canada,  
Alberta & Northwest Territories Division



Thursday, August 16, 2012 - Registration starts at 7 a.m.  
Goose Hummock Golf Resort - 2 miles north of Gibbons on Hwy 28 - Gibbons, AB

Fee: \$175/player or \$675 per 4 person team  
Includes: Green Fees, Cart, Full Breakfast, Food Holes & BBQ

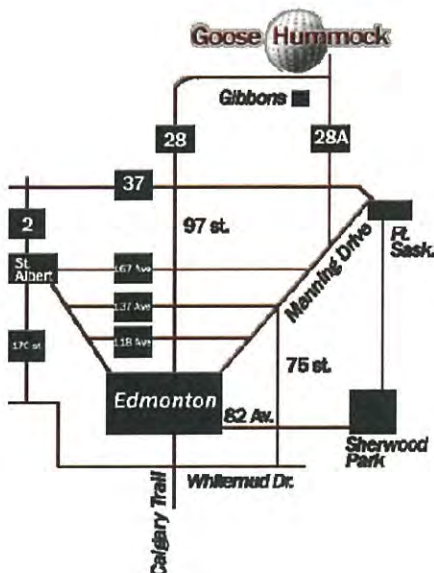
Registration is open for all participants on a First Come First Served basis - so don't delay, register TODAY.

If registering more than one golfer, would you like your golfers to golf together \_\_\_\_\_ or on different teams \_\_\_\_\_

1st Golfer Information	2nd Golfer Information
Name:	Name:
Company:	Company:
Address:	Address:
City/Province/Postal Code:	City/Province/Postal Code:
Phone:	Phone:
Email:	Email:
3rd Golfer Information	4th Golfer Information
Name:	Name:
Company:	Company:
Address:	Address:
City/Province/Postal Code:	City/Province/Postal Code:
Phone:	Phone:
Email:	Email:

Total for Golf.....\$175/person X \_\_\_\_\_ = \$ \_\_\_\_\_ or \$675 per 4 person team  
Includes: Green Fees, Cart, Full Breakfast, Food Holes & BBQ

Support your local MLA - invite him/her as your guest on this important day!



### Return Form With Payment:

No later than Friday, July 27, 2012

Federation Centre, 115 Portage Close, Sherwood Park, AB T8H 2R5

Attention: Dawn Dietz

Please make cheques payable to

Alberta Federation of REAs

with "Golf Tournament - #9009" written in the memo line

No refunds after July 27, 2012

### Questions:

Contact Dawn Dietz at [ddietz@fedgas.com](mailto:ddietz@fedgas.com) or call (780) 416-6543

### Sponsorship:

See attached form for sponsorship, donation and prize opportunities

### Directions to Goose Hummock Golf Resort:

2 miles North of Gibbons on Hwy 28 - see map

"Alone we can do so little; together we can do so much." - Helen Keller

**Fort Vermilion Support Services Board Meeting  
Minutes for January 16, 2012  
FVSS Office Fort Vermilion, AB  
5:00p.m.**

**Attendance**

**Present:** Nina Reid, Glenda Auger, Cindy Johnson, Donna Guitard, Cheryl Mercredi, Monica Smith

**Absent:** Odell Flett

**Note:** Odell phoned in at 5:49pm

**1.0 Call to Order**

Donna calls meeting to order at 5:02 p.m.

**2.0**

**Approval of Agenda**

Cheryl motions to approve the agenda; Nina seconds the motion; all in favour

**CARRIED**

**3.0 Approval of Minutes**

Cheryl motions to approve minutes; Cindy seconds the approval; all in favour

**CARRIED**

**4.0 Business Arising**

**4.1 Fax/Photocopying expense of \$607.00**

The correct amount is now on the budget (303.50) as Parent Link was charged twice my mistake.

**5.0 Financial Report**

**5.1 October, November, December Financial Reports**

-October-added in the agenda and printed off to clarify the Rec Board money  
-November-the total was \$1083; from this came the money for the hall rental and other expenses

Cindy motions to approve the Financial Report; Monica seconds; all in favour

**CARRIED**

**5.2 As of today we still have \$12,478.14**

**6.0 Monthly Report**

**6.1**

**November**

-Cindy motions to approve; Cheryl seconds; all in favour

**CARRIED**

## **December**

-Discussed upcoming events; Family Day might plan a free skate day at the complex; also wish to do a winter carnival in March, must have a meeting with other organizations to discuss this and see who would be willing to help out.

Cheryl motions to approve; Nina seconds; all in favour

**CARRIED**

## **7.0 Committee Updates**

**7.1 Rogers Cell Contract-Contract is ended**

**7.2 Casual Position Interviews**-Received four resumes must now set up times for interviews; once Glenda has the interview times set, she will contact Donna and Cheryl

**NOTE:** at this point in the meeting, 5:49 Odell phoned in

**7.3 Collective Kitchen Grant Application**-Application is submitted; should know if application is approved sometime in March.

**7.4 Signing Authority**-Signing Authority is completed.

## **8.0 New Business**

**8.1 Summer Temporary Employment Program-STEP Grant Application** (Deadline to submit is February 28<sup>th</sup>, 2012) Glenda will submit this application

Nina makes a motion for Glenda to apply; Cheryl seconds; all in favour

**CARRIED**

**8.2 Parent Works Conference-March???**

-discussed the idea of doing a winter carnival instead of a parent conference

-December 22 is the last day FVSS will be open; closed December 23-January 2

## **9.0 Adjournment**

**Next Meeting will be February 27<sup>th</sup>, 2012 at 5:00p.m.**

Donna adjourns meeting at 6:02

**Fort Vermilion Support Services Board Meeting  
Minutes for November 21, 2011  
FVSS Office Fort Vermilion, AB  
5:00p.m.**

**Attendance**

**Present:** Nina Reid, Glenda Auger, Cindy Johnson, Donna Guitard, Cheryl Mercredi,

**Regrets:** Monica Smith

**Absent:** Odell Flett

**1.0 Call to Order**

Donna calls meeting to order at 5:07p.m.

**2.0**

**Approval of Agenda**

Nina approves the agenda; Cindy seconds the motion; all in favour

**CARRIED**

**3.0 Approval of Minutes**

Cheryl approves minutes; Cindy seconds the approval; all in favour

**CARRIED**

**4.0 Business Arising**

**4.1 Signing authority**

Monica went to the bank today and the papers are still not ready; Glenda went to check as well, but it is something on the banks end not our end

**4.2 Letter to RCMP Re; Helmet Safety**

Table this issue until March

**4.3 Phone Bill Clarification**

Glenda clarified that the phone bill was for two months

**4.4 Fundraising Clarification**

The Rec Board paid FVSS and the money was put into the fundraising section

---

**5.0 Financial Report**

**5.1 October Financial Statement**

-Glenda is still working on the financial statement

- Fax/Photocopying \$607.00; \$303.00 came from Parent Link for their yearly payment; Glenda will find out where the other \$300.00 came from

-Glenda is not using the cell provided by FVSS, she is using her own as the need arises thus Cheryl suggested that we cancel the FVSS cell phone and put some money towards a travel expense for Glenda

Cheryl motions to approve the October Financial Report; Cindy seconds; all in favour

**CARRIED**

5.2 As of today we still have \$

## 6.0 Monthly Report

### 6.1 October Financial Statement

- Arts and Craft Bazaar; over 300 people attended; the concession which the legion was responsible for was not up to par as there was not much variety nor enough products to sell; suggestions will be given for those who take on the concession next time
- Boxes for Christmas hampers for food donations were taken to First Town, and the drug store; St. Mary's and the Legion will also help out
- Cindy motions to approve; Cheryl seconds; all in favour

CARRIED

## 7.0 Committee Updates

None to report

## 8.0 New Business

### 8.1 Midnight Madness Scheduled for December 2nd

- FVSS attended the meeting and all businesses are involved in midnight madness; FVSS is helping organize the event and having a bonfire and hot chocolate beside FVSS; this is all through the Board of Trade which Martin heads

### 8.2 Casual Position Interviews

- received 3 resumes thus far, decided it would be best to re-run the advertisement

### 8.3 Seniors Benefits Presentation/AISH Applications Training in HL

- Both attended this workshop

### 8.4 Rogers Cell Phone Contract

- Glenda found out the contract ends in March; suggested by all to add a space for cell expense on the financial report
- Cheryl makes a motion to buyout the contract; Nina seconds; all in favour

CARRIED

- Cheryl makes a motion to have a cell phone expense of \$40.00 per month and if it is more Glenda will let the board know; Nina seconds; all in favour

CARRIED

### 8.5 Collective Kitchens Grant Application

- Carrie Dempke has approached FVSS to partner in a collective kitchen; application for grant must be submitted by December 15<sup>th</sup> and if approved could start as soon as March

### 8.6 Christmas Holidays

- December 22 is the last day FVSS will be open; closed December 23-January 2



**8.7 Christmas Party**

- the Christmas party for the Board will be on Monday, December 12<sup>th</sup>; maybe order food; time will be 6:00 and a Chinese Gift Exchange will take place for those who want to participate-  
\$20.00 limit

**9.0 Adjournment**

Donna adjourns meeting at 5:55

Next meeting will take place on January 16th at 5:00 pm at the FVSS Office

**Fort Vermilion Support Services Board Meeting  
Minutes for October 17, 2011  
FVSS Office Fort Vermilion, AB  
5:00 p.m.**

**Attendance:**

**Present:** Nina Reid, Glenda Auger, Cheryl Mercredi, Monica Smith, Donna Guitard and Odell Flett by telephone

**Regrets:** Cindy Johnson

**1.0 Call to Order**

Donna Calls meeting to order at 5:09 p.m.

**2.0 Approval of Agenda**

Donna added 8.8 - Farewell to Carla

Cheryl moves to approve agenda, Monica seconds the motion, all in favour

**CARRIED**

**3.0 Approval of Minutes**

Monica moves to approve minutes, Nina seconds the motion, all in favour

**CARRIED**

**4.0 Business Arising**

4.1 **Signing Authority** – the papers were not ready when Monica went in to sign them so she will go back in to sign them this week

4.2 **Letter to RCMP** – tabled until next meeting. Ask Cindy if letter was submitted.

**5.0 Financial Report**

September – Cheryl moves to accept financial report with more clarification to phone bill charge. Nina seconds

**CARRIED**

**6.0 Monthly Report**

Cheryl moves to approve monthly report. Nina seconds

**CARRIED**

---

**7.0 Committee Updates**

Carla has resigned her position as director and Glenda Auger was hired to take her place. Laura Lizotte left her position as part-time program co-ordinator and Susan McNeil has been hired in her place.

**8.0 New Business**

8.1 total profits from the mud bogs was \$1930.08

8.2 The 2012 grant proposal has been submitted

8.3 Carla is willing to do the books until year-end – Dec 31 for \$500.00/month. Nina motions to decline Carla's offer to keep doing books. Monica seconds.

**CARRIED**

Monica motions to hire a bookkeeper to look over the books up to October 14, 2011 then hand over to Glenda. Nina Seconds

**CARRIED**

8.4 Signing Authority – Cheryl motions for Glenda to be added for signing authority and for Carla to be removed. Monica seconds

**CARRIED**

8.5 Directors conference – Glenda will not be attending the directors conference this year and is looking into dates for Odell

8.6 The FVSS office will be closed November 24 for Glenda and Susan to take their income tax training and Glenda is looking into first-aid training for Susan.

8.7 Glenda is doing a cake walk at SMES October 31<sup>st</sup>.

8.8 Carla's farewell – Monica motions to have Glenda send flowers and a gift certificate to Carla as a farewell. Cheryl seconds.

**CARRIED**

Meeting adjourned at 6:20 p.m.

**La Crete (MD23 LCR Only)**  
**Statistical Comparison of March and Year to Date**  
**Year 2011 - 2012**

Tuesday, April 10, 2012

CATEGORY	2011		2012		% Change	
	March - 2011	YTD	March - 2012	YTD	March	YTD
Homicide	0	0	0	0	0.0%	0.0%
Offences Related to Death	0	0	0	0	0.0%	0.0%
Robbery	0	0	0	0	0.0%	0.0%
Sexual Assaults	0	0	0	2	0.0%	200.0%
Other Sexual Offences	0	0	0	1	0.0%	100.0%
Assault	2	4	0	0	-100.0%	-100.0%
Kidnapping/Hostage/Abduction	0	0	0	0	0.0%	0.0%
Extortion	0	0	0	0	0.0%	0.0%
Criminal Harassment	0	0	1	1	100.0%	100.0%
Uttering Threats	0	0	0	0	0.0%	0.0%
Other Persons	0	0	0	0	0.0%	0.0%
<b>TOTAL PERSONS</b>	<b>2</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>-50.0%</b>	<b>0.0%</b>
Break & Enter	1	1	0	2	-100.0%	100.0%
Theft of Motor Vehicle	0	0	0	0	0.0%	0.0%
Theft Over	0	0	0	1	0.0%	100.0%
Theft Under	0	2	1	10	100.0%	400.0%
Posn Stn Goods	0	0	0	2	0.0%	200.0%
Fraud	1	1	1	2	0.0%	100.0%
Arson	0	0	0	0	0.0%	0.0%
Mischief To Property	1	3	3	13	200.0%	333.3%
<b>TOTAL PROPERTY</b>	<b>3</b>	<b>7</b>	<b>5</b>	<b>30</b>	<b>66.7%</b>	<b>328.6%</b>
Offensive Weapons	1	1	0	1	-100.0%	0.0%
Disturbing the peace	1	1	2	2	100.0%	100.0%
<b>OTHER CRIMINAL CODE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0.0%</b>	<b>100.0%</b>
<b>TOTAL OTHER CRIMINAL CODE</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>0.0%</b>	<b>100.0%</b>
<b>TOTAL CRIMINAL CODE</b>	<b>7</b>	<b>13</b>	<b>8</b>	<b>38</b>	<b>14.3%</b>	<b>192.3%</b>
Drug Enforcement - Production	0	0	0	0	0.0%	0.0%
Drug Enforcement - Possession	0	0	1	2	100.0%	200.0%
Drug Enforcement - Trafficking	0	0	1	1	100.0%	100.0%
Drug Enforcement - Other	0	0	0	0	0.0%	0.0%
<b>Total Drugs</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>200.0%</b>	<b>300.0%</b>
Federal - General	0	0	0	0	0.0%	0.0%
<b>TOTAL FEDERAL</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>200.0%</b>	<b>300.0%</b>
Liquor Act	0	0	0	0	0.0%	0.0%
Other Provincial Stats	2	6	4	12	100.0%	100.0%
<b>Total Provincial Stats</b>	<b>2</b>	<b>6</b>	<b>4</b>	<b>12</b>	<b>100.0%</b>	<b>100.0%</b>
Municipal By-laws Traffic	0	1	0	0	0.0%	-100.0%
Municipal By-laws	0	0	1	3	100.0%	300.0%
<b>Total Municipal</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>100.0%</b>	<b>200.0%</b>
Fatals	0	0	0	0	0.0%	0.0%
Injury MVAS	1	1	0	0	-100.0%	-100.0%
Property Damage MVAS (Reportable)	3	9	2	11	-33.3%	22.2%
Property Damage MVAS (Non Reportable)	0	3	3	5	300.0%	66.7%
<b>TOTAL MVAS</b>	<b>4</b>	<b>13</b>	<b>5</b>	<b>16</b>	<b>25.0%</b>	<b>23.1%</b>
<b>Provincial Traffic</b>	<b>37</b>	<b>90</b>	<b>25</b>	<b>34</b>	<b>-32.4%</b>	<b>-62.2%</b>
<b>Other Traffic</b>	<b>5</b>	<b>9</b>	<b>0</b>	<b>2</b>	<b>-100.0%</b>	<b>-77.8%</b>
<b>Criminal Code Traffic</b>	<b>3</b>	<b>7</b>	<b>2</b>	<b>2</b>	<b>-33.3%</b>	<b>-71.4%</b>
<b>Common Police Activities</b>						
False Alarms	3	6	0	2	-100.0%	-66.7%
False/Abandoned 911 Call	5	14	0	5	-100.0%	-64.3%
Prisoners Held	7	10	1	11	-85.7%	10.0%
Written Traffic Warnings	1	1	0	0	-100.0%	-100.0%
Index Checks	0	0	0	0	0.0%	0.0%
Fingerprints taken for Public	0	0	0	0	0.0%	0.0%
Persons Reported Missing	0	0	1	1	100.0%	100.0%
Request to Locate	0	0	0	1	0.0%	100.0%
Abandoned Vehicles	1	2	0	1	-100.0%	-50.0%
VSU Accepted	0	0	0	1	0.0%	100.0%
VSU Declined	3	6	1	4	-66.7%	-33.3%
VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
VSU Proactive Referral	0	0	0	1	0.0%	100.0%

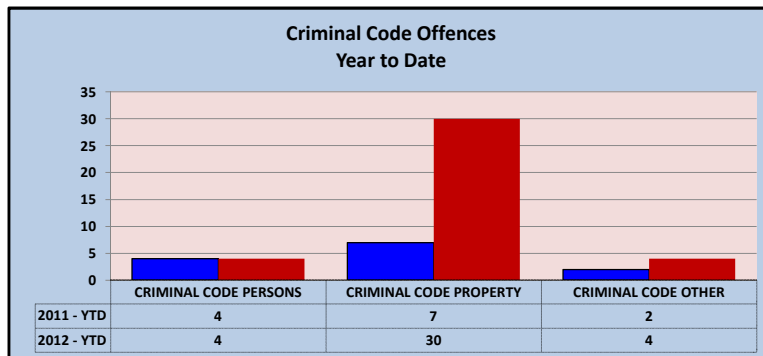
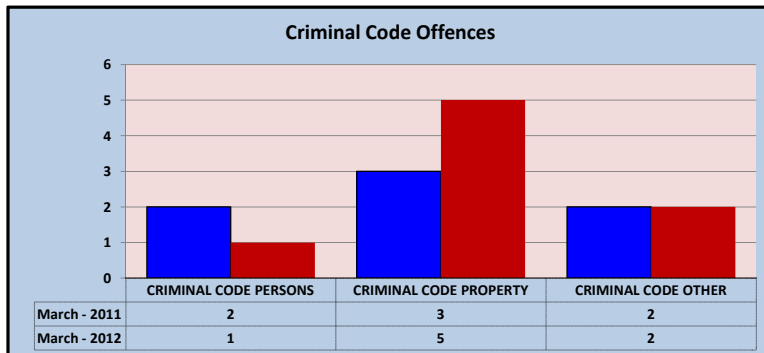
**La Crete (MD23 LCR Only)**  
**Statistical Comparison of March and Year to Date**  
**Year 2011 - 2012**

CATEGORY TOTALS	March - 2011	March - 2012	% Change
CRIMINAL CODE PERSONS	2	1	-50.0%
CRIMINAL CODE PROPERTY	3	5	66.7%
CRIMINAL CODE OTHER	2	2	0.0%
<b>TOTAL CRIMINAL CODE</b>	<b>7</b>	<b>8</b>	<b>14.3%</b>

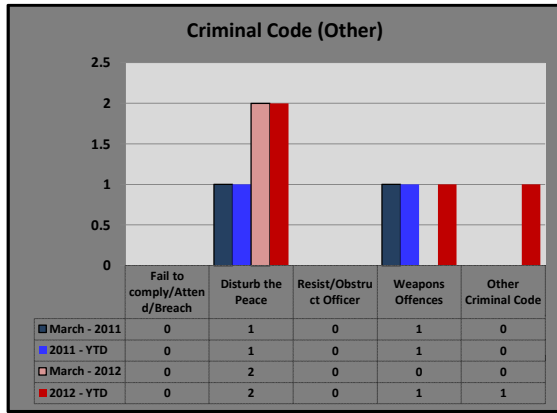
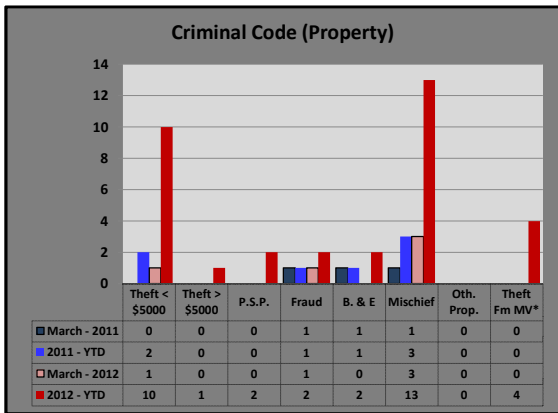
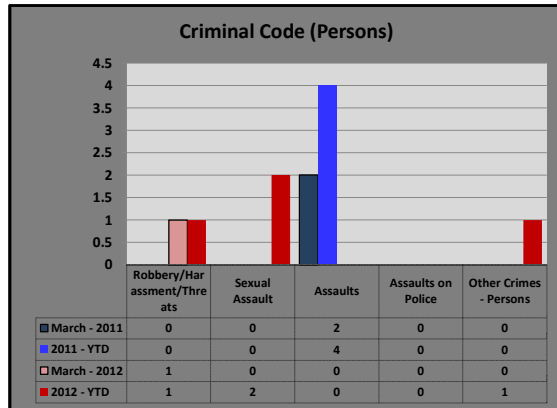
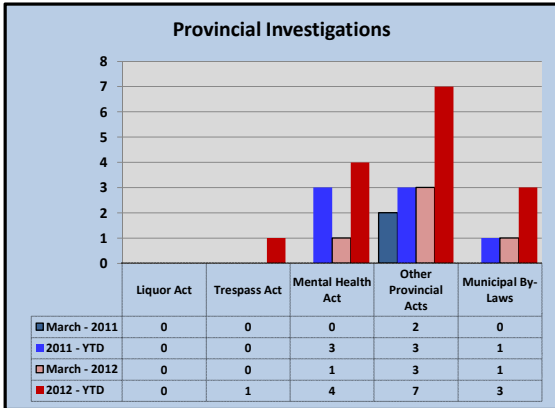
CATEGORY TOTALS	2011 - YTD	2012 - YTD	% Change
CRIMINAL CODE PERSONS	4	4	0.0%
CRIMINAL CODE PROPERTY	7	30	328.6%
CRIMINAL CODE OTHER	2	4	100.0%
<b>TOTAL CRIMINAL CODE</b>	<b>13</b>	<b>38</b>	<b>192.3%</b>

CLEARANCE RATES	March - 2011	March - 2012
CRIMINAL CODE PERSONS	150%	0%
CRIMINAL CODE PROPERTY	0%	60%
CRIMINAL CODE OTHER	50%	100%
<b>TOTAL CRIMINAL CODE</b>	<b>57%</b>	<b>63%</b>

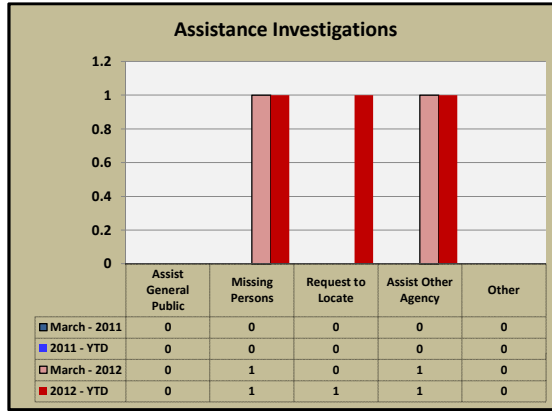
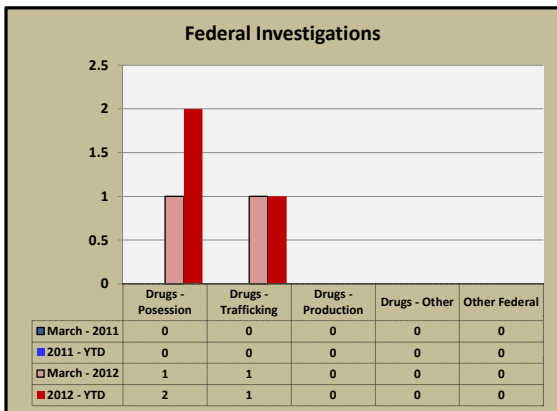
CLEARANCE RATES	2011 - YTD	2012 - YTD
CRIMINAL CODE PERSONS	125%	75%
CRIMINAL CODE PROPERTY	14%	90%
CRIMINAL CODE OTHER	50%	75%
<b>TOTAL CRIMINAL CODE</b>	<b>54%</b>	<b>87%</b>



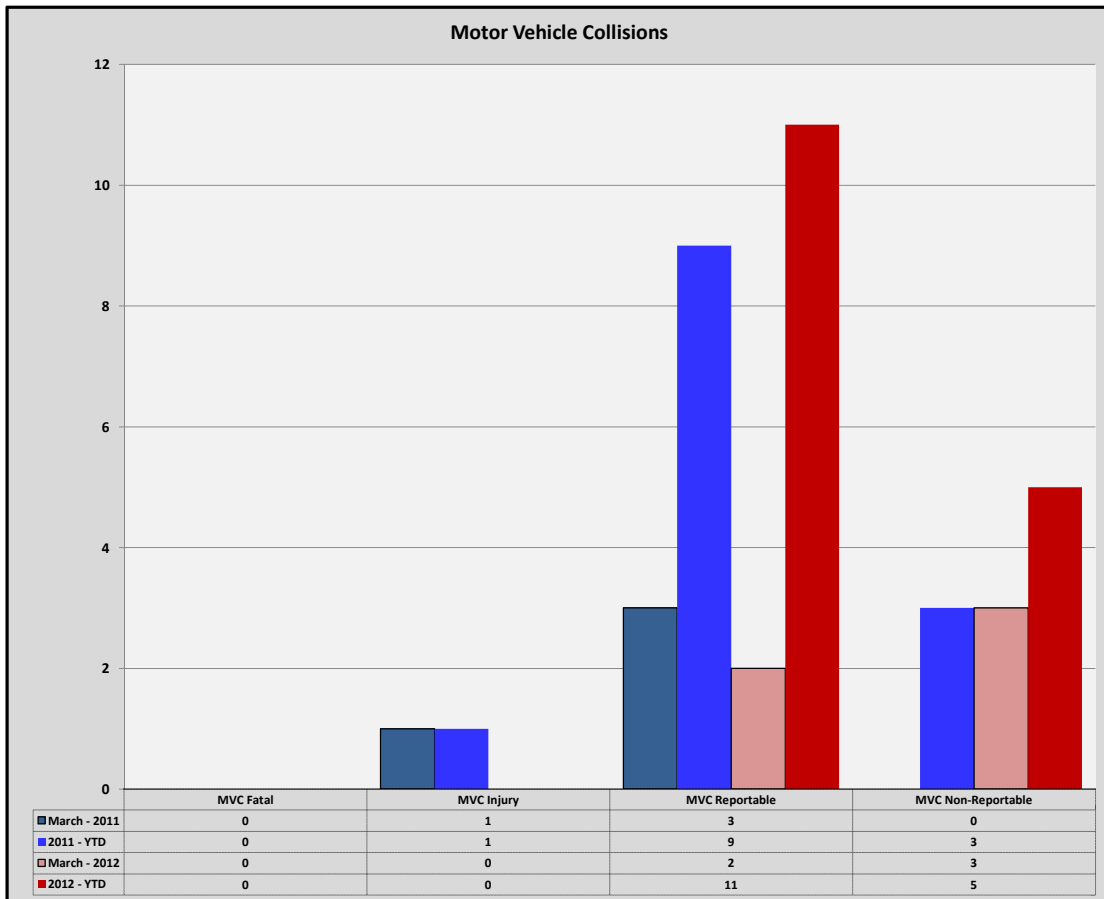
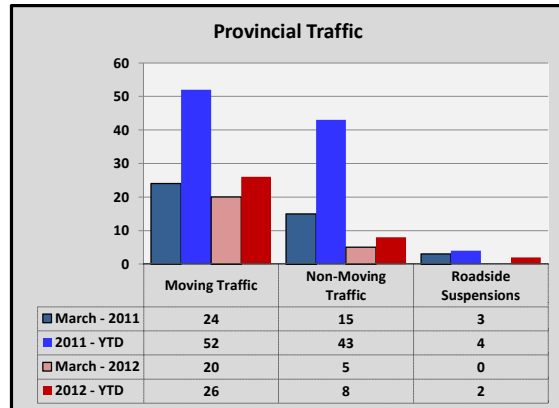
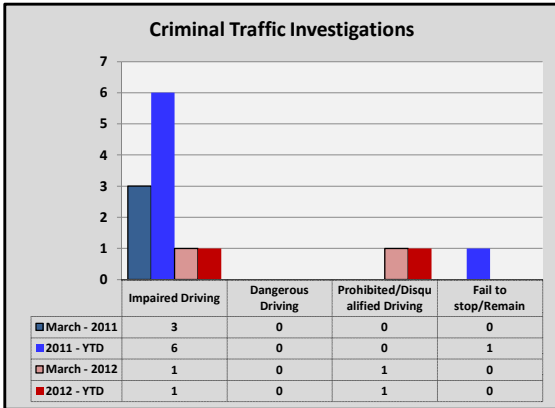
**La Crete (MD23 LCR Only)**  
**Statistical Comparison of March and Year to Date**  
**Year 2011 - 2012**



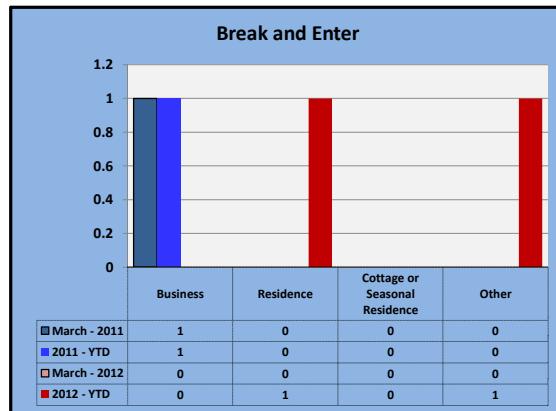
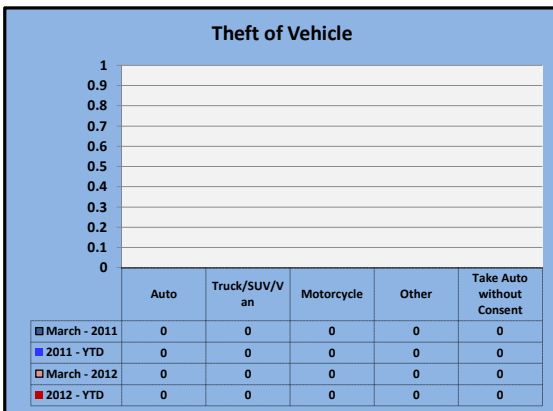
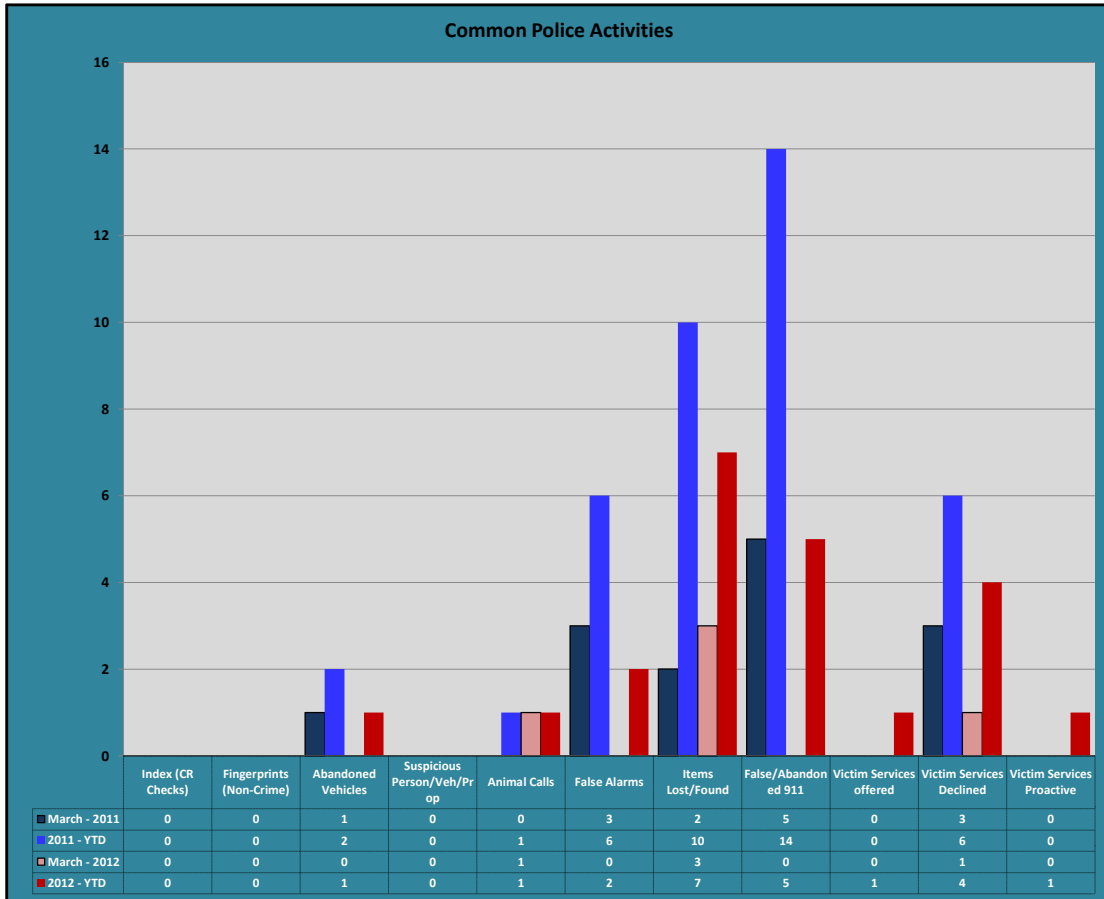
\* This total also included in Theft Under \$5000.



**La Crete (MD23 LCR Only)**  
**Statistical Comparison of March and Year to Date**  
**Year 2011 - 2012**



**La Crete (MD23 LCR Only)**  
**Statistical Comparison of March and Year to Date**  
**Year 2011 - 2012**





**Fort Vermilion Rural Detachment**  
**Statistical Comparison of March and Year to Date**  
**Year 2011 - 2012**

Tuesday, April 10, 2012

CATEGORY	2011		2012		% Change	
	March - 2011	YTD	March - 2012	YTD	March	YTD
Homicide	0	0	0	0	0.0%	0.0%
Offences Related to Death	0	0	0	0	0.0%	0.0%
Robbery	0	0	0	0	0.0%	0.0%
Sexual Assaults	0	4	0	6	0.0%	50.0%
Other Sexual Offences	0	4	0	3	0.0%	-25.0%
Assault	18	43	10	31	-44.4%	-27.9%
Kidnapping/Hostage/Abduction	2	2	0	0	-100.0%	-100.0%
Extortion	0	0	0	0	0.0%	0.0%
Criminal Harassment	3	14	2	5	-33.3%	-64.3%
Uttering Threats	1	6	3	6	200.0%	0.0%
Other Persons	0	0	0	0	0.0%	0.0%
<b>TOTAL PERSONS</b>	<b>24</b>	<b>73</b>	<b>15</b>	<b>51</b>	<b>-37.5%</b>	<b>-30.1%</b>
Break & Enter	4	11	1	8	-75.0%	-27.3%
Theft of Motor Vehicle	2	7	1	1	-50.0%	-85.7%
Theft Over	0	0	0	1	0.0%	100.0%
Theft Under	0	7	2	16	200.0%	128.6%
Possn Stn Goods	0	0	0	3	0.0%	300.0%
Fraud	2	2	1	3	-50.0%	50.0%
Arson	0	2	0	2	0.0%	0.0%
Mischief To Property	12	44	10	38	-16.7%	-13.6%
<b>TOTAL PROPERTY</b>	<b>20</b>	<b>73</b>	<b>15</b>	<b>72</b>	<b>-25.0%</b>	<b>-1.4%</b>
Offensive Weapons	1	1	0	1	-100.0%	0.0%
Disturbing the peace	4	10	9	15	125.0%	50.0%
<b>OTHER CRIMINAL CODE</b>	<b>6</b>	<b>33</b>	<b>5</b>	<b>24</b>	<b>-16.7%</b>	<b>-27.3%</b>
<b>TOTAL OTHER CRIMINAL CODE</b>	<b>11</b>	<b>44</b>	<b>14</b>	<b>40</b>	<b>27.3%</b>	<b>-9.1%</b>
<b>TOTAL CRIMINAL CODE</b>	<b>55</b>	<b>190</b>	<b>44</b>	<b>163</b>	<b>-20.0%</b>	<b>-14.2%</b>
Drug Enforcement - Production	0	0	1	1	100.0%	100.0%
Drug Enforcement - Possession	2	4	1	3	-50.0%	-25.0%
Drug Enforcement - Trafficking	0	0	1	1	100.0%	100.0%
Drug Enforcement - Other	0	0	0	0	0.0%	0.0%
<b>Total Drugs</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>5</b>	<b>50.0%</b>	<b>25.0%</b>
Federal - General	0	4	1	5	100.0%	25.0%
<b>TOTAL FEDERAL</b>	<b>2</b>	<b>8</b>	<b>4</b>	<b>10</b>	<b>100.0%</b>	<b>25.0%</b>
Liquor Act	1	1	2	6	100.0%	500.0%
Other Provincial Stats	6	18	7	26	16.7%	44.4%
<b>Total Provincial Stats</b>	<b>7</b>	<b>19</b>	<b>9</b>	<b>32</b>	<b>28.6%</b>	<b>68.4%</b>
Municipal By-laws Traffic	0	1	0	0	0.0%	-100.0%
Municipal By-laws	0	1	1	3	100.0%	200.0%
<b>Total Municipal</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>100.0%</b>	<b>50.0%</b>
Fatals	0	0	0	0	0.0%	0.0%
Injury MVAS	1	2	0	1	-100.0%	-50.0%
Property Damage MVAS (Reportable)	12	34	6	45	-50.0%	32.4%
Property Damage MVAS (Non Reportable)	0	4	4	11	400.0%	175.0%
<b>TOTAL MVAS</b>	<b>13</b>	<b>40</b>	<b>10</b>	<b>57</b>	<b>-23.1%</b>	<b>42.5%</b>
<b>Provincial Traffic</b>	<b>67</b>	<b>161</b>	<b>45</b>	<b>69</b>	<b>-32.8%</b>	<b>-57.1%</b>
<b>Other Traffic</b>	<b>8</b>	<b>13</b>	<b>1</b>	<b>4</b>	<b>-87.5%</b>	<b>-69.2%</b>
<b>Criminal Code Traffic</b>	<b>8</b>	<b>15</b>	<b>7</b>	<b>10</b>	<b>-12.5%</b>	<b>-33.3%</b>
<b>Common Police Activities</b>						
False Alarms	3	7	2	6	-33.3%	-14.3%
False/Abandoned 911 Call	13	34	1	12	-92.3%	-64.7%
Prisoners Held	30	74	13	51	-56.7%	-31.1%
Written Traffic Warnings	1	3	1	2	0.0%	-33.3%
Index Checks	50	122	41	142	-18.0%	16.4%
Fingerprints taken for Public	2	8	4	7	100.0%	-12.5%
Persons Reported Missing	0	3	1	1	100.0%	-66.7%
Request to Locate	1	4	0	3	-100.0%	-25.0%
Abandoned Vehicles	1	5	0	1	-100.0%	-80.0%
VSU Accepted	5	13	2	10	-60.0%	-23.1%
VSU Declined	20	64	9	32	-55.0%	-50.0%
VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
VSU Proactive Referral	0	0	3	16	300.0%	1600.0%

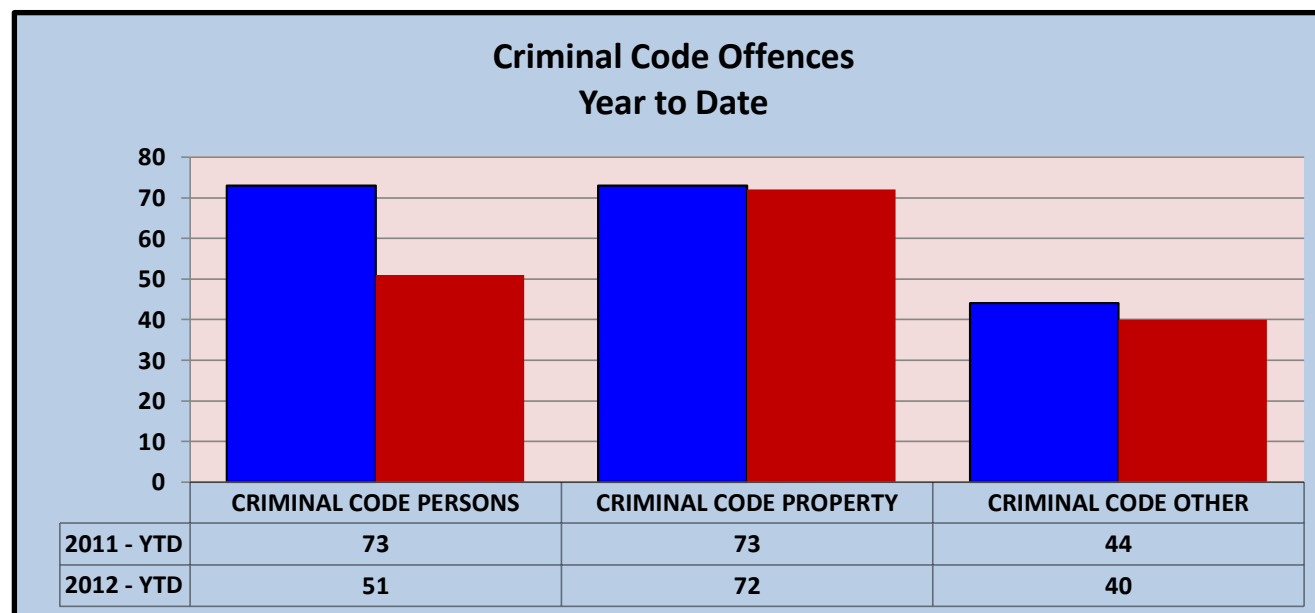
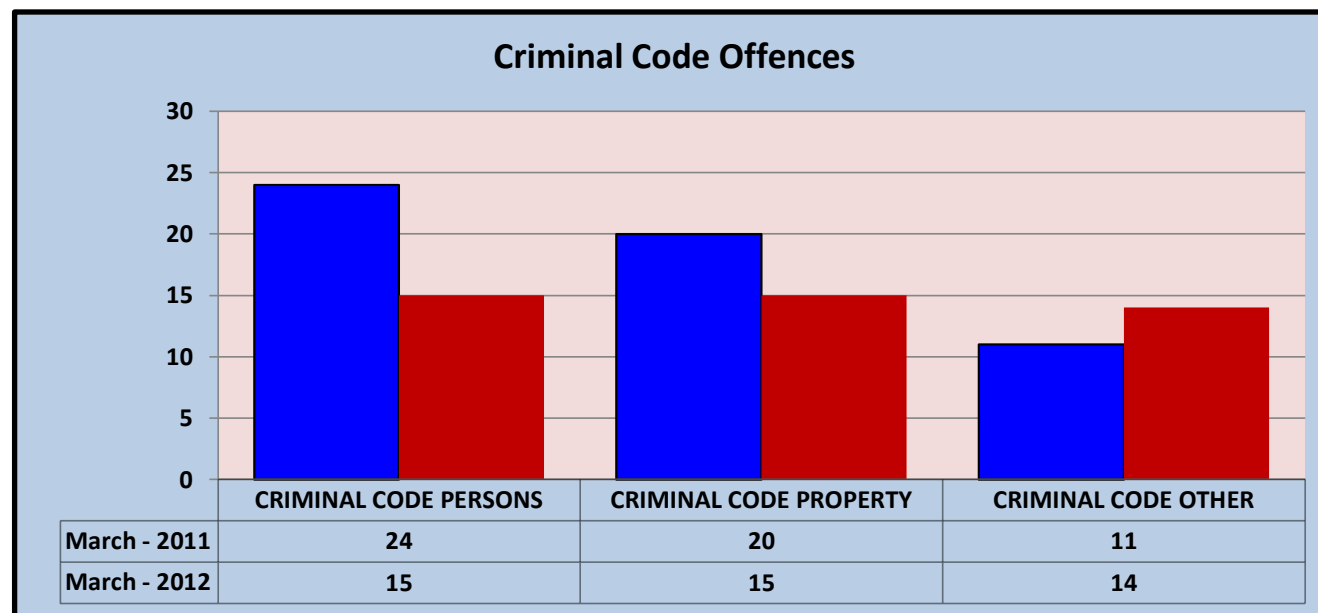
**Fort Vermilion Rural Detachment  
Statistical Comparison of March and Year to Date  
Year 2011 - 2012**

CATEGORY TOTALS	March - 2011	March - 2012	% Change
CRIMINAL CODE PERSONS	24	15	-37.5%
CRIMINAL CODE PROPERTY	20	15	-25.0%
CRIMINAL CODE OTHER	11	14	27.3%
<b>TOTAL CRIMINAL CODE</b>	<b>55</b>	<b>44</b>	<b>-20.0%</b>

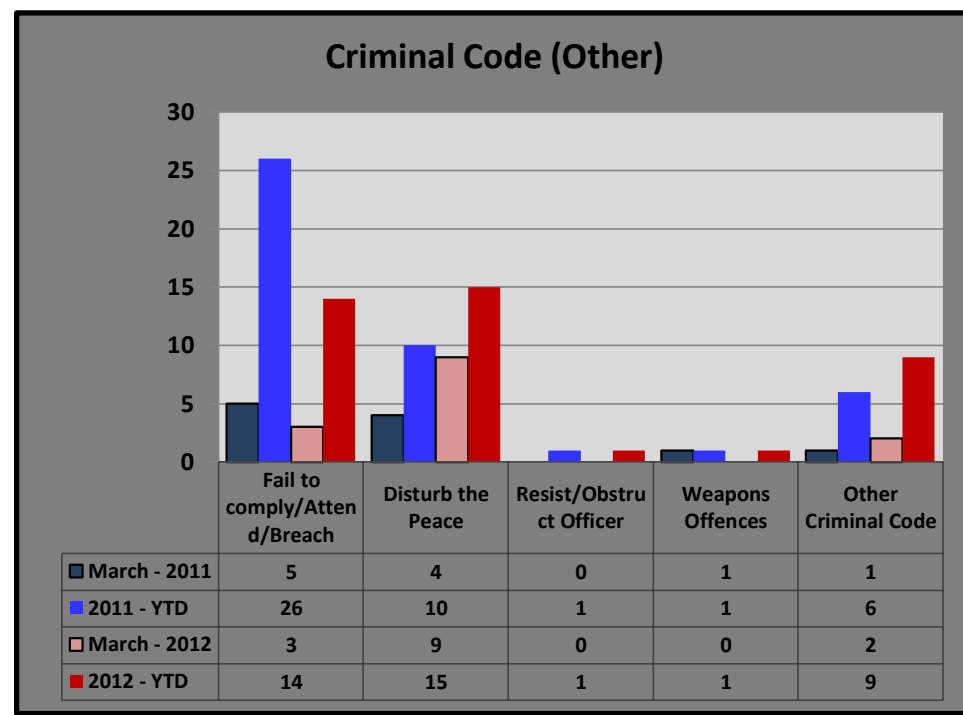
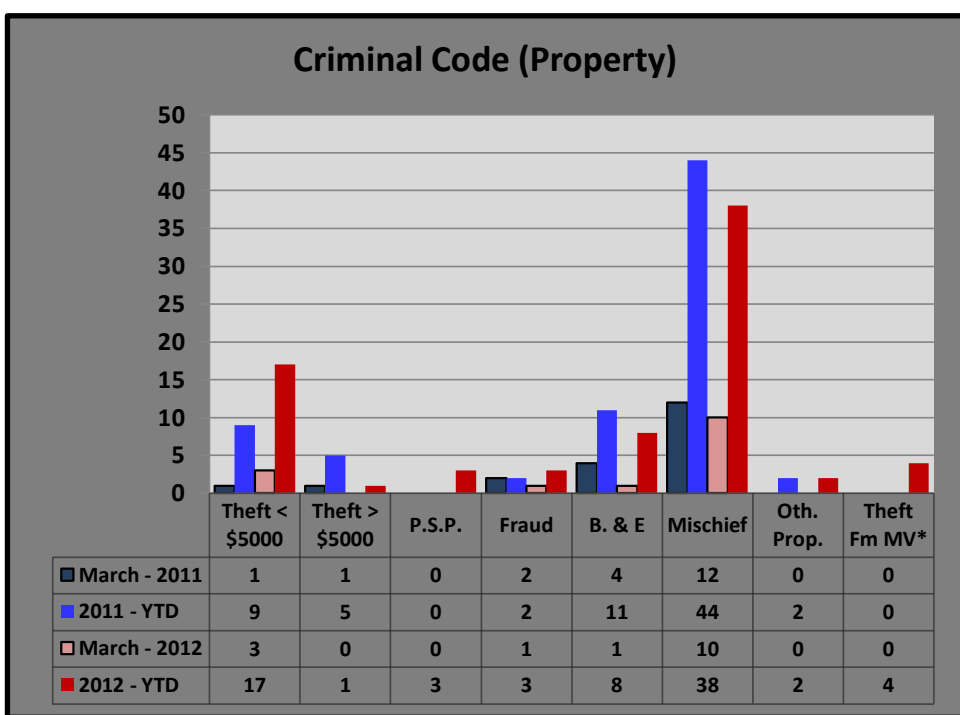
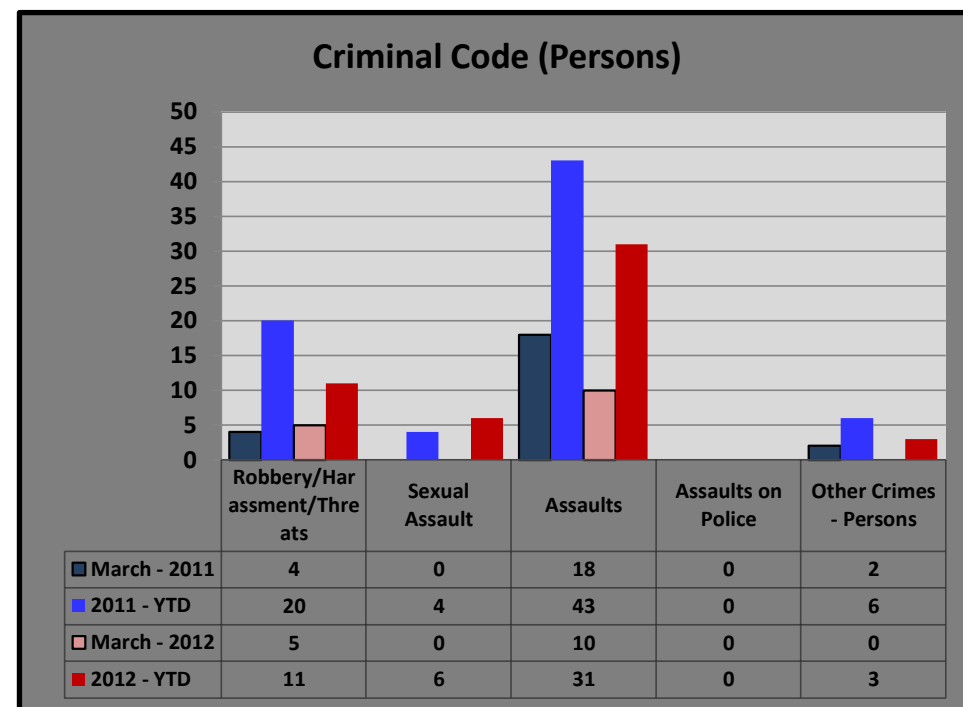
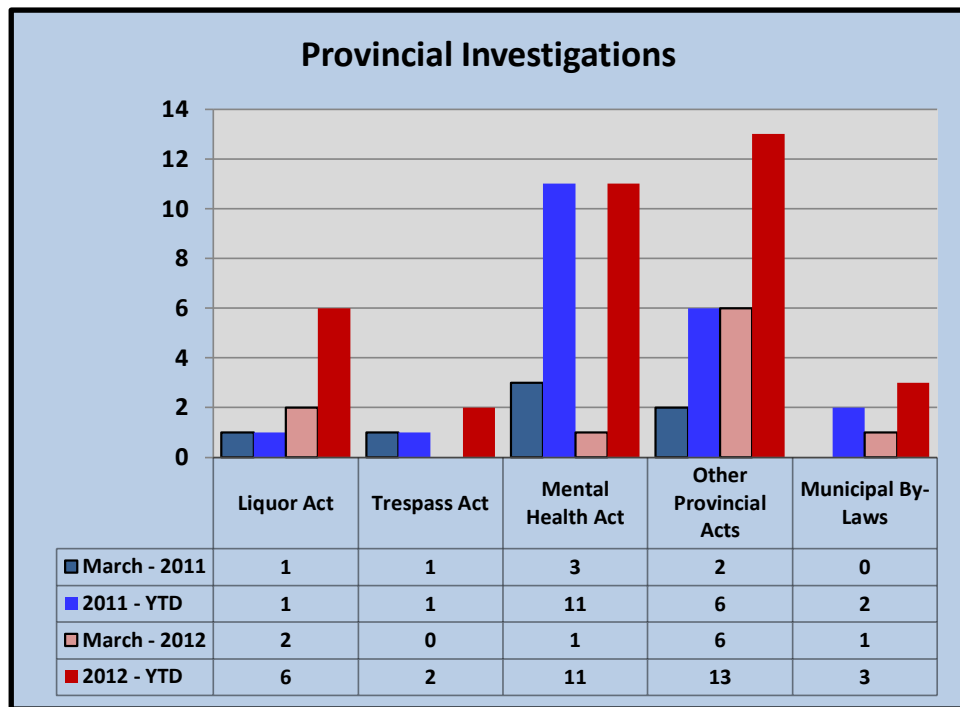
CATEGORY TOTALS	2011 - YTD	2012 - YTD	% Change
CRIMINAL CODE PERSONS	73	51	-30.1%
CRIMINAL CODE PROPERTY	73	72	-1.4%
CRIMINAL CODE OTHER	44	40	-9.1%
<b>TOTAL CRIMINAL CODE</b>	<b>190</b>	<b>163</b>	<b>-14.2%</b>

CLEARANCE RATES	March - 2011	March - 2012
CRIMINAL CODE PERSONS	108%	80%
CRIMINAL CODE PROPERTY	60%	113%
CRIMINAL CODE OTHER	91%	93%
<b>TOTAL CRIMINAL CODE</b>	<b>87%</b>	<b>95%</b>

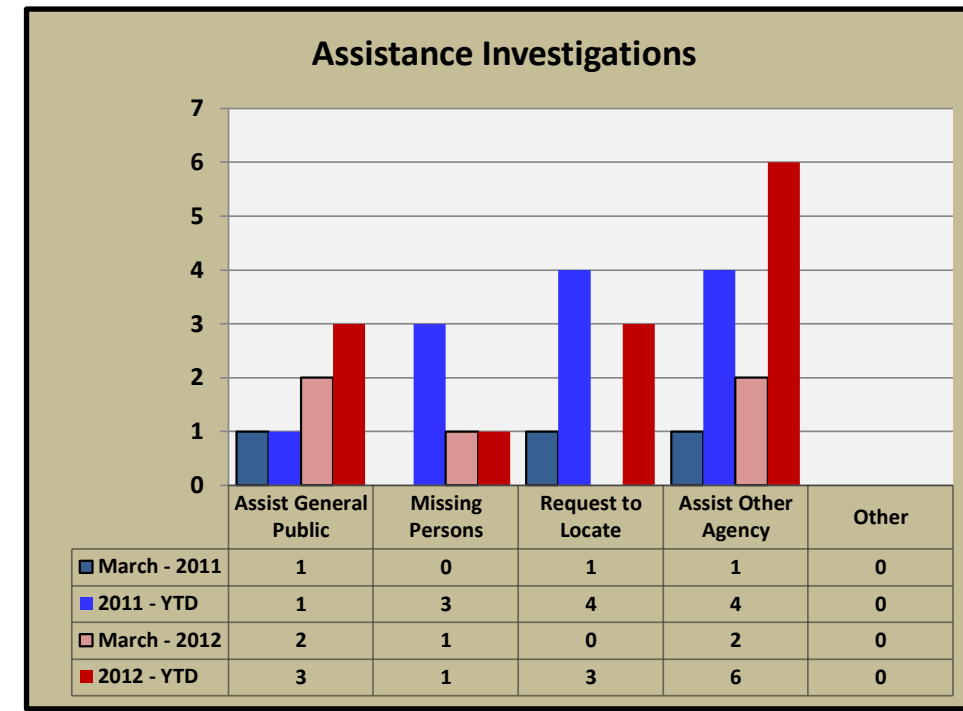
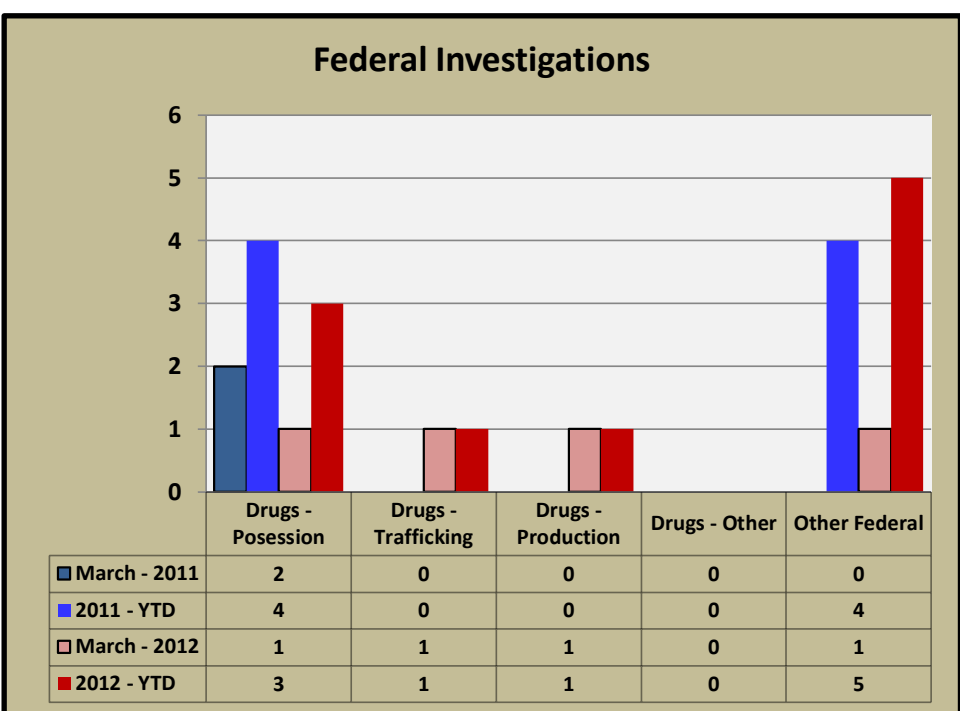
CLEARANCE RATES	2011 - YTD	2012 - YTD
CRIMINAL CODE PERSONS	88%	84%
CRIMINAL CODE PROPERTY	78%	86%
CRIMINAL CODE OTHER	93%	93%
<b>TOTAL CRIMINAL CODE</b>	<b>85%</b>	<b>87%</b>



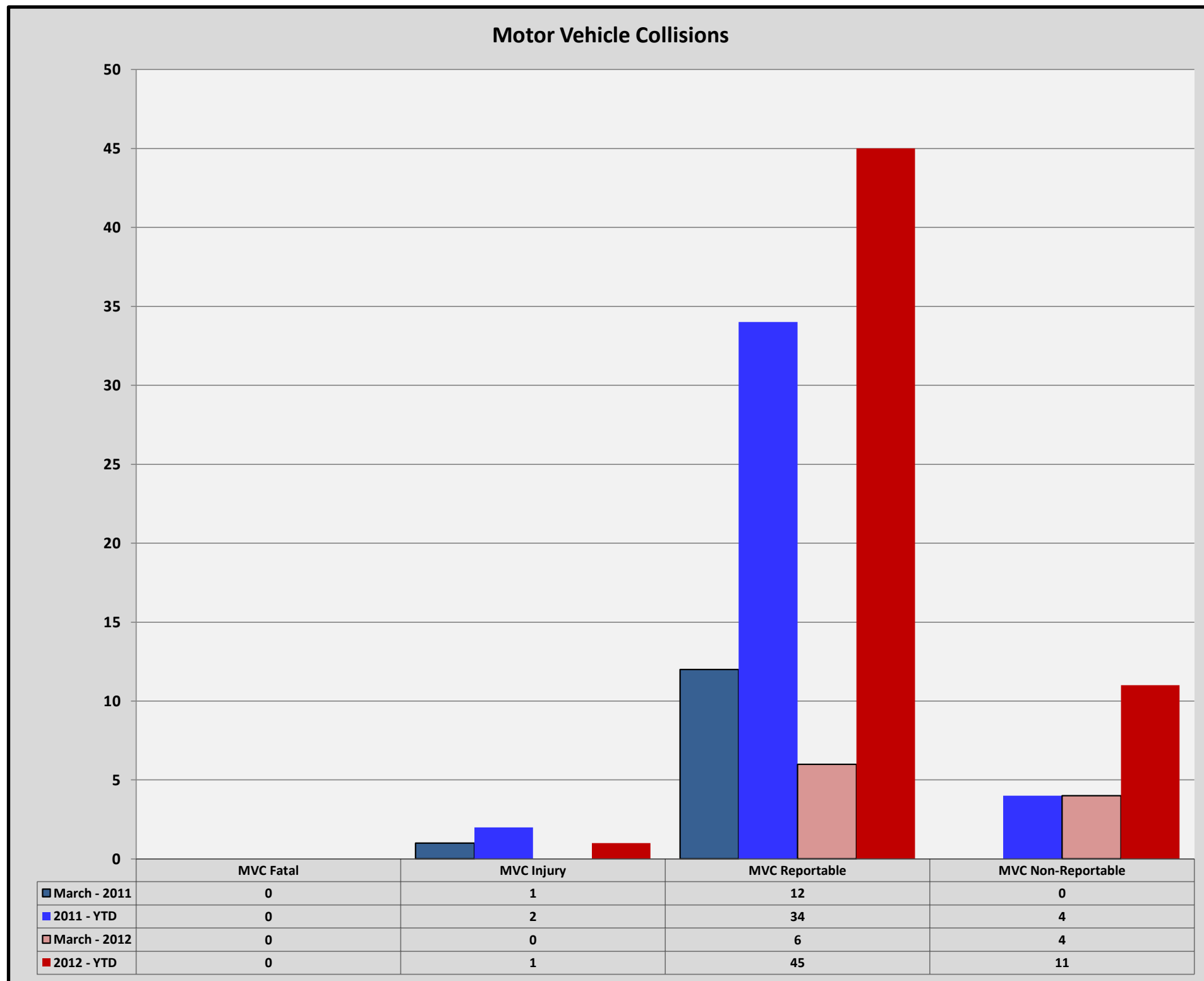
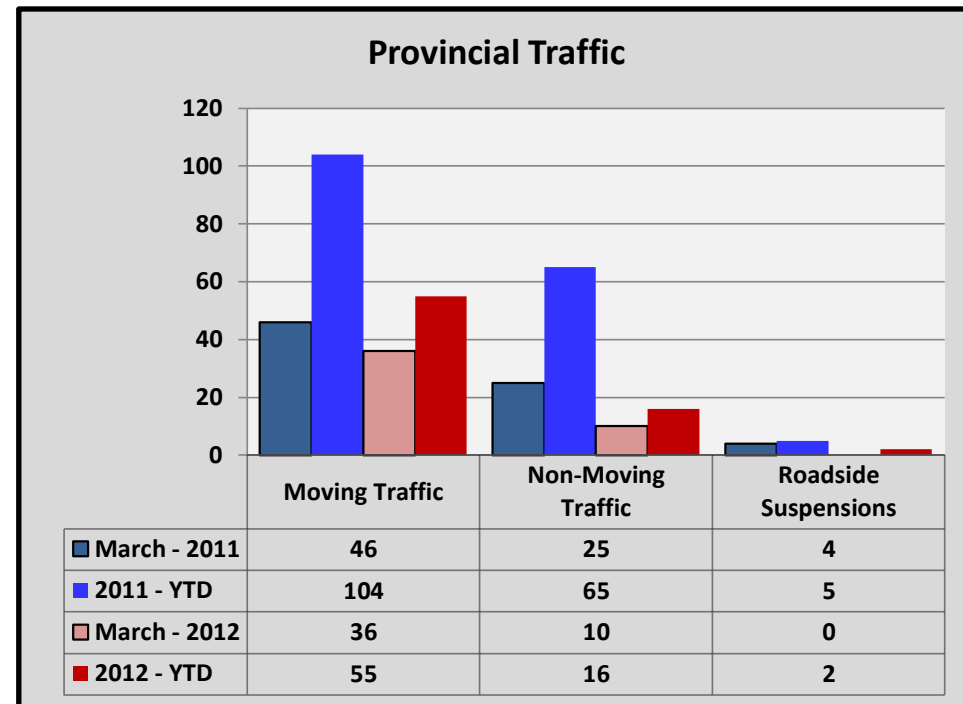
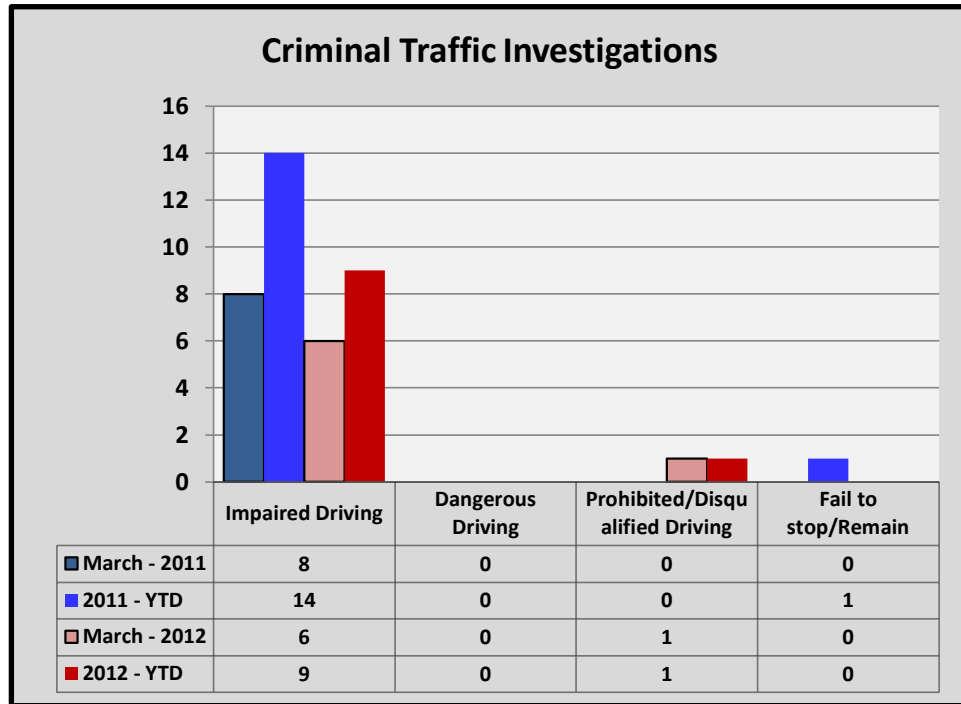
**Fort Vermilion Rural Detachment  
Statistical Comparison of March and Year to Date  
Year 2011 - 2012**



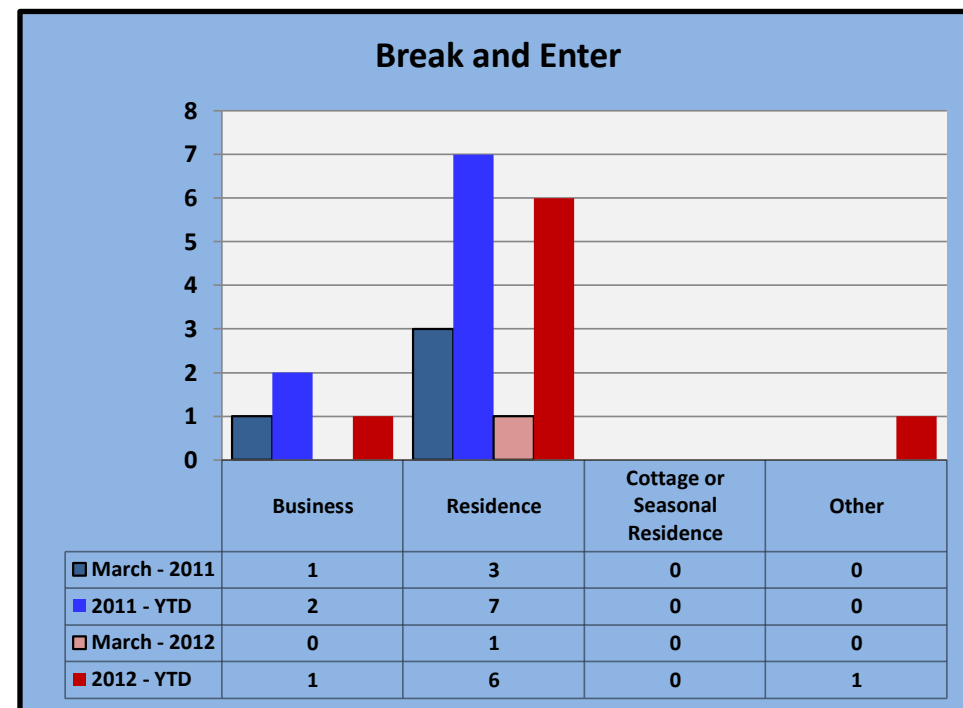
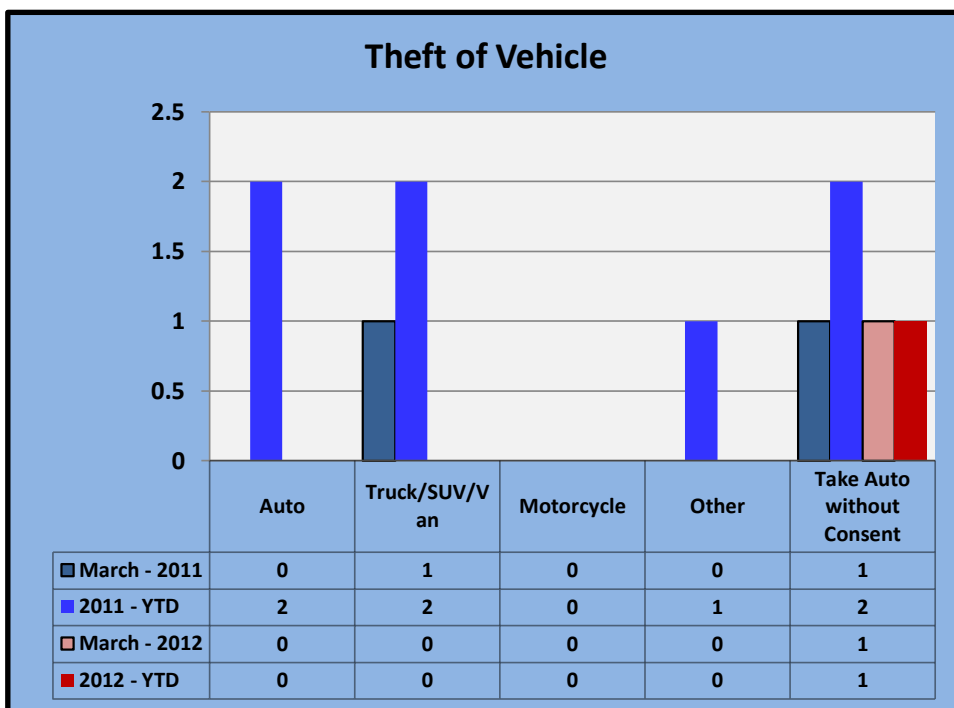
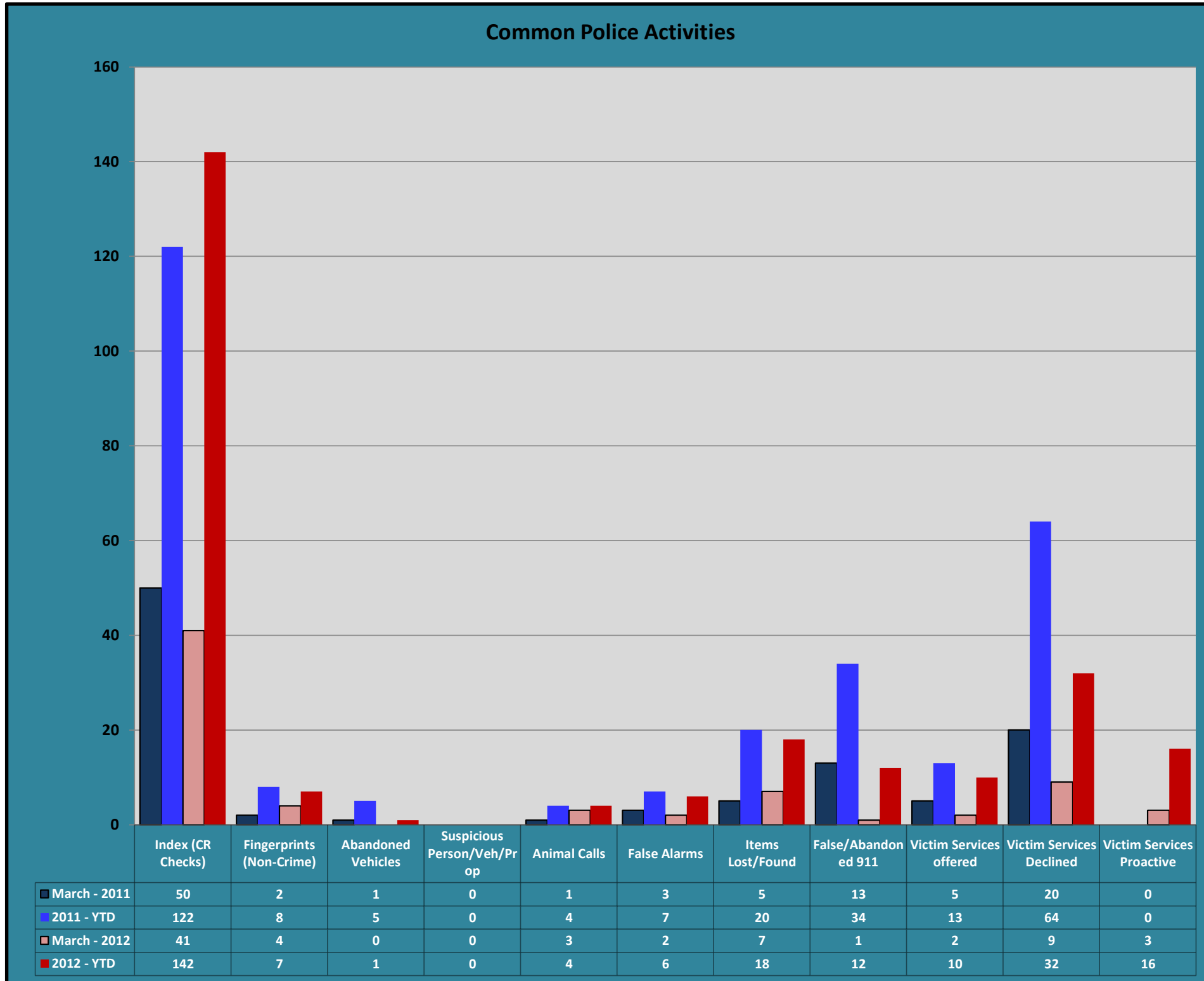
\* This total also included in Theft Under \$5000.



**Fort Vermilion Rural Detachment  
Statistical Comparison of March and Year to Date  
Year 2011 - 2012**



**Fort Vermilion Rural Detachment  
Statistical Comparison of March and Year to Date  
Year 2011 - 2012**



# **Royal Canadian Mounted Police**

Fort Vermilion Detachment  
Mackenzie Regional Enhanced Positions

## **Month End Report for March 2012:**

During this reporting period the Fort Vermilion Detachment area received a total of 250 calls for service. 62 of these calls for service were received and investigated in the La Crete area.

## **Enhanced Position and Fort Vermilion Members files worked on in the La Crete area:**

- 1 - Animal.
- 0 - 911 hang up.
- 3 - Items lost/found.
- 1 - Assistance to other agency.
- 1 - Mental Health Act.
- 1 - Person reported missing.
- 1 - Child Welfare Act.
- 1 - Family Relations Act.
- 1 - Municipal Bylaw.
- 3 - Intersection related traffic violations.
- 11 - Speeding violations.
- 3 - Seatbelt violations.
- 1 - Off Highway Vehicle violation.
- 6 - Other Moving traffic violations.
- 2 - Other Non-moving traffic violation.
- 1 - Liquor Act.
- 1 - Driving with disqualified.
- 0 - Roadside suspensions.
- 5 - Traffic collisions.
- 0 - Crime Prevention.
- 2 - Disturbing the Peace.
- 1 - Fraud under \$5000.
- 1 - Harassing phone call.
- 0 - Impaired Care or Control over 80 mg% of a Motor vehicle.
- 2 - Impaired Operation of a motor vehicle.
- 3 - Mischiefs.
- 0 - Sexual assault
- 1 - Theft.
- 1 - Controlled Drugs and Substances Act (Trafficking).

**25 = Total Traffic Infractions (Provincial)**

**11 = Total Criminal Code Offences**

**Enhanced Position and Fort Vermilion Members files worked on in the rest of the Fort Vermilion detachment area:**

- 3 - Animal.
- 2 - 911 hang up.
- 7 - Items lost/found.
- 2 - Assistance to other agency.
- 2 - Mental Health Act.
- 3 - Person reported missing.
- 1 - Child Welfare Act.
- 3 - Family Relations Act.
- 1 - Municipal Bylaw.
- 3 - Intersection related traffic violations.
- 23 - Speeding violations.
- 4 - Seatbelt violations.
- 1 - Off Highway Vehicle violation.
- 11 - Other Moving traffic violations.
- 5 - Other Non-moving traffic violation.
- 3 - Liquor Act.
- 1 - Driving with disqualified.
- 1 - Roadside suspensions.
- 11 - Traffic collisions.
- 1 - Crime Prevention.
- 11 - Disturbing the Peace.
- 2 - Fraud under \$5000.
- 4 - Harassing phone call.
- 1 - Impaired Care or Control over 80 mg% of a Motor vehicle.
- 4 - Impaired Operation of a motor vehicle.
- 11 - Mischiefs.
- 0 - Sexual assault.
- 14 - Assault
- 2 - Theft.
- 1 - Controlled Drugs and Substances Act (Trafficking).

**47 = Total Traffic Infractions (Provincial)**

**62 = Total Criminal Code Offences**

The Fort Vermilion RCMP received two new members in March. One of the members, Cst. CRAWFORD, is the new member in the Mackenzie Enhanced Position. Cst. METHVEN is positioned as a Provincial Member, which also covers the La Crete areas.

**Submitted by: Fort Vermilion RCMP**